

**BOROUGH COUNCIL MEETING MINUTES
JUNE 13, 2018**

Meeting called to order at 7:00P.M.

Pledge of Allegiance

Moment of Silence for Marian Favat, Catherine Dietrich

Mayor Campbell announced the Opening Statement “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

ROLL CALL:

Present:

Councilman Gerald Bonsall
Councilman Dennis Deichert
Councilman Fred Deterding
Councilman Jack Flynn
Councilman Michael MacFerren

Absent:

Councilman Mitch Brown

Professionals: John P. Jehl, Borough Solicitor
Gregory Fusco, Borough Engineer

Mayor Campbell commented that a special presentation is being made to Mayor and Council.

Shawna Simone from Gibbsboro Elementary School presented Mayor and Council with a thank you poster signed by the entire cast party of the Lion King for allowing the cast to use the senior center after the play.

VOUCHERS:

Motion to dispense reading and approve vouchers in the amount of **\$1,207,400.29**
Councilman Bonsall, Second Councilman Flynn

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Aye

ORDINANCES:

FIRST READING:

2018-07 ORDINANCE ADOPTING THE LAKEVIEW NORTH REDEVELOPMENT
PLAN OF THE BOROUGH OF GIBBSBORO COUNTY OF CAMDEN,
STATE OF NEW JERSEY

Motion to approve ordinance Councilman Bonsall, Second Councilman Deichert

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Abstain

JUNE 13, 2018

SECOND READING: None

MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS

No comments from the public.

CLOSED TO THE PUBLIC

RESOLUTIONS:

2018-6-72 RESOLUTION AUTHORIZING THE BOROUGH OF GIBBSBORO TO PURCHASE PROPERTY OF CAROL L. CASTNER KNOWN AS 1 LAKEVIEW DRIVE, GIBBSBORO, NEW JERSEY, BLOCK 18.05, LOT 27 FOR THE PURCHASE PRICE OF \$50,000.00

WHEREAS, the Mayor and Borough Council of the Borough of Gibbsboro, having determined that it is in the public interest for the Borough of Gibbsboro to acquire property known as 1 Lakeview Drive, Gibbsboro, New Jersey, Block 18.05, Lot 27 for the purchase price of \$50,000.00.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the Borough is hereby authorized to purchase the said property.

2018-6-73 RESOLUTION AMENDING THE BOROUGH OF GIBBSBORO 2018 YEAR MUNICIPAL BUDGET BY THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION FROM THE MUNICIPAL COURT ALCOHOL EDUCATION, REHABILITATION AND ENFORCEMENT FUND

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Gibbsboro has been awarded \$732.32 from the Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund” and wishes to amend the 2018 Budget to include said amount as an item of revenue;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Borough of Gibbsboro hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the budget for the year 2018 in the sum of\$732.32 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations.

JUNE 13, 2018

Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund

BE IT FURTHER RESOLVED that a sum of.....\$732.32
be and the same is hereby appropriated under the caption of: *General Appropriations:*
(A)*Operations – Excluded from “CAPS” Public and Private Programs Offset by Revenues:*
Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund

2018-6-74 AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF GIBBSBORO TO ALLOW FOR CERTAIN SCHOOL BOARD BUILDING AND GROUNDS IMPROVEMENTS TO BE INCLUDED IN THE BOROUGH ROAD MAINTENANCE/IMPROVEMENT PROJECTS FOR THE YEAR 2018

WHEREAS, the Governing Body of the Borough of Gibbsboro will preparing to receive bids for Road Maintenance and/or Roadway Improvement projects, or will be doing work utilizing the Borough Work Force Contract during the summer 2018 ; and

WHEREAS, the Gibbsboro School District is also performing Building and Grounds improvements on school board property and has requested that the Borough consider including the work to be performed by the School Board as a separate proposal in the Borough bid documents or as part of the Work Force Contract; and

WHEREAS, the Gibbsboro School District recognizes that the work to be added to the Borough bid documents will be in the form of a separate proposal or as a separate part of the Work Force Contract Services and the School District shall be responsible for paying all costs associated with the work (plan copies, specification copies, construction management and inspection activities, all construction, etc.) to be performed on School Board property; and

WHEREAS, the Governing Body of the Borough of Gibbsboro finds that such an agreement can be arranged and can be mutually beneficial to both parties, and

NOW, THEREFORE BE IT RESOLVED that both the Mayor and Council of the Borough of Gibbsboro and the Gibbsboro School Board Administrator be authorized to sign a Shared Services Agreement to allow the proposed work by the School Board to be included in the Borough bid documents or to be part of the Work Force Contract services.

2018-6-75 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A DEED CONVEYING LOT 6.01 OF THE BOROUGH OF GIBBSBORO TO PROJECT FREEDOM

WHEREAS, the Borough of Gibbsboro, having executed a deed of consolidation consolidating Block 8.03, Lots 6.01, 6.02, 6.03, 6.04, 6.05 and 6.10 into a single lot to be designated as Lot 6.01 and having been determined by the Mayor and Borough Council that the Mayor and Borough Clerk shall now execute a deed in favor of Project Freedom for the consolidated lot in accordance with the Development and Redevelopment agreement executed between the Borough of Gibbsboro and Project Freedom in January of 2017.

JUNE 13, 2018

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the Mayor and Borough Clerk of the Borough of Gibbsboro are hereby authorized to execute a deed to lots formerly known as Block 8.03, Lots 6.01, 6.02, 6.03, 6.04, 6.05 and 6.10 now consolidated into a single lot known as Block 8.03, Lot 6.01 in favor of Project Freedom.

2018-6-76 RESOLUTION PRESENTING GENERAL COMMENTS AND ADOPTING RECOMMENDATIONS FOR 2017 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments and Recommendations and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the annual Audit entitled:

General Comments and Recommendations

as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty five days after the receipt of the annual audit, per the regulations of the Local Finance Board, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon

JUNE 13, 2018

conviction, may be fined not more than \$1,000 or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Borough of Gibbsboro, County of Camden, State of New Jersey hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**GROUP AFFIDAVIT FORM
CERTIFICATION OF GOVERNING BODY**

STATE OF NEW JERSEY)
) SS.
COUNTY OF CAMDEN)

We, members of the governing body of the Borough of Gibbsboro, County of Camden, of full age, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Borough of Gibbsboro governing body of the Borough of Gibbsboro.
2. In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2016.
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

General Comments
Recommendations

_____(L.S.)
Edward G. Campbell, III
Mayor

_____(L.S.)
Dennis Deichert
Councilman

_____(L.S.)
Mitchell Brown
Councilman

_____(L.S.)
Fred Deterding
Councilman

_____(L.S.)
Gerald Bonsall
Council President

_____(L.S.)
Michael F. MacFerren
Councilman

_____(L.S.)
John Flynn
Councilman

JUNE 13, 2018

2018-6-77 RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO CAMDEN COUNTY OPEN SPACE FOR FUNDS FOR THE RESTORATION OF THE LUCAS HOUSE

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, State of New Jersey, County of Camden that the Mayor is hereby authorized submit an application to the Camden County Open Space for funds for the Restoration of the Lucas House.

2018-6-78 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH FIRST CHOICE FIRE APPARATUS TO PURCHASE A FIRE TRUCK FOR THE GIBBSBORO FIRE COMPANY

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, State of New Jersey, County of Camden that the Mayor is hereby authorized to execute a contract with Fire Choice Fire Apparatus to purchase a fire truck for the Gibbsboro Fire Company.

2018-6-79 RESOLUTION AUTHORIZING SELF EXAMINATION OF 2018 BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Gibbsboro has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Gibbsboro that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

JUNE 13, 2018

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion to approve Resolutions Councilman Bonsall, Second Councilman Deichert

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Aye

MINUTES:

Motion to dispense reading and approve minutes of 2/8/17, 3/8/17, 4/12/17, 5/10/17, 12/13/17, 3/14/18, 4/11/18, 5/9/18 Councilman Deichert, Second Councilman Flynn

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Aye

REPORT OF MUNICIPAL OFFICERS:

Borough Clerk	<u> X </u>	Police Department	<u> X </u>
Construction Official	<u> X </u>	Sewer Clerk	<u> X </u>
Tax Collector	<u> X </u>	Court Clerk	<u> X </u>
Treasurer	<u> X </u>	Engineer	<u> X </u>
Compliance/Zoning Officer	<u> X </u>	Fire Official	<u> X </u>
Risk Manager	<u> X </u>		

COUNCIL COMMITTEE REPORTS:

JUNE 13, 2018

PLANNING BOARD/PUBLIC WORKS

COUNCILMAN BONSALL

Councilman Bonsall reported that two variance applications were heard at the Planning Board on 6/12/18 for a fence and a swimming pool. Both were approved with conditions.

PUBLIC EVENTS

COUNCILMAN BROWN

Councilman Brown absent.

POLICE/LIBRARY

COUNCILMAN DEICHERT

Councilman Deichert reported that there was nothing new.

TRASH & RECYCLING/HEALTH

COUNCILMAN DETERDING

Councilman Deterding reported that the month of May 134 tons of trash and recycling there was 18.25 tons.

RECREATION/L&I

COUNCILMAN MACFERREN

Councilman MacFerren reported that L&I had \$66,383 in new construction and \$1,343 in permit fees was collected. The bike paths are constantly being used and no complaints.

INSURANCE/ENVIRONMENTAL

COUNCILMAN FLYNN

Councilman Flynn reported that there were no insurance claims for May. The Community Garden installed a pollinator trail on the side of the garden. Fund raising has been done and expenditures were \$2,600. The engineer needs to look at where the fencing should go on the trail. We received a grant from the Community Forestry for the forestry plan for the Borough. We also received an ANJEC grant for \$1,500. That grant will be for trail marking. Funding has been applied for to install a kiosk. That would show a map of the areas. An Eagle scout from Berlin will install the kiosk.

MAYOR'S REPORT

MAYOR CAMPBELL

Mayor Campbell reported that the State has approved the nomination of the house for inclusion on the Jersey and Federal registers. It is now forwarded to the National Park Service and should soon be listed on the Federal register. The Lucas House Phase 3 windows are being worked on. A Phase 4 application will be worked on. The Garden Committee has a subcommittee that will work on the gardens around the house. Work on the Route 561 multi-purpose trail from Eastwick Drive heading toward the Wawa will commence in a couple of days. Pole Hill Park parking lot expansion is being worked on and electrical, conduits, flagpole and lights on the road toward 561 is being worked on. Kresson News has relocated to South Gate Plaza in Voorhees. Pro-cut has moved. Except for one tenant, the properties are now vacant. There is a problem with the Sweeney property on West Road. The property has a significant encroachment onto Borough property. The Town Crier will be finished over the weekend. Lastly, there is a move by the Trump Administration to cut the Community Development Block Grant program. A resolution will be prepared opposing the plan to cut funding. A bond anticipation note will be sought to raise the money for the fire truck.

Motion to put written reports on file for one year Councilman Bonsall, Second Councilman MacFerren

JUNE 13, 2018

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Aye

CORRESPONDENCE:

TO: All Camden County Police Chiefs dated 4/26/18
FROM: Prosecutor Mary Eva Colalillo
RE: Animal Cruelty Laws
ACTION: FYI

TO: Chief Tomaszewski dated 5/8/18
FROM: Brian T. Rust
RE: Resignation from Police Department
ACTION: Motion by Councilman Bonsall and Second by Councilman MacFerren to accept the resignation.

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Aye

OLD BUSINESS:

1. QUOTES RECEIVED FOR TWO EASEMENT APPRAISALS ALONG ROUTE 561 – BLOCK 18.07, LOTS 10 AND 11, AND BLOCK 14.02, LOT 1 AND BLOCK 15, LOT 1.01

	<u>PLUCK</u>	<u>PARISI</u>	<u>TOTAL</u>
	<u>18.07, Lots 10 & 11</u>	<u>14.02, Lot 1</u>	
Carroll McIlhinney, LLC	\$1,750	\$1,750	\$3,000
Aspen Valuation Group LLC	\$3,100	\$3,100	\$6,200*
Heil Appraisers	\$2,950	\$2,950	\$5,900**
Steven W. Bartelt	\$2,800	\$3,100	\$5,900***
Molinari & Associates	\$3,200	\$3,200	\$6,400
J. McHale & Associates	\$3,200	\$3,200	\$6,400
Bruce Associates	No Bid		
.W. Sheehan & Associates	No Bid		
Renwick & Associates	No Bid		
Robert Sapio	No Bid		

- Aspen \$5,400 if both
- ** Heil Appraisers \$5,750 if both
- *** Bartelt increases 10% if both not awarded

Motion to award to Carroll McIlhinney, LLC in the amount of \$3,000/\$1,750, conditioned on requesting that the appraisal for the Pluck property be done and the Parisi appraisal held to see if it is resolved and Parisi grants the easement, charged to Open Space Trust, contingent upon verification from CFO of available funds and review of contract by the Solicitor Councilman Bonsall, Second Councilman Flynn

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Aye

JUNE 13, 2018

NEW BUSINESS:

1. USE OF GIBBSBORO MUNICIPAL FACILITIES

Applicant: Delaware Valley Ragchew Club
FACILITY: Pole Hill Park
Date of Event: Saturday, June 23, 2018
Fee & Bond Paid: Waiver

Motion to approve use of the Municipal Facilities Councilman Bonsall, Second Councilman MacFerren

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Aye

INFORMATIONAL:

- 1. Miss Gibbsboro Pageant Tuesday, June 26, 2018
- 2. Next regular council meeting July 11, 2018

MEETING OPEN TO THE PUBLIC

Ann Braddock, 72 Haddon Avenue. Mrs. Braddock commented that she contacted Camden County about the condition of Route 561 from Laurel Oak Road to Kresson. The County indicated that an emergency has been approved and repairs will be done.

CLOSED TO THE PUBLIC

MOTION TO ADJOURN AT 7:26 P.M. COUNCILMAN BONSALL, SECOND COUNCILMAN DETERDING

Vote: J. B. Aye M.B. Absent D.D. Aye F.D. Aye J.F. Aye M.M. Aye

Anne D. Levy, RMC
Borough Clerk

Edward G. Campbell, III
Mayor

=====

REST OF PAGE INTENTIONALLY LEFT BLANK