

**ANNUAL GIBBSBORO REORGANIZATION MEETING AGENDA
JANUARY 3, 2018**

**7:00 P.M. Meeting called to order by Mayor Campbell
Pledge of Allegiance
Opening Statement, "All the notice requirements of the Open Public Meeting Act have been complied with in full."**

ROLL CALL:

Councilman Gerald Bonsall
Councilman Mitchell Brown
Councilman Fred Deterding
Councilman Jack Flynn
Councilman Michael MacFerren

Clerk presents Certificate of Election for:

COUNCILMAN FRED DETERDING

OATH OF OFFICE ADMINISTERED BY MAYOR CAMPBELL

Clerk presents Certificate of Election for:

COUNCILMAN JACK FLYNN

OATH OF OFFICE ADMINISTERED BY MAYOR CAMPBELL

2018-1-38 RESOLUTION APPOINTING DENNIS DEICHERT TO FILL THE VACANT BOROUGH COUNCIL SEAT CREATED BY THE DEATH OF COUNCILMAN JOHN CROGHAN

Motion to adopt Resolution _____, Second _____

Voice Vote: Councilman Bonsall ___ Councilman Brown ___
 Councilman Deterding ___
 Councilman Flynn ___ Councilman MacFerren ___

OATH OF OFFICE ADMINISTERED BY MAYOR CAMPBELL

COUNCIL IS SEATED

SELECTION OF COUNCIL PRESIDENT:

Nominee _____ Moved by _____, Second _____

Motion to close nominations by _____, Second _____

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Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Deichert	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

2018-1-01 RESOLUTION APPOINTING COUNCIL PRESIDENT

Motion to approve Resolution _____, Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Deichert	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN P. JEHL

APPOINTMENTS:

Borough Solicitor	John P. Jehl, for Jehl & Fabian	12/31/18
Borough Engineer	Gregory Fusco, Acting for KEI Associates	12/31/18
Borough Auditor	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/18
Borough Planner	Brian M. Slauch, Acting for Clarke, Caton, Hintz	12/31/18
Special Counsel	Jeffrey R. Surenian	12/31/18

Motion to ratify appointments _____, Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Deichert	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

2018-1-02 RESOLUTION APPOINTING BOROUGH SOLICITOR

2018-1-03 RESOLUTION APPOINTING BOROUGH ENGINEER

2018-1-04 RESOLUTION APPOINTING BOROUGH AUDITOR

2018-1-05 RESOLUTION APPOINTING BOROUGH PLANNER

Motion to approve Resolutions _____, Second _____

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Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Deichert	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

**OATH OF OFFICE ADMINISTERED BY
MAYOR EDWARD G. CAMPBELL, III**

MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS

	<u>ENVIRONMENTAL COMMISSION</u>	
Member	Natalie Sutherland	12/31/20
	<u>PLANNING/ZONING BOARD</u>	
Member, Class 2	Susan R. Croll	12/31/18
Member, Class 4 Unexp.	Mike Kelly	12/31/20
Member, Alt. #1	Patricia Croghan	12/31/19

NOMINEES FOR PLANNING BOARD, CLASS #3

Nominee _____ Moved by _____ Second by _____

Motion to close nominations by _____ Seconded by _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Deterding	___	Councilman Flynn	___
	Councilman MacFerren	___		

OATH OF OFFICE ADMINISTERED BY HONORABLE SOLICITOR JOHN P. JEHL

MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS:

	<u>OTHER APPOINTMENTS</u>	
Borough Historian	Mayor Edward Campbell	12/31/18
Editor, Town Crier	Mayor Edward Campbell	12/31/18
Building Inspector	Bernard Shepherd	12/31/19
Compliance Officer	Bernard Shepherd	12/31/18
Zoning Official	Bernard Shepherd	12/31/18
Sewer Operator	James Stevenson	12/31/18
Sewer Clerk	Patricia Capasso	12/31/18
Fire Official/Inspector	John Zuggi	12/31/18
Fire Inspector	Jason Higgins	12/31/18
Police Matron	Peggy Mason	12/31/18

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MUNICIPAL COURT

Prosecutor	Timothy J. Higgins	12/31/18
Public Defender	Charles Wiggington	12/31/18
Deputy Court Clerk	Heather Campbell	12/31/18
Municipal Judge	Roderick Baltimore	12/31/20
Court Administrator	Dale Glinske	12/31/20

BOARD OF HEALTH ADVISORY COMMITTEE

1 Yr.	Michael MacFerren	12/15/18
	Fred Deterding, Liaison	12/15/18

Motion to ratify appointments _____, Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Deterding	___	Councilman Flynn	___
	Councilman MacFerren	___		

2018-1-06 RESOLUTION RATIFYING APPOINTMENTS

Motion to Approve Resolution _____, Second _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Deichert	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN P. JEHL

RESOLUTIONS:

- 2018-1-07 RESOLUTION APPOINTING COMMITTEES
- 2018-1-08 RESOLUTION ESTABLISHING ORDER OF BUSINESS
- 2018-1-09 RESOLUTION ADOPTION OF TEMPORARY BUDGET
- 2018-1-10 RESOLUTION ADOPTING ROBERT’S RULES OF ORDER
- 2018-1-11 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION
- 2018-1-12 RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND

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TIMES

2018-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES

2018-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO

2018-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

2018-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER

2018-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER

2018-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO

2018-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS

2018-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS

2018-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS

2018-1-22 RESOLUTION REGARDING HIRING

2018-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS

2018-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER

2018-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS

2018-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS

2018-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS

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- 2018-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES
- 2018-1-29 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN TAX CREDIT UNDER TEN DOLLARS
- 2018-1-30 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR
- 2018-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- 2018-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT VACANCIES
- 2018-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES
- 2018-1-34 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2018
- 2018-1-35 RESOLUTION ADOPTING A POLICY REQUIRING SURPLUS FORECASTING
- 2018-1-36 RESOLUTION APPOINTING SPECIAL COUNSEL
- 2018-1-37 RESOLUTION AUTHORIZING THE CFO TO EXECUTE AN AGREEMENT WITH PHOENIX ADVISORS, LLC TO PROVIDE CONTINUING DISCLOSURE AGENT SERVICES AND TO SERVE AS THE INDEPENDENT MUNICIPAL ADVISOR "OF RECORD" FOR THE BOROUGH OF GIBBSBORO

Motion to approve Resolutions _____, Second _____

Voice Vote: Councilman Bonsall _____ Councilman Brown _____

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Councilman Deterding _____ Councilman Flynn _____
Councilman MacFerren _____

VOUCHERS:

Motion to dispense and approve vouchers in the amount of \$1,127,483.84 charged as follows:

FY 2017 Current: \$1,118,780.56
FY 2018 Sewer: \$ 533.28
FY 2017 Other Trust: \$ 200.00
Grant Fund: \$ 7,645.00
Dog Trust Fund \$ 325.00

_____ Second _____

Voice Vote: Councilman Bonsall _____ Councilman Brown _____
Councilman Deterding _____ Councilman Flynn _____
Councilman MacFerren _____

CORRESPONDENCE:

TO: Borough Clerk received 12/27/17
FROM: Officer John Queen
RE: Resignation
ACTION: _____

NEW BUSINESS:

1. VOORHEES ANIMAL ORPHANAGE CONTRACT FOR 2018

Motion to award Voorhees Animal Orphanage the 2018 contract at \$375.00/Month
_____, Second _____

Vote: J. B.____ M.B.____ D.D.____ F.D.____ J.F.____ M.M.____

2. USE OF GIBBSBORO MUNICIPAL FACILITIES

Applicant: Chas Thawley
FACILITY: Senior Center
Date of Event: 2/3/18
Fee & Bond Paid: \$400

Motion to approve use of the Municipal Facilities _____, Second _____

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Vote: J. B. ___ M.B. ___ D.D. ___ F.D. ___ J.F. ___ M.M. ___

CLOSING COMMENTS

MEETING OPEN TO THE PUBLIC

CLOSED TO THE PUBLIC

MEETING ADJOURNED AT ___ P.M. _____ SECOND _____

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Deterding	___	Councilman Flynn	___
	Councilman MacFerren	___		