

JANUARY 4, 2012

**ANNUAL GIBBSBORO REORGANIZATION MEETING AGENDA  
JANUARY 4, 2012**

**7:00 P.M. Meeting called to order by Mayor Campbell  
Pledge of Allegiance  
Moment of Silence for Helen Pooley, Ruth Gregory  
Opening Statement, "All the notice requirements of the Open Public Meeting  
Act have been complied with in full."**

**ROLL CALL:**

Councilman Gerald Bonsall  
Councilman Mitchell Brown  
Councilman John Croghan  
Councilman Michael MacFerren  
Councilwoman Anita Mancini  
Councilwoman Margie Schieber

Clerk presents Certificate of Election for:

**MAYOR EDWARD G. CAMPBELL, III**

**OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN JEHL**

Clerk presents Certificate of Election for:

**COUNCILWOMAN MARGIE SCHIEBER**

**OATH OF OFFICE ADMINISTERED BY SOLICITOR MAYOR CAMPBELL**

Clerk presents Certificate of Election for:

**COUNCILWOMAN ANITA MANCINI**

**OATH OF OFFICE ADMINISTERED BY SOLICITOR MAYOR CAMPBELL**

**COUNCIL IS SEATED**

**SELECTION OF COUNCIL PRESIDENT:**

Nominee \_\_\_\_\_ Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Motion to close nominations by \_\_\_\_\_ Seconded by \_\_\_\_\_

**JANUARY 4, 2012**

Motion to ratify appointment of \_\_\_\_\_, Second \_\_\_\_\_

Voice Vote: Councilman Bonsall \_\_\_\_\_ Councilman Brown \_\_\_\_\_  
Councilman Croghan \_\_\_\_\_ Councilman MacFerren \_\_\_\_\_  
\_\_\_\_\_ Councilwoman Mancini \_\_\_\_\_ Councilwoman Schieber \_\_\_\_\_

**2012-1-01 RESOLUTION APPOINTING COUNCIL PRESIDENT**

**Motion to approve Resolution \_\_\_\_\_, Second \_\_\_\_\_**

Voice Vote: Councilman Bonsall \_\_\_\_\_ Councilman Brown \_\_\_\_\_  
Councilman Croghan \_\_\_\_\_ Councilman MacFerren \_\_\_\_\_  
\_\_\_\_\_ Councilwoman Mancini \_\_\_\_\_ Councilwoman Schieber \_\_\_\_\_

**OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN P. JEHL**

**APPOINTMENTS:**

<b>Borough Solicitor</b>	John P. Jehl, for Jehl & Fabian	12/31/12
<b>Borough Engineer</b>	Gregory Fusco, Acting for KEI Associates	12/31/12
<b>Borough Auditor</b>	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/12
<b>Borough Planner</b>	Brian M. Slauch, Acting for Clarke, Caton, Hintz	12/31/12

**Motion to ratify appointments \_\_\_\_\_, Second \_\_\_\_\_**

Voice Vote: Councilman Bonsall \_\_\_\_\_ Councilman Brown \_\_\_\_\_  
Councilman Croghan \_\_\_\_\_ Councilman MacFerren \_\_\_\_\_  
\_\_\_\_\_ Councilwoman Mancini \_\_\_\_\_ Councilwoman Schieber \_\_\_\_\_

**2012-1-02 RESOLUTION APPOINTING BOROUGH SOLICITOR**  
**2012-1-03 RESOLUTION APPOINTING BOROUGH ENGINEER**  
**2012-1-04 RESOLUTION APPOINTING BOROUGH AUDITOR**  
**2012-1-05 RESOLUTION APPOINTING BOROUGH PLANNER**

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Motion to approve Resolutions \_\_\_\_\_ Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	_____	Councilman Brown	_____
	Councilman Croghan	_____	Councilman MacFerren	_____
	Councilwoman Mancini	_____	Councilwoman Schieber	_____

**OATH OF OFFICE ADMINISTERED BY MAYOR EDWARD G. CAMPBELL, III**

**MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS**

**ENVIRONMENTAL COMMISSION**

Member	Mitchell Brown	
12/31/14		
Council Liaison	Councilman Croghan	
12/31/12		

**PLANNING BOARD**

Member, Class 1	Mayor Edward G. Campbell, III	12/31/15
Member, Class 4	Barbara Gellura	12/31/15
Member, Class 4	Joseph Hartmann	12/31/15

**ZONING BOARD OF ADJUSTMENT**

Member	Susan Croll	12/31/15
Member	Ben Vasta	12/31/15

**BOARD OF RECREATION COMMISSIONERS**

Member	Mayor Edward G. Campbell, III	12/31/14
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**OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN JEHL**

**MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS:**

**LOCAL ASSISTANCE BOARD**

Member	Theresa Biglin	12/31/15
Council Liaison	Anita Mancini	
12/31/12		

**OTHER APPOINTMENTS**

Borough Historian	Mayor Edward Campbell	12/31/12
Editor, Town Crier	Mayor Edward Campbell	12/31/12

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CFO	Deborah Jackson	12/31/15
Compliance Officer	Raymond L. Hallworth	
12/31/12		
Zoning Official	Raymond L. Hallworth	
12/31/12		
Sewer Operator	David Kennedy	
12/31/12		
Sewer Clerk	Patricia Capasso	12/31/12

**MUNICIPAL COURT**

Judge	Roderick Baltimore	12/31/14
Prosecutor	Timothy J. Higgins	12/31/12
Public Defender	Charles Wiggington	12/31/12
Deputy Court Clerk & Recorder	Heather Iannarella	12/31/12
Police Matron	Peggy Mason	12/31/12

**NOMINEES FOR PLANNING BOARD, CLASS #3**

Nominee \_\_\_\_\_ Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Motion to close nominations by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion to ratify appointment of \_\_\_\_\_, Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
___	Councilwoman Mancini	___	Councilwoman Schieber	___

**Motion to ratify appointments \_\_\_\_\_, Second \_\_\_\_\_**

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
___	Councilwoman Mancini	___	Councilwoman Schieber	___

Planning Bd Mem. Class #3 \_\_\_\_\_ 12/31/12

**2012-1-06 RESOLUTION RATIFYING APPOINTMENTS**

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**Motion to Approve Resolution \_\_\_\_\_ Second \_\_\_\_\_**

Voice Vote:	Councilman Bonsall	_____	Councilman Brown	_____
	Councilman Croghan	_____	Councilman MacFerren	_____
_____	Councilwoman Mancini	_____	Councilwoman Schieber	_____

**OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN JEHL**

**RESOLUTIONS:**

- 2012-1-07 RESOLUTION APPOINTING COMMITTEES
- 2012-1-08 RESOLUTION ESTABLISHING ORDER OF BUSINESS
- 2012-1-09 RESOLUTION ADOPTION OF TEMPORARY BUDGET
- 2012-1-10 RESOLUTION ADOPTING ROBERTS RULES OF ORDER
- 2012-1-11 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION
- 2012-1-12 RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND TIMES
- 2012-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES
- 2012-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO
- 2012-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
- 2012-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER
- 2012-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER
- 2012-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO

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- 2012-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS
- 2012-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS
- 2012-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS
- 2012-1-22 RESOLUTION REGARDING HIRING
- 2012-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS
- 2012-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER
- 2012-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS
- 2012-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS
- 2012-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS
- 2012-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES
- 2012-1-29 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN TAX CREDIT UNDER TEN DOLLARS
- 2012-1-30 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR
- 2012-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- 2012-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT VACANCIES
- 2012-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR

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THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES

2012-1-34 RESOLUTION AUTHORIZING THE APPOINTMENT OF MUNICIPAL JUDGE

2012-1-35 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2012

Motion to Approve Resolutions \_\_\_\_\_ Second \_\_\_\_\_

Voice Vote: Councilman Bonsall \_\_\_\_\_ Councilman Brown \_\_\_\_\_
Councilman Croghan \_\_\_\_\_ Councilman MacFerren \_\_\_\_\_
Councilwoman Mancini \_\_\_\_\_ Councilwoman Schieber \_\_\_\_\_

MINUTES:

Motion to dispense reading and approve minutes of 11/9/11 and 12/13/11 \_\_\_\_\_, Second \_\_\_\_\_

Voice Vote: Councilman Bonsall \_\_\_\_\_ Councilman Brown \_\_\_\_\_
Councilman Croghan \_\_\_\_\_ Councilman MacFerren \_\_\_\_\_
Councilwoman Mancini \_\_\_\_\_ Councilwoman Schieber \_\_\_\_\_

VOUCHERS

Motion to dispense reading and approve vouchers in the amount of \$1,117,348.92 charged as follows:

Table with 2 columns: Fund Name, Amount. Rows include FY 2011 Current Fund, FY 2011 Sewer fund, FY 2012 Current Fund, FY 2012 Sewer Fund, FY 2012 Capital, FY 2012 Grant Trust Fund, FY 2012 Other Trust.

\_\_\_\_\_ Second \_\_\_\_\_

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Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
___	Councilwoman Mancini	___	Councilwoman Schieber	___

**CLOSING COMMENTS**

**MEETING OPEN TO THE PUBLIC**

**CLOSED TO THE PUBLIC**

**MEETING ADJOURNED AT \_\_\_ P.M. \_\_\_\_\_ SECOND \_\_\_\_\_**

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman MacFerren	___
___	Councilwoman Mancini	___	Councilwoman Schieber	___