

JANUARY 3, 2013

**ANNUAL GIBBSBORO REORGANIZATION MEETING AGENDA
JANUARY 3, 2013**

**7:00 P.M. Meeting called to order by Mayor Campbell
Pledge of Allegiance
Opening Statement, "All the notice requirements of the Open Public Meeting
Act have been complied with in full."**

ROLL CALL:

- Councilman Gerald Bonsall
- Councilman Mitchell Brown
- Councilman John Croghan
- Councilman Michael MacFerren
- Councilwoman Anita Mancini
- Councilwoman Margie Schieber

Clerk presents Certificate of Election for:

COUNCILMAN MICHAEL MACFERREN

OATH OF OFFICE ADMINISTERED BY SOLICITOR MAYOR CAMPBELL

Clerk presents Certificate of Election for:

COUNCILMAN JOHN CROGHAN

OATH OF OFFICE ADMINISTERED BY SOLICITOR MAYOR CAMPBELL

COUNCIL IS SEATED

SELECTION OF COUNCIL PRESIDENT:

Nominee _____ Moved by _____ Second by _____

Motion to close nominations by _____ Seconded by _____

Motion to ratify appointment of _____, Second _____

Voice Vote:	Councilman Bonsall	_____	Councilman Brown	_____
	Councilman Croghan	_____	Councilman MacFerren	_____
	Councilwoman Mancini	_____	Councilwoman Schieber	_____

2013-1-01 RESOLUTION APPOINTING COUNCIL PRESIDENT

JANUARY 3, 2013

Motion to approve Resolution _____, Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
	Councilwoman Mancini	___	Councilwoman Schieber	___

OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN P. JEHL

APPOINTMENTS:

Borough Solicitor	John P. Jehl, for Jehl & Fabian	12/31/13
Borough Engineer	Gregory Fusco, Acting for KEI Associates	12/31/13
Borough Auditor	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/13
Borough Planner	Brian M. Slauch, Acting for Clarke, Caton, Hintz	12/31/13

Motion to ratify appointments _____, Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
	Councilwoman Mancini	___	Councilwoman Schieber	___

- 2013-1-02 RESOLUTION APPOINTING BOROUGH SOLICITOR**
- 2013-1-03 RESOLUTION APPOINTING BOROUGH ENGINEER**
- 2013-1-04 RESOLUTION APPOINTING BOROUGH AUDITOR**
- 2013-1-05 RESOLUTION APPOINTING BOROUGH PLANNER**

Motion to approve Resolutions _____ Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
	Councilwoman Mancini	___	Councilwoman Schieber	___

OATH OF OFFICE ADMINISTERED BY MAYOR EDWARD G. CAMPBELL, III

MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS

JANUARY 3, 2013

ENVIRONMENTAL COMMISSION

Member	Donna Brown	12/31/15
Member	Jack Flynn	12/31/15

PLANNING BOARD

Member, Class 4	George Miller	12/31/16
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ZONING BOARD OF ADJUSTMENT

Member	Louise Ann Watson	12/31/16
Member	Dorothy Warner	12/31/16
Member, Alt. #1	Sharon Maher	12/31/14

BOARD OF RECREATION COMMISSIONERS

Member	Michael MacFerren	12/31/15
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OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN JEHL

MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS:

OTHER APPOINTMENTS

Borough Historian	Mayor Edward Campbell	12/31/13
Editor, Town Crier	Mayor Edward Campbell	12/31/13
Compliance Officer	Raymond L. Hallworth	12/31/13
Zoning Official	Raymond L. Hallworth	12/31/13
Sewer Operator	David Kennedy	12/31/13
Sewer Clerk	Patricia Capasso	12/31/13
Fire Official/Inspector	John Zuggi	12/31/13

MUNICIPAL COURT

Prosecutor	Timothy J. Higgins	12/31/13
Public Defender	Charles Wiggington	12/31/13
Deputy Court Clerk	Heather Campbell	12/31/13
Police Matron	Peggy Mason	12/31/13

NOMINEES FOR PLANNING BOARD, CLASS #3

Nominee _____ Moved by _____ Second by _____

Motion to close nominations by _____ Seconded by _____

Motion to ratify appointment of _____, Second _____

JANUARY 3, 2013

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
	Councilwoman Mancini	___	Councilwoman Schieber	___

Motion to ratify appointments _____, Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
	Councilwoman Mancini	___	Councilwoman Schieber	___

Planning BdMem. Class #3 _____ 12/31/13

2013-1-06 RESOLUTION RATIFYING APPOINTMENTS

Motion to Approve Resolution _____ Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
	Councilwoman Mancini	___	Councilwoman Schieber	___

OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN JEHL

RESOLUTIONS:

- 2013-1-07 RESOLUTION APPOINTING COMMITTEES
- 2013-1-08 RESOLUTION ESTABLISHING ORDER OF BUSINESS
- 2013-1-09 RESOLUTION ADOPTION OF TEMPORARY BUDGET
- 2013-1-10 RESOLUTION ADOPTING ROBERTS RULES OF ORDER
- 2013-1-11 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION
- 2013-1-12 RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND TIMES
- 2013-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES

JANUARY 3, 2013

- 2013-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO
- 2013-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
- 2013-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER
- 2013-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER
- 2013-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO
- 2013-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS
- 2013-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS
- 2013-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS
- 2013-1-22 RESOLUTION REGARDING HIRING
- 2013-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS
- 2013-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER
- 2013-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS
- 2013-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS
- 2013-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS
- 2013-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES
- 2013-1-29 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN TAX

JANUARY 3, 2013

CREDIT UNDER TEN DOLLARS

- 2013-1-30 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR
- 2013-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDENCOUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- 2013-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISEEMPLOYMENT VACANCIES
- 2013-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATEFOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLANDAND HISTORIC PRESERVATION TRUST FUND FORTAX BILLING PURPOSES
- 2013-1-34 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2013
- 2013-1-35 RESOLUTION AMENDING THE BOROUGH OFGIBBSBORO PERSONNEL POLICIES AND PROCEDURES MANUAL
- 2013-1-36 RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONTRACTBETWEEN THE BOROUGH OF GIBBSBOROAND THE GIBBSBORO POLICE ASSOCIATION

Motion to Approve Resolutions _____ Second _____

Voice Vote:	Councilman Bonsall	_____	Councilman Brown	_____
	Councilman Croghan	_____	Councilman MacFerren	_____
	Councilwoman Mancini	_____	Councilwoman Schieber	_____

MINUTES: NONE

CORRESPONDENCE:

TO: Mayor and Council dated 12/27/12

JANUARY 3, 2013

FROM: Chief Joseph Mingori
RE: Sick Day for 2013
ACTION: _____

VOUCHERS

Motion to dispense reading and approve vouchers in the amount of \$1,065,924.76 charged as follows:

FY 2012 Current Fund:	\$15,306.27
FY 2012 Sewer fund:	\$869.38
FY 2013 Current Fund	\$1,049,522.11
FY 2013 Dog Trust	\$ 227.00

_____ **Second** _____

Voice Vote:	Councilman Bonsall	_____	Councilman Brown	_____
	Councilman Croghan	_____	Councilman MacFerren	_____
	Councilwoman Mancini	_____	Councilwoman Schieber	_____

NEW BUSINESS:

1. EDUCATION/PROFESSIONAL ENRICHMENT REQUEST

**A. Officer Donald Fisher – 1/18/13 – Radar Instructor Refresher
Cost: \$0, Location: Blackwood, NJ**

Motion to approve Education/Professional Enrichment Request _____ **Second**

Voice Vote: JB____ MB____ JC____ MM____ AM____ MS____

CLOSING COMMENTS

MEETING OPEN TO THE PUBLIC

CLOSED TO THE PUBLIC

MEETING ADJOURNED AT _____ P.M. _____ SECOND _____

Voice Vote:	Councilman Bonsall	_____	Councilman Brown	_____
	Councilman Croghan	_____	Councilman MacFerren	_____
	Councilwoman Mancini	_____	Councilwoman Schieber	_____