

JANUARY 7, 2015

**ANNUAL GIBBSBORO REORGANIZATION MEETING MINUTES  
JANUARY 7, 2015**

**7:00 P.M. Meeting called to order by Mayor Campbell  
Pledge of Allegiance  
Moment of Silence for victims of the Paris Massacre  
Mayor Campbell announced Opening Statement, "All the notice requirements  
of the Open Public Meeting Act have been complied with in full."**

**ROLL CALL:**

Present:	Absent:
Councilman Gerald Bonsall	None
Councilman Mitchell Brown	
Councilman John Croghan	
Councilman Fred Deterding	
Councilman Jack Flynn	
Councilman Michael MacFerren	

Professionals: John P. Jehl, Borough Solicitor  
Gregory Fusco, Borough Engineer

Clerk presented Certificate of Election for:

**COUNCILMAN JACK FLYNN**

**OATH OF OFFICE ADMINISTERED BY MAYOR CAMPBELL**

Clerk presented Certificate of Election for:

**COUNCILMAN FRED DETERDING**

**OATH OF OFFICE ADMINISTERED BY MAYOR CAMPBELL**

**COUNCIL IS SEATED**

**SELECTION OF COUNCIL PRESIDENT:**

Nominee Jerry Bonsall, Moved by Councilman MacFerren, Second Councilman  
Brown

Motion to close nominations by Councilman Croghan, Second Councilman Flynn

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

JANUARY 7, 2015

**2015-1-01 RESOLUTION APPOINTING COUNCIL PRESIDENT**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that Gerald Bonsall is hereby appointed Council President for year 2015.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

Motion to ratify the appointment and approve Resolution Councilman MacFerren, Second Councilman Flynn

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**OATH OF OFFICE ADMINISTERED BY SOLICITOR JOHN P. JEHL**

**APPOINTMENTS:**

<b>Borough Solicitor</b>	John P. Jehl, for Jehl & Fabian	12/31/15
<b>Borough Engineer</b>	Gregory Fusco, Acting for KEI Associates	12/31/15
<b>Borough Auditor</b>	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/15
<b>Borough Planner</b>	Brian M. Slaugh, Acting for Clarke, Caton, Hintz	12/31/15

Motion to ratify appointments Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**2015-1-02 RESOLUTION APPOINTING BOROUGH SOLICITOR**

WHEREAS, there exists a need for the appointment of a Borough Solicitor for specialized legal services in connection with the Borough of Gibbsboro (the "Borough") in the County of Camden, State of New Jersey, including the rendering of approving legal opinions; and

WHEREAS, such special legal services can be provided only by a recognized firm, and the law firm of Jehl & Fabian, Haddonfield, New Jersey is so recognized by the legal community; and

WHEREAS, funds are available for this purpose; and

**JANUARY 7, 2015**

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that notice with respect to contracts for Professional Services is awarded under a Fair and Open Process and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

1. The law firm of Jehl & Fabian, Haddonfield, New Jersey is hereby retained to provide specialized legal services necessary in connection with the Borough of Gibbsboro in accordance with an Agreement dated January 7, 2015 and submitted to the Borough (the "Contract").
2. The Contract is awarded under a Fair and Open Process as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a).
3. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough.
4. A notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in the Borough's legal newspaper.

---

EDWARD G. CAMPBELL, III  
MAYOR

---

ANNE D. LEVY, RMC  
BOROUGH CLERK

**2015-1-03 RESOLUTION APPOINTING BOROUGH ENGINEER**

WHEREAS, there exists the need for the appointment of a Borough Engineer for the year 2015; and

WHEREAS, funds are available for this purpose; and

WHEREAS, such engineering services can be provided only by a recognized firm, and Gregory Fusco of the engineering firm of KEI Associates, Berlin, New Jersey is so recognized by the engineering community; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that notice with respect to contracts for Professional Services is awarded Under a Fair and Open Process;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

1. Gregory Fusco of the engineering firm of KEI Associates, Berlin, New Jersey is hereby retained to provide the specialized engineering services necessary in connection with the Borough of Gibbsboro in accordance with an Agreement dated as of January 7, 2015 and submitted to the Borough (the "Contract").
2. The Contract is awarded under a Fair and Open Process as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a).
3. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough.
4. A notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in the Borough's legal newspaper.

JANUARY 7, 2015

---

EDWARD G. CAMPBELL, III  
MAYOR

---

ANNE D. LEVY  
BOROUGH CLERK

**2015-1-04 RESOLUTION APPOINTING BOROUGH AUDITOR**

WHEREAS, there exists the need for the appointment of a Borough Auditor for the year 2015; and

WHEREAS, funds are available for this purpose; and

WHEREAS, such special accounting services can be provided only by a recognized firm, and Leon P. Costello, of Ford, Scott & Associates of Ocean City, New Jersey is so recognized by the accounting community; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that notice with respect to contracts for Professional Services is awarded under a Fair and Open Process and bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

1. Leon P. Costello of the accounting firm of Ford, Scott & Associates Ocean City, New Jersey is hereby retained to provide the specialized accounting services necessary in connection with the Borough of Gibbsboro in accordance with an Agreement submitted to the Borough (the "Contract").
2. The Contract is awarded under a Fair and Open Process as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a).
3. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough.
4. A notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in the Borough's legal newspaper.

---

EDWARD G. CAMPBELL, III  
MAYOR

---

ANNE D. LEVY  
BOROUGH CLERK

**2015-1-05 RESOLUTION APPOINTING BOROUGH PLANNER**

WHEREAS, there exists the need for the appointment of a Borough Planner for the year 2015; and

WHEREAS, funds are available for this purpose; and

WHEREAS, such special planning services can be provided only by a recognized firm, and Brian M. Slaugh, of Clarke Caton Hintz, Trenton, New Jersey is so recognized by the planning community; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that notice with

JANUARY 7, 2015

respect to contracts for Professional Services is awarded under a Fair and Open Process and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

1. Brian M. Slauch of the planning firm of Clarke Caton Hintz, Trenton, New Jersey is hereby retained to provide the specialized planning services necessary in connection with the Borough of Gibbsboro in accordance with an Agreement submitted to the Borough (the "Contract").
2. The Contract is awarded under a Fair and Open Process as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a).
3. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough.
4. A notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in the Borough's legal newspaper.

---

EDWARD G. CAMPBELL, III  
MAYOR

---

ANNE D. LEVY  
BOROUGH CLERK

Motion to approve Resolutions Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**OATHS OF OFFICE ADMINISTERED BY  
HONORABLE FREEHOLDER JEFFREY NASH**

**MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS**

	<b><u>ENVIRONMENTAL COMMISSION</u></b>	
Member	Councilman Mitchell Brown	12/31/17
Member, Alt #1	Edward Madden	12/31/16
	<b><u>PLANNING/ZONING BOARD</u></b>	
Member, Class 2	Susan R. Croll	12/31/15

**NOMINEES FOR PLANNING BOARD, CLASS #3**

Nominee Councilman Bonsall, Moved by Councilman Brown, Second by Councilman MacFerren

Motion to close nominations by Councilman MacFerren, Seconded by Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
-------------	--------------------	-----	------------------	-----

JANUARY 7, 2015

Councilman Croghan	Aye	Councilman Deterding	Aye
Councilman Flynn	Aye	Councilman MacFerren	Aye

Motion to ratify land use appointments Councilman MacFerren, Second by Councilman Croghan

Voice Vote: Councilman Bonsall	Aye	Councilman Brown	Aye
Councilman Croghan	Aye	Councilman Deterding	Aye
Councilman Flynn	Aye	Councilman MacFerren	Aye

**OATHS OF OFFICE ADMINISTERED BY HONORABLE FREEHOLDER  
JEFFREY NASH**

**MAYOR CAMPBELL MAKES THE FOLLOWING APPOINTMENTS:**

**OTHER APPOINTMENTS**

Borough Historian	Mayor Edward Campbell	12/31/15
Editor, Town Crier	Mayor Edward Campbell	12/31/15
Building Inspector	Raymond L. Hallworth	12/31/15
Compliance Officer	Raymond L. Hallworth	12/31/15
Zoning Official	Raymond L. Hallworth	12/31/15
Sewer Operator	David Kennedy	12/31/15
Sewer Clerk	Patricia Capasso	12/31/15
Fire Official/Inspector	John Zuggi	12/31/15
Fire Inspector	Stephen Buchhofer	12/31/15
Police Matron	Peggy Mason	12/31/15

**MUNICIPAL COURT**

Judge	Roderick Baltimore	12/31/17
Prosecutor	Timothy J. Higgins	12/31/15
Public Defender	Charles Wiggington	12/31/15
Court Administrator	Dale Glinske	12/31/17
Deputy Court Clerk	Heather Campbell	12/31/15

**BOARD OF RECREATION COMMISSION**

Member	Mayor Edward Campbell	12/31/17
--------	-----------------------	----------

Motion to ratify appointments Councilman Bonsall, Second Councilman MacFerren

Voice Vote: Councilman Bonsall	Aye	Councilman Brown	Aye
Councilman Croghan	Aye	Councilman Deterding	Aye
Councilman Flynn	Aye	Councilman MacFerren	Aye

**2015-1-06 RESOLUTION RATIFYING APPOINTMENTS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of

JANUARY 7, 2015

Camden, State of New Jersey, that the appointments previously announced at this meeting by the Mayor are hereby ratified and approved.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

Motion to Approve Resolution Councilman Bonsall, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**OATHS OF OFFICE ADMINISTERED BY FREEHOLDER JEFFREY NASH**

**RESOLUTIONS:**

**2015-1-07 RESOLUTION APPOINTING COMMITTEES**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the following committees of the Council are hereby created and authorized to perform the usual customary and necessary functions of said committees for the year 2015, and said committees shall consist of the following named persons, with the first being named Chairperson:

**Finance, Budget & Grants**

Edward Campbell  
Jerry Bonsall

**Insurance**

Jack Flynn  
Michael MacFerren

**License & Inspections**

Michael MacFerren

**Buildings & Grounds/Public Works**

Jerry Bonsall  
Michael MacFerren

**Public Events**

John Croghan  
Mitch Brown

**Police Committee**

Michael MacFerren  
Civic Pride

**Environmental**

John Croghan  
Jerry Bonsall

**Public Information/Communications**

Edward Campbell  
Jack Flynn

**Recreation**

Mitch Brown  
Edward Campbell

**Trash/Recycling**

Michael MacFerren  
Mitch Brown  
Fred Deterding

JANUARY 7, 2015

**EEO/CCO**

**Senior Oversight Committee**  
(Negotiations, Audit, Training)

Liaison – Environmental  
Liaison – Planning/Zoning Board  
Liaison – Library

---

Edward G. Campbell, III  
Mayor

John Croghan  
Edward Campbell  
Michael MacFerren  
Jerry Bonsall  
John Flynn  
Jerry Bonsall  
Jack Croghan

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-08 RESOLUTION ESTABLISHING ORDER OF BUSINESS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the following shall be the format for the agenda for all meetings of the Mayor and Borough Council for the year 2015:

COUNCIL MEETING AGENDA

7:00 P.M. Meeting called to order  
Roll Call  
Vouchers  
Ordinances - First Reading  
Ordinances - Second Reading  
Open to public for comment on pending Resolutions  
Resolutions  
Minutes  
Report of Committees  
Report of Municipal Officers  
Correspondence  
Old Business  
New Business  
Informational  
Meeting Open to the Public  
Adjournment

BE IT FURTHER RESOLVED that Borough Council will conduct no other business without Council's consent.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-09 RESOLUTION ADOPTION OF TEMPORARY BUDGET**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that pursuant to the authority vested within the governing body of



JANUARY 7, 2015

said municipality, that a temporary budget, as attached hereto and made a part hereof, pursuant to N.J.S.A. 40A:4-19 is hereby adopted for a period of ninety days (90) from this date, or until the adoption of the budget for the Borough of Gibbsboro for the year 2015 as provided by statute.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**BOROUGH OF GIBBSBORO**  
**TEMPORARY BUDGET PER NJSA 40A:4-19**  
**CURRENT FUND**  
**2015**

**GENERAL GOVERNMENT**

Administrative & Executive

Salaries & Wages	\$5,750.00
Other Expenses	\$250.00

Municipal Clerk:

Salaries & Wages	\$30,000.00
Other Expenses	\$14,025.00

Financial Administration

Salaries & Wages	\$2,040.00
Other Expenses	\$4,080.00

Audit Services

Other Expenses	\$7,125.00
----------------	------------

Revenue Adm. (Tax Collector)

Salaries & Wages	\$2,500.00
Other Expenses	\$1,750.00

Assessment of Tax

Salaries & Wages	\$2,550.00
Other Expenses	\$1,375.00

Legal Services & Costs

Other Expenses	\$7,500.00
----------------	------------

Engineering Services & Costs

Other Expenses	\$8,750.00
----------------	------------

Municipal Land Use Law

Planning Board

Salaries & Wages	\$1,820.70
Other Expenses	\$2,500.00
Preparation of Master Plan	\$11,000.00

Zoning Board of Adjustments

Salaries & Wages	\$619.65
Other Expenses	\$ -

**JANUARY 7, 2015**

Municipal Court	
Salaries & Wages	\$13,515.00
Other Expenses	\$1,500.00
Public Defender	
Other Expenses	\$750.00
<b>PUBLIC SAFETY:</b>	
Fire	
Other Expenses:	
Fire Hydrant Service	\$10,965.00
Aid to Volunteer Fire Co.	\$12,903.00
Police	
Salaries & Wages	\$92,196.31
Other Expenses	\$35,700.00
Office of Emergency Management	
Salaries & Wages	\$525.00
Other Expenses	\$125.00
Municipal Prosecutor	
Salaries & Wages	\$1,175.00
<b>PUBLIC WORKS</b>	
Salaries & Wages	\$18,000.00
Other Expenses	\$28,050.00
Public Buildings & Grounds	
Other Expenses	\$30,600.00
Recycling Program	
Contractual	\$22,950.00
Garbage & Trash Removal	
Contractual	\$45,900.00
<b>HEALTH &amp; WELFARE</b>	
Dog Regulation	
Salaries & Wages	\$ -
Other Expenses	\$1,000.00
Environmental Commission	
Other Expenses	\$750.00
<b>PARKS &amp; RECREATION:</b>	
Recreation	
Other Expenses	\$500.00
Public Library	
Salaries & Wages	\$2,250.00
Other Expenses	\$625.00
Senior Citizen's Program	

**JANUARY 7, 2015**

Other Expenses	\$1,250.00
INSURANCE	
Other Insurance Premiums	\$10,000.00
Liability	\$39,500.00
Workers Compensation	\$36,850.64
Group Insurance Employees	\$193,800.00
Health Benefits Waiver	\$2,000.00
STATE UNIFORM CONSTRUCTION CODE	
Construction Official	
Salaries & Wages	\$7,012.50
Other Expenses	\$4,000.00
Plumbing Subcode Official	
Salaries & Wages	\$750.00
Electrical Subcode Inspector	
Salaries & Wages	\$750.00
Fire Subcode Inspector	
Salaries & Wages	\$750.00
Fire Safety Official	
Salaries & Wages	\$775.00
Other Expenses	\$1,875.00
Fire Safety Inspections	
Salaries & Wages	\$1,125.00
Building Subcode Inspector	
Salaries & Wages	\$1,375.00
Celebration of Public Events	
Other Expenses	\$10,750.00
Street Lighting	\$12,240.00
 SUBTOTAL	 \$748,417.80
 Statutory Expenditures	
Contribution to:	
PFRS	\$59,008.00
PERS	\$24,989.00
Social Security (O.A.S.I.)	\$13,790.00
Unemployment Compensation	\$755.00
 TOTAL WITHIN CAPS	 \$846,959.80

**BOROUGH OF GIBBSBORO**

JANUARY 7, 2015

TEMPORARY BUDGET 2015  
SEWER UTILITY FUND

OPERATING

Salaries	\$ 1,916.00
Other Expenses	\$ 9,585.00
TOTAL APPROPRIATIONS	\$ 11,501.00

DEBT SERVICE

Bond Principal	\$ 110,000.00
Bond Interest	\$ 48,000.00
NJEIT Loan Payment	\$ 138,500.00

**2015-1-10 RESOLUTION ADOPTING ROBERT'S RULES OF ORDER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the "ROBERT'S RULES OF ORDER" as revised, shall be the authority and reference on procedure for the year 2015 in the absence of any procedure set forth in statutes of this State or Ordinances of this Borough.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-11 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION**

BE IT RESOLVED BY THE Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the following are the official publications for advertisement of legal notices and other business of the Borough of Gibbsboro for the year 2015:

The Courier Post	Cherry Hill, NJ
Philadelphia Inquirer	Cherry Hill, NJ
Central Record	Montgomery, PA
The Trenton Times	Trenton, NJ
The Star Ledger	Essex County, NJ

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-12 RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND TIMES**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden and State of New Jersey, that the regular meeting of the Mayor and Borough Council for the conduct of business shall be held as follows:

**JANUARY 7, 2015**

COUNCIL MEETINGS 7:00 PM

February 11, 2015

March 11, 2015

April 8, 2015

May 13, 2015

June 10, 2015

July 8, 2015

August 12, 2015

September 9, 2015

October 14, 2015

November 11, 2015

December 9, 2015

REORGANIZATION

**January 6, 2016**

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the following municipal bodies shall conduct their business meetings in the Municipal Building on the following dates, and the Borough Clerk shall post on the bulletin board in the Borough Hall the dates of the meetings:

Borough Council	2 <sup>nd</sup> Wednesday	7:00 p.m.
Environmental Commission	1st Monday	7:00 p.m.
Planning/Zoning Board	2nd Tuesday	7:00 p.m.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the attached Cash Management Plan be implemented in the Borough of Gibbsboro pursuant to the requirements of N.J.S.A. 40A:5-14.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

JANUARY 7, 2015

WHEREAS, the Borough of Gibbsboro, following a detailed analysis, has resolved to join the Municipal Excess Liability Insurance Fund; and

WHEREAS, the Bylaws of said Fund require that each Municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a minimum fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by Mayor and Council; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties render competition bidding impractical; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Gibbsboro does hereby appoint the LEONARD O'NEILL AGENCY as its Risk Management Consultant in accordance with N.J.S.A. 40A:11-5, and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute the Consultant's agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that pursuant to N.J.S.A. 54:5-18.1 Anne D. Levy, Borough Clerk, is hereby designated to issue Certificates of Searches as to Municipal Improvements, and the Clerk shall have such rights and duties as stated further in the statute including the collection of a reasonable fee for same as made and provided in said statute.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that pursuant to N.J.S.A. 54:5-11, Patricia D. Capasso, the Tax

JANUARY 7, 2015

Collector of the Borough of Gibbsboro is hereby designated to make examinations of the municipal records as to unpaid municipal liens and to certify the result thereof, and shall be vested with power to make official certificates for searches for municipal liens, and to collect fees for same in accordance with and by authorizations of the provisions of said statute and for such other rights and directions as set forth therein.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that Thomas Glock, Tax Assessor for the Borough of Gibbsboro, is hereby authorized to file, stipulate, settle tax appeals and roll back tax complaints on behalf of the Borough of Gibbsboro for the year 2015.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that sewer assessments are due the first day of July.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the rate of interest on delinquent taxes and sewer bills to be paid by taxpayers and the same is hereby affixed at eight percent (8%) per annum on the first \$1,500, and eighteen percent (18%) per annum on any amount in excess of \$1,500, and that the interest on such taxes be waived provided payment thereof shall be received by the Tax Collector or Sewer Clerk within ten days (10) of the due date.

BE IT FURTHER RESOLVED that the Borough wishes to implement N.J.S.A. 54:4-67 and hereby authorizes the imposition of an additional penalty as follows:

**Balance**  
Over \$10,000

**Penalty**  
6%

JANUARY 7, 2015

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that a certain sum be set-aside in an escrow account per a memo from the State Representative of the Tax Collector's Association dated August 31, 1985.

BE IT FURTHER RESOLVED that this amount be Five Hundred Dollars (\$500), said amount to cover any possible errors and omissions that may occur in that office.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-22 RESOLUTION REGARDING HIRING**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that prior to hiring any person for Borough employment, said employment must be approved by Borough Council with the exception of emergency employment and temporary hiring which shall have a maximum duration of four (4) months or a period aggregating not more than four (4) months in any twelve (12) month period.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that any person performing business on behalf of the Borough of Gibbsboro shall be reimbursed for expenses upon submission of a voucher stating the following:

- Date of Business
- Purpose of Business
- Destination (Except local police investigation)
- Number of miles traveled

Expenses totaling less than \$75 must be pre-approved by the Mayor or, in his absence, the Council President. Expenses exceeding \$75 must be pre-approved by the Mayor and Borough Council.

The amount designated by the Internal Revenue Service for the current year will be reimbursed for every mile traveled, both to and from the destination required.

---



JANUARY 7, 2015

Edward G. Campbell, III  
Mayor

Anne D. Levy, RMC  
Borough Clerk

**2015-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden and State of New Jersey that Councilman John Croghan is appointed Public Agency Compliance and Civil Rights Compliance Officer for the year 2015.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that accounts be maintained in Bank of America Bank of New Jersey, Voorhees, New Jersey, or one of its branches, thereof, entitled as follows:

**1. Chief Financial Officer**

A.	Payroll Account	4678013946
B.	Public Assistance I	4678013836
C.	Public Assistance II	4678011906
D.	Current	4678013807
E.	Sewer Capital	4678013849
F.	General Capital	4678013823
G.	Dog Trust	4678013852
H.	Trust Other	4678013865
I.	Sewer Operating	4678013810
J.	Hilliards Creek (Green Trust)	4678011870
K.	Clearing Account	4281017977
L.	Municipal Open Space, Recreation, Farmland & Historic Preservation Trust Fund	021200439

**2. Tax Collector Account**

A.	Tax Collector Account	4678013881
B.	Tax Redemption Account	4678004722
C.	CCMUA Account	4678013894

**3. Court Clerk Account**

A.	Municipal Court Account	4678013920
B.	Municipal Bail Account	4678013917

**4. Borough Clerk Account**

A.	Borough Clerk Account	4678013904
----	-----------------------	------------

JANUARY 7, 2015

**5. Construction Official Account**

A. Construction Official Account 4678013878

**6. Fire Official**

A. Fire Safety Registration 3810278-20018

B. Life Hazard Fees 3810278-20005

BE IT FURTHER RESOLVED that the named official is authorized to open, continue and maintain account(s) as herein setforth, that disbursements, checks or drafts on said account(s) be honored upon the designated signature appearing thereon, and that the official shall be authorized to endorse and deposit checks in said account(s).

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the Borough CFO is authorized to establish the following Change Fund Accounts in the amounts listed, said accounts to be withdrawn from the Current Account and retained in the possession of said below designated official.

<u>OFFICIAL</u>	<u>AMOUNT</u>
Construction Official	\$ 50.00
Court Clerk	\$ 200.00
Dog Account	\$ 10.00
Sewer Operating	\$ 50.00
Tax Collector	\$ 100.00

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the Borough be authorized to establish and maintain Petty Cash Funds for the below listed officials and listed sums for the payment of office supplies and that the Borough Treasurer is authorized to pay over a sum in that amount and to make additional disbursements from to time to maximum amount established:

<u>OFFICIAL</u>	<u>AMOUNT</u>
Borough Clerk	\$100.00

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

JANUARY 7, 2015

**2015-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES**

WHEREAS, Chapter 3-31 of the Code of the Borough of Gibbsboro was revised and adopted on December 19, 1994; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the following fees shall be charged for copies of public documents in accordance with N.J.S.A. 47:1A-1:

- \$20.00 Certified copy of birth, marriage, domestic partnership and death certificates
  - \$ 2.00 Permit to purchase pistol or revolver and firearms purchaser identification card
  - \$25.00 Fingerprinting for residents and non-residents – 1<sup>st</sup> two cards
  - \$ 5.00 Fingerprinting for additional cards
  - \$ .75 Per page for police reports of motor vehicle accident investigations up to ten pages.
  - \$ .50 Per page for police reports of motor vehicle accident investigations 11 to 19 pages.
  - \$ .25 Per page for police reports of motor vehicle accident investigations 20 and over.  
In addition to cost per page, mailing charges shall consist of actual postage plus .25 for stationary related expenses.
  - \$10.00 Official searches for municipal liens (tax searches) or for improvements authorized but not assessed or for a certificate as to approval of subdivisions in accordance with N.J.S.A. 54:5-18.4.
  - \$ 2.00 Continuation of an official search for Borough liens or for improvements authorized but not assessed or for a certificate as to approval of subdivision within three (3) years from the date of the original search in accordance with N.J.S.A. 54:5-15.
  - \$ 5.00 Initial duplicate tax, water and sewer bills in accordance with N.J.S.A. 54:4-64
  - \$25.00 Subsequent duplicate copy of the same tax bill in the same tax year – N.J.S.A. 54:4-64
  - \$25.00 Per mailing of tax sale notice in lieu of 1 or 2 of 4 required tax sale advertisements – N.J.S.A. 54:5-38
  - \$ 5.00 Copy of Borough of Gibbsboro Zoning Map
  - \$20.00 Service fee for returned checks in accordance with N.J.S.A. 40:5-18
- All other documents where multiple copies are not available are charged in accordance with N.J.S.A. 47:1A-2 - Copies and Fees.
- Letter size.....\$0.05 per page
  - Legal size.....\$0.07 per page

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**2015-1-29 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN TAX CREDIT UNDER TEN DOLLARS**

**JANUARY 7, 2015**

WHEREAS, NJSA 40A:5-17.1 and P.L. 1996 C. 113 authorizes the governing body of a municipality to authorize a municipal employee to cancel any property tax refund or delinquency of less than \$10.00; and

WHEREAS, the Tax Collector for the Borough of Gibbsboro has requested authorization from the governing body to cancel certain 2015 tax credits under \$10.00; and

WHEREAS, it is the design of the Mayor and Borough Council of the Borough of Gibbsboro to authorize the Borough Tax Collector to cancel certain 2015 tax credits under \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

1. That the Mayor and Council hereby authorize the Tax Collector, in accordance with NJSA 40A:5-17.1 and P.L. 1996 C. 113, to cancel certain 2015 tax credits under \$10.00.
2. That a certified copy of this Resolution be forwarded to the Borough Tax Collector and Borough Auditor.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**2015-1-30 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR**

WHEREAS, NJSA 40A:5-17.1 and P.L. 1996 C. 113 authorizes the governing body of a municipality to authorize a municipal employee to cancel any sewer tax refund or delinquency of less than \$1.00; and

WHEREAS, the Sewer Clerk for the Borough of Gibbsboro has requested authorization from the governing body to cancel certain 2015 tax credits under \$1.00; and

WHEREAS, it is the design of the Mayor and Borough Council of the Borough of Gibbsboro to authorize the Sewer Clerk to cancel certain 2015 tax credits under \$1.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

1. That the Mayor and Council hereby authorize the Sewer Clerk, in accordance with NJSA 40A:5-17.1 and P.L. 1996 C. 113, to cancel certain 2015 sewer credits under \$1.00.
2. That a certified copy of this Resolution be forwarded to the Borough Sewer Clerk and Borough Auditor.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

JANUARY 7, 2015

**2015-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, known as Local Unit that Council Person JACK FLYNN will be Fund Commissioner for the Local Unit from January 1, 2015 to December 31, 2015.

BE IT FURTHER RESOLVED that Alternate Fund Commissioner shall be Anne D. Levy, Municipal Clerk.

BE IT FURTHER RESOLVED that any stipend, salary and/or compensation received from the Camden County Joint Insurance Fund or the Camden County Municipal Excess Liability Fund for representing the Borough of Gibbsboro and/or participating in a committee or executive committee or board by the Fund Commissioner and/or Alternate Fund Commissioner shall be returned to the Borough of Gibbsboro as the Fund Commissioner and Alternate Fund Commissioner are employees of the Borough of Gibbsboro and compensated as such for these responsibilities.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, R.M.C.  
Borough Clerk

**2015-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT VACANCIES**

NOW, THEREFORE BE IT RESOLVED that the Borough Clerk is hereby authorized to advertise for employment vacancies as required.

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

\_\_\_\_\_  
Edward G. Campbell, III

**2015-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES**

WHEREAS, on November 6, 2001 a referendum question was passed by the residents of the Borough of Gibbsboro dedicating \$.02 cents per \$100 of total Borough equalized real property valuation for such purposes with the results certificated by the County; and

WHEREAS, there has been no further referendum passed since November 6, 2001 to change such rate; and

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Gibbsboro, Camden County, State of New Jersey that the dedicated tax rate of \$.02 cents per \$100 of total

JANUARY 7, 2015

Borough equalized real property valuation for the Municipal Open Space, Recreation, Farmland and Historic Preservation Trust Fund be confirmed for tax billing purposes.

Edward G. Campbell, III  
Mayor

Anne D. Levy, RMC  
Borough Clerk

**2015-1-34 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2015**

BE IT RESOLVED, by Mayor and Borough Council of the Borough of Gibbsboro that the following officials and employees of the Borough of Gibbsboro be paid as follows for the year 2015:

<u>POSITION</u>	<u>HOURLY</u>	<u>ANNUAL SALARY</u>
<b>EXECUTIVE/LEGISLATIVE</b>		
Mayor		\$3,416.00
Members of Council		\$3,252.00
The Officials and employees holding the following positions will be paid bi-weekly, semi-monthly or quarterly as indicated:		
<b>ADMINISTRATIVE</b>		
Municipal Clerk*		\$52,270.00
*Includes Municipal Search Clerk, Registrar of Vital Statistics, Election Official, Registrar of Voters, Board of Health, Purchasing Agent, and Dog Registrar.		
Deputy Clerk		\$40,800.00
General Clerk	\$13.00	
<b>FINANCE</b>		
Chief Finance Officer		\$ 7,457.00
<b>COURT</b>		
Municipal Judge		\$ 7,959.00
Municipal Court Administrator		\$38,584.00
Deputy Court Clerk/Violations Clerk		\$ 1,827.00
Municipal Prosecutor		\$ 4,750.00
Public Defender		\$ 2,852.00
Court Clerk (Adm)	\$12.75	
Court Clerk (Court Night Recorder)	\$20.00	
<b>SEWER</b>		
Clerk		\$ 6,922.00
<b>TAX OFFICE</b>		
Tax Collector/Tax Search Clerk		\$ 9,559.00
<b>TAX ASSESSOR</b>		
Assessor		\$ 8,322.00
Clerk	\$13.00	
<b>CONSTRUCTION</b>		
Construction Official		\$ 6,756.00

**JANUARY 7, 2015**

Building Inspector		3,957.00
Electrical subcode Official/Inspector		2,382.00
Plumbing subcode Official/Inspector		2,382.00
Fire subcode Official/Inspector		2,382.00
Clerk	\$13.00	
Municipal Compliance Officer		\$ 3,379.00
Zoning Officer		\$ 3,439.00
Fire Official (Safety)		\$ 2,922.00
Fire Inspector (Safety)		
Zuggi		\$ 2,165.00
Buchhofer		\$ 2,165.00

**LIBRARY**

Library Director	\$10.08	
Assistant Library Director	\$8.25	
Assistant Library	\$8.25	

**PUBLIC SAFETY**

Police Officers	Police Officers represented by the Gibbsboro Police Association (GPA) shall be compensated in accordance with a collective bargaining agreement that is on file with the Borough Clerk.	
Private Contractor Rate	\$65.00	
Police Chief		\$66,552.00
PT Officer Fisher	\$18.20	\$18.56
Police Matron		\$ 100/Per call out
Crossing Guard #1 – Peggy Mason		\$43.49
Crossing Guard #2 – Heather Nilan		\$29.00
Crossing Guard #3 – Lisa Davies		\$25.35
Crossing Guard #4 –		\$24.85
Emergency Management Coordinator		\$ 1,992.00

**PUBLIC WORKS**

Public Works Supervisor	\$20.45	
P.W. Asst.	\$16.00	
P.W. Employees	\$10.20	

**BOARDS AND COMMISSIONS**

Secretary, Planning/Zoning/Historic Board		\$ 4,454.00
---	--	-------------

**DOG CENSUS**

Dog Census Taker (per house surveyed)	\$ 1.50	
---------------------------------------	---------	--

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the above officials and employees of the Borough of Gibbsboro shall be paid as set forth for the year 2015.

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

JANUARY 7, 2015

**MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS**

No comment from public.

**CLOSED TO THE PUBLIC**

Motion to Approve Resolutions Councilman Bonsall, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

2015-1-35 RESOLUTION AUTHORIZING THE CHANGE ORDER NUMBER 1 –FINAL FOR COMPLETION OF THE EXTERIOR DOOR REPLACEMENTS AT THE GIBBSBORO SENIOR CENTER AND THE PUBLIC WORKS GARAGE

WHEREAS, it was necessary to make changes in the scope of work to be done in completing the Exterior Door Replacements at the Gibbsboro Senior Center and the Public Works Garage in the Borough of Gibbsboro, Camden County, New Jersey;

WHEREAS, Change Order Number 1-Final was developed to itemize and authorize those changes; and

WHEREAS, certification has been received by the Borough Chief Financial Officer that sufficient funds have been allocated for this Change Order;

NOW, THEREFORE BE IT RESOLVED by the Borough of Gibbsboro, County of Camden, State of New Jersey that Change Order Number 1-Final is hereby authorized and approval is hereby granted to revise the contract amount from \$19,550.00 to \$20,860.00 (increase of \$1,310.00).

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

2015-1-36 RESOLUTION CREATING THE BOROUGH OF GIBBSBORO’S GREEN TEAM FOR PARTICIPATION IN THE SUSTAINABLE JERSEY CERTIFICATION PROGRAM

WHEREAS, the Mayor and Borough Council of the Borough of Gibbsboro strive to implement ways to save tax dollars while assuring clean air and water, protecting ecological resources, and building a community that is sustainable economically, environmentally and socially; and

WHEREAS, the Borough of Gibbsboro is seeking guidance and certification from the Sustainable Jersey program, which requires the Borough to designate a Green Team advisory committee to lead and coordinate the sustainability activities of the community; and

WHEREAS, the Borough’s Green Team will leverage the skills and expertise of team members



**JANUARY 7, 2015**

to develop plans, implement programs, and assist with educational opportunities that support the creation of a sustainable community; and

WHEREAS, the Green Team will represent Borough of Gibbsboro's diverse array of stakeholders, and harness the power of the community-at-large to shift the municipality toward a sustainable future.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and the Borough Council of the Borough of Gibbsboro in the County of Camden of the State of New Jersey, that we do hereby officially designate the Environmental Commission as the Borough of Gibbsboro's Green Team and hereby authorize the Environmental Commission to form a Sustainability Subcommittee inviting additional members to participate for the Sustainable Jersey Program and for the purposes of applying for Sustainable Jersey grants.

BE IT FURTHER RESOLVED that the Green Team as created by the within Resolution shall be advisory in nature and shall not have the authority to bind the Borough of Gibbsboro without further action by the Mayor and the Borough Council.

BE IT FURTHER RESOLVED that the Green Team shall periodically report and make recommendations to the Mayor and Borough Council of its activities and recommended actions to be taken by the Borough.

---

Edward G. Campbell, III  
Mayor

---

Anne D. Levy, RMC  
Borough Clerk

**MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS**

No comment from public.

**CLOSED TO THE PUBLIC**

Motion to Approve Resolutions Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**ORDINANCES:**

FIRST READING: None  
SECOND READING: None.

**MINUTES:**

Motion to dispense reading and approve minutes of 12/10/14 and 12/16/14 Councilman Bonsall, Second Councilman Flynn

**JANUARY 7, 2015**

Voice Vote: Councilman Bonsall                   Aye    Councilman Brown                   Aye  
                  Councilman Croghan                   Aye    Councilman Deterding               Aye  
                  Councilman Flynn                    Aye    Councilman MacFerren               Aye

**VOUCHERS:**

Motion to dispense reading and approve vouchers in the amount of \$1,180,167.60 charged as follows:

FY 2014 Current Fund:	\$	83,195.80
FY 2015 Sewer fund:	\$	54,212.20
FY 2014 Capital	\$	2,305.16
FY 2015 Current Fund	\$	1,038,667.44
FY 2015 Other Trust	\$	1,787.00

Councilman Bonsall, Second Councilman Flynn

Voice Vote: Councilman Bonsall                   Aye    Councilman Brown                   Aye  
                  Councilman Croghan                   Aye    Councilman Deterding               Aye  
                  Councilman Flynn                    Aye    Councilman MacFerren               Aye

**OLD BUSINESS:**

1. POLICE DEPARTMENT REGIONAL RMS APPLICATION

Quotes were received for a records system for the police department.

		ANNUAL
	MODULE/SERVER	MAINTENANCE
Computer Square	\$16,000	\$1,500
Archonix	\$22,430	\$3,850
Cornerstone Systems	\$18,950	\$1,100

Motion to award to Computer Square, Inc. in the amount \$17,500, charged to DDE \$8,203.42, DMV \$3,494.50 and Police OE \$5,802.08, contingent upon certification of available funds from CFO Councilman Croghan, Second Councilman Bonsall

Voice Vote: Councilman Bonsall                   Aye    Councilman Brown                   Aye  
                  Councilman Croghan                   Aye    Councilman Deterding               Aye  
                  Councilman Flynn                    Aye    Councilman MacFerren               Aye

**CORRESPONDENCE:**

TO: Mayor and Council - Undated  
FROM: Officer Patrick Billingsley  
RE: Vacation carry over to 2015  
ACTION: Motion to approve the vacation carry over to 2015 to be used by March 31, 2015 or paid out Councilman Croghan, Councilman Bonsall

**JANUARY 7, 2015**

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**NEW BUSINESS:**

**1. PURCHASE OF CONSTRUCTION SOFTWARE**

Quotes received for windows-based software:

MIS	\$ 3,000.00
Mitchell Humphrey Software	\$ 4,000.00
Edmunds & Associates	\$10,500.00

Motion to award to MIS in the amount of \$3,000, charged to Construction OE, contingent upon certification of funds from CFO Councilman Bonsall, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**CLOSING COMMENTS**

Freeholder Jeffrey Nash thanked the Council for allowing him to participate tonight and commented that as he visits the county's municipalities he finds that Gibbsboro to be one of the smallest but the biggest in heart. He also commended the hard work of the Mayor.

Councilmen Flynn and Deterding commented that it is an honor to serve the community and thanked family and friends for their support.

**MEETING OPEN TO THE PUBLIC**

No comment from the public.

**CLOSED TO THE PUBLIC**

**MEETING ADJOURNED AT 7:37 P.M. COUNCILMAN BONSALL, SECOND COUNCILMAN BROWN**

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

---

Anne D. Levy, RMC  
Borough Clerk

---

Edward G. Campbell, III  
Mayor

**JANUARY 7, 2015**

---

---

**REST OF PAGE INTENTIONALLY LEFT BLANK**