

**ANNUAL GIBBSBORO REORGANIZATION MEETING AGENDA  
JANUARY 6, 2016**

**7:00 P.M. Meeting called to order by Mayor Campbell  
Pledge of Allegiance  
Opening Statement, "All the notice requirements of the Open Public Meeting Act have been complied with in full."**

**ROLL CALL:**

Councilman Gerald Bonsall  
Councilman Mitchell Brown  
Councilman John Croghan  
Councilman Fred Deterding  
Councilman Jack Flynn  
Councilman Michael MacFerren

Clerk presents Certificate of Election for:

**MAYOR EDWARD G. CAMPBELL, III**

**OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN P. JEHL**

Clerk presents Certificate of Election for:

**COUNCILMAN MICHAEL MACFERREN**

**OATH OF OFFICE ADMINISTERED BY MAYOR CAMPBELL**

Clerk presents Certificate of Election for:

**COUNCILMAN JOHN CROGHAN**

**OATH OF OFFICE ADMINISTERED BY MAYOR CAMPBELL**

**COUNCIL IS SEATED**

**SELECTION OF COUNCIL PRESIDENT:**

Nominee \_\_\_\_\_ Moved by \_\_\_\_\_, Second \_\_\_\_\_

Motion to close nominations by \_\_\_\_\_, Second \_\_\_\_\_

**2016-1-01 RESOLUTION APPOINTING COUNCIL PRESIDENT**

Motion to approve Resolution \_\_\_\_\_, Second \_\_\_\_\_

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Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

**OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN P. JEHL**

**APPOINTMENTS:**

<b>Borough Solicitor</b>	John P. Jehl, for Jehl & Fabian	12/31/16
<b>Borough Engineer</b>	Gregory Fusco, Acting for KEI Associates	12/31/16
<b>Borough Auditor</b>	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/16
<b>Borough Planner</b>	Brian M. Slauch, Acting for Clarke, Caton, Hintz	12/31/16

Motion to ratify appointments \_\_\_\_\_, Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

- 2016-1-02 RESOLUTION APPOINTING BOROUGH SOLICITOR**
- 2016-1-03 RESOLUTION APPOINTING BOROUGH ENGINEER**
- 2016-1-04 RESOLUTION APPOINTING BOROUGH AUDITOR**
- 2016-1-05 RESOLUTION APPOINTING BOROUGH PLANNER**

Motion to approve Resolutions \_\_\_\_\_, Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

**OATH OF OFFICE ADMINISTERED BY  
MAYOR EDWARD G. CAMPBELL, III**

**MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS**

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**ENVIRONMENTAL COMMISSION**

Member	Donna Brown	12/31/18
Member	Councilman Jack Flynn	12/31/18
Member	Susan Croll	12/31/18

**PLANNING/ZONING BOARD**

Member, Class 1	Mayor Ed Campbell	12/31/19
Member, Class 2	Susan R. Croll	12/31/16
Member, Class 3	Councilman Jerry Bonsall	12/31/16
Member, Class 4	Barbara Gellura	12/31/19
Member, Class 4	Joseph B. Hartmann	12/31/19
Alternate #1	Patricia Croghan	12/31/17

**BOARD OF RECREATION COMMISSION**

Member	Councilman Mike MacFerren	12/31/18
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**BOARD OF HEALTH ADVISORY COMMITTEE**

1 Yr.	Michael MacFerren	12/15/16
1 Yr.	Maria Carrington	12/15/16

**NOMINEES FOR PLANNING BOARD, CLASS #3**

Nominee \_\_\_\_\_ Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Motion to close nominations by \_\_\_\_\_ Seconded by \_\_\_\_\_

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

**OATH OF OFFICE ADMINISTERED BY HONORABLE SOLICITOR JOHN P. JEHL**

**MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS:**

**OTHER APPOINTMENTS**

Chief Financial Officer	Deborah Jackson	12/31/19
Borough Historian	Mayor Edward Campbell	12/31/16
Editor, Town Crier	Mayor Edward Campbell	12/31/16
Building Inspector	Bernard Shepherd	12/31/16
Compliance Officer	Bernard Shepherd	12/31/16
Zoning Official	Bernard Shepherd	12/31/16

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Sewer Operator	David Kennedy	12/31/16
Sewer Clerk	Patricia Capasso	12/31/16
Fire Official/Inspector	John Zuggi	12/31/16
Police Matron	Peggy Mason	12/31/16

**MUNICIPAL COURT**

Prosecutor	Timothy J. Higgins	12/31/16
Public Defender	Charles Wiggington	12/31/16
Deputy Court Clerk	Heather Campbell	12/31/16

Motion to ratify appointments \_\_\_\_\_, Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

**2016-1-06 RESOLUTION RATIFYING APPOINTMENTS**

Motion to Approve Resolution \_\_\_\_\_, Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

**OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN P. JEHL**

**RESOLUTIONS:**

- 2016-1-07 RESOLUTION APPOINTING COMMITTEES
- 2016-1-08 RESOLUTION ESTABLISHING ORDER OF BUSINESS
- 2016-1-09 RESOLUTION ADOPTION OF TEMPORARY BUDGET
- 2016-1-10 RESOLUTION ADOPTING ROBERT’S RULES OF ORDER
- 2016-1-11 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION
- 2016-1-12 RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND TIMES

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- 2016-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES
- 2016-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO
- 2016-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
- 2016-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER
- 2016-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER
- 2016-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO
- 2016-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS
- 2016-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS
- 2016-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS
- 2016-1-22 RESOLUTION REGARDING HIRING
- 2016-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS
- 2016-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER
- 2016-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS
- 2016-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS
- 2016-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS
- 2016-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES

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- 2016-1-29 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN TAX CREDIT UNDER TEN DOLLARS
- 2016-1-30 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR
- 2016-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- 2016-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT VACANCIES
- 2016-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES
- 2016-1-34 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2016
- 2016-1-35 RESOLUTION ADOPTING A POLICY REQUIRING SURPLUS FORECASTING
- 2016-1-36 RESOLUTION AUTHORIZING MAYOR CAMPBELL TO EXECUTE INTERLOCAL SERVICES AGREEMENT WITH THE TOWNSHIP OF VOORHEES AND HRISTOS KOLOVOS CONCERNING PROPERTIES TO BE KNOWN AS BLOCK 226.02, LOTS 18.01, 18.02 AND 19 IN THE TOWNSHIP OF VOORHEES
- 2016-1-37 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS (BID A-61/2015) BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY ENERGY RECOVERY ASSOCIATES, L.P. AND THE BOROUGH OF GIBBSBORO UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM FOR SOLID WASTE DISPOSAL UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, ID #57-CCCPS

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- 2016-1-38 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH PHOENIX ADVISORS, LLC TO PROVIDE CONTINUING DISCLOSURE AGENT SERVICES AND TO SERVE AS THE INDEPENDENT MUNICIPAL ADVISOR “OF RECORD” FOR THE BOROUGH OF GIBBSBORO
- 2016-1-39 RESOLUTION APPROVING ON-PREMISE MERCHANDISE DRAW RAFFLE LICENSE RL 2016-01 TO THE CAMDEN COUNTY BAR FOUNDATION
- 2016-1-40 RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY
- 2016-1-41 RESOLUTION APPOINTING SPECIAL COUNSEL AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR PROFESSIONAL SERVICES

Motion to Approve Resolutions \_\_\_\_\_ Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

**ORDINANCES:**

**FIRST READING:** None

**SECOND READING:** None.

**MINUTES:**

Motion to dispense reading and approve minutes of 12/9/15 \_\_\_\_\_, Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___

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**VOUCHERS**

Motion to dispense reading and approve vouchers in the amount of \$1,169,291.94 charged as follows:

FY 2015 Current Fund:	\$ 53,497.71
FY 2015 Sewer Fund:	\$ 618.63
FY 2015 Capital:	\$ 22,100.00
FY 2015 Other Trust:	\$ 2,368.54
Dog Trust Fund:	\$ 1,076.25
FY 2016 Current Fund:	\$1,043,270.90
FY 2016 Sewer fund:	\$ 46,359.91

\_\_\_\_\_ Second \_\_\_\_\_

Voice Vote:	Councilman Bonsall	_____	Councilman Brown	_____
	Councilman Croghan	_____	Councilman Deterding	_____
	Councilman Flynn	_____	Councilman MacFerren	_____

**OLD BUSINESS:** None.

**CORRESPONDENCE:**

TO: Mayor and Council - Undated  
 FROM: Officers Billingsley, Geisel, Leadley, Morrotto  
 RE: Vacation carry over to 1<sup>ST</sup> Quarter 2016  
 ACTION: \_\_\_\_\_

**NEW BUSINESS:**

1. USE OF GIBBSBORO MUNICIPAL FACILITIES

A. Applicant: Geoff Alexander (resident)  
 FACILITY: Senior Center – Recreation Annex Only  
 Date of Event: Saturday, January 23, 2015, 6 p.m. – 1 a.m.  
 Fee & Bond Paid: \$175

Motion to approve use of the Municipal Facilities \_\_\_\_\_, Second \_\_\_\_\_

Vote: J. B.\_\_\_\_ M.B.\_\_\_\_ J.C.\_\_\_\_ F.D.\_\_\_\_ J.F.\_\_\_\_ M.M.\_\_\_\_



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**CLOSING COMMENTS**

**MEETING OPEN TO THE PUBLIC**

**CLOSED TO THE PUBLIC**

**MEETING ADJOURNED AT \_\_\_\_\_ P.M. \_\_\_\_\_ SECOND \_\_\_\_\_**

Voice Vote:	Councilman Bonsall	___	Councilman Brown	___
	Councilman Croghan	___	Councilman Deterding	___
	Councilman Flynn	___	Councilman MacFerren	___