

AUGUST 14, 2013

**BOROUGH COUNCIL MEETING MINUTES  
AUGUST 14,2013**

**Meeting called to order at 7:00P.M.**

**Pledge of Allegiance**

**Moment of Silence for Richard A. Galassini, James Smith, Charles Crain, Eleanor Quinn**

**Mayor Campbell announced the Opening Statement** “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

**ROLL CALL:**

Present:

Councilman Gerald Bonsall  
Councilman John Croghan  
Councilman Michael MacFerren  
Councilwoman Margie Schieber

Absent:

Councilman Mitch Brown  
Councilwoman Anita Mancini

Professionals: John P. Jehl, Borough Solicitor  
Gregory Fusco, Borough Engineer

Mayor Campbell introduced Peter Oteri and Ray Gunther. Their organization would like to donate a scoreboard to the Borough in memory of Chad Gunther.

**VOUCHERS:**

Motion to dispense reading and approve vouchers in the amount of **\$1,408,643.36** Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

**ORDINANCES:**

**FIRST READING:** None

**SECOND READING:**

2013-08 A BOND ORDINANCE OF THE BOROUGH OF GIBBSBORO PROVIDING CONSTRUCTION AND RECONSTRUCTION OF VARIOUS BIKEWAYS, SIDEWALKS, AND STREETScape IMPROVEMENTS WITHIN THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, AND APPROPRIATING \$220,000 AND AUTHORIZING THE ISSUANCE OF BONDS AND/OR NOTES IN THE AMOUNT OF \$66,500 AND \$3,500 DOWN PAYMENT FROM THE CAPITAL IMPROVEMENT FUND AND THE ACCEPTANCE OF \$150,000 FROM THE NJ DEPT. OF TRANSPORTATION

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BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:

**SECTION I**

**\$3,500** down payment is hereby appropriated from the Capital Improvement Fund and \$150,000 from the New Jersey Department of Transportation; for the construction and reconstruction of bikeways, sidewalks, and streetscape improvements within the Borough of Gibbsboro and the engineering and associated costs for the Borough of Gibbsboro, in the County Camden, New Jersey.

**SECTION II**

The capital budget of the Borough of Gibbsboro conforms to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director of the Division of Local Government Service is on file with the Clerk and is available for the public inspection.

For the financing of said improvements or purposes and to meet said \$220,000 appropriation not provided by application hereunder of said down payment of \$3,500 and the acceptance of aid in the amount of \$150,000, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$66,500 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds, and to temporarily finance said improvements or purposes, negotiable notes in a principal amount equal to said principal amount of bonds are hereby authorized to be issued pursuant to and within the limitations prescribed by said law.

**SECTION III**

- (A) The improvement hereby authorized and the purpose for the financing of which said obligations are to be issued is the construction and reconstruction of bikeways and trails system within the Borough of Gibbsboro.
- (B) The estimated maximum amount of bonds or notes to be issued for said purposes is as stated in Section II.
- (C) The estimated cost of said purpose is equal to the amount of the appropriation herein made therefor, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of said down payment for said purposes.

**SECTION IV**

The following additional matters are hereby determined, declared, recited and stated:

- (A) The said purposes described in Section III of this Bond Ordinance are not current expenses and are properties or improvements which the Borough may lawfully acquire or make as a general improvement, and no part of the cost hereof has been or shall be specially assessed on property specially benefited thereby.
- (B) The period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this Bond Ordinance is fifteen years (15).
- (C) The Supplemental Debt Statement required by said Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Law is increased by the authorization of the bonds and notes provided for in this Bond Ordinance and said obligation authorized will be within all debt limitations prescribed by said Law.

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- (D) An aggregate amount not exceeding \$20,000 for the items of expense listed in and permitted under Section 40A:2-20 of said Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

**SECTION V**

The Borough Council of the Borough of Gibbsboro is hereby authorized to apply and receive funding under the New Jersey Department of Transportation Grant Fund. Any funds obtained thereunder may be applied to the \$220,000 appropriation provided for in Section I hereof.

**SECTION VI**

The full faith and credit of Gibbsboro Borough are hereby pledged to the punctual payment of the principal and interest on the said obligations authorized by this Bond Ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all of the taxable property within the Borough for payment of said obligations and interest thereon without limitations of rate or amount.

**SECTION VII**

The Capital Budget is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistencies therewith and Resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as provided by the Division of Local Government Services, as on file with the Borough Clerk and is available for public inspection.

**SECTION VIII**

The Borough reasonably expects to reimburse itself from proceeds of the obligations authorized by this Ordinance for capital expenditures with respect to the projects initially paid for from current or other available funds of the Borough. This constitutes a declaration of "official intent" within the meaning of Treasury Regulations 1.103-18. The Borough hereby certifies that this declaration is reasonable on the date hereof in that:

- (A) It is consistent with the budgetary and financial circumstances of the Borough,
- (B) No funds (other than the proceeds of the obligations authorized by this Ordinance) are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Borough pursuant to its budget and financial policies with respect to the capital expenditures to be reimbursed, and
- (C) The Borough does not have a pattern of failing to reimburse itself for capital expenditures actually paid and for which an official intent was declared, other than due to unforeseeable extraordinary circumstances beyond the Borough's control. The Borough acknowledges that in order to reimburse itself for capital expenditures incurred with respect to the projects, the obligations authorized by this Ordinance must be initially issued not later than one year after the later of the date the relevant capital expenditure is initially paid or the date the relevant capital improvement is placed into service.

**SECTION IX**

This Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by said Local Bond Law.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

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Meeting Open to the Public. No voice from the public.Meeting Closed to the Public.

Motion to approve ordinance Councilman Bonsall, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

**MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS**

No voice from the public.

**CLOSED TO THE PUBLIC**

**RESOLUTIONS:**

2013-8-74 RESOLUTION AMENDING RESOLUTION 2013-1-28 AUTHORIZING ESTABLISHMENT OF FEES

WHEREAS, Chapter 3-31 of the Code of the Borough of Gibbsboro was revised and adopted on December 19, 1994; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the following fees shall be charged for copies of public documents in accordance with N.J.S.A. 47:1A-1:

- \$20.00 Certified copy of birth, marriage, domestic partnership and death certificates
- \$ 2.00 Permit to purchase pistol or revolver and firearms purchaser identification card
- \$25.00 Fingerprinting for residents, non-residents – 1<sup>st</sup> two cards – NJAC 13:59-1
- \$ 5.00 Fingerprinting - additional cards NJAC 13:59-1
- \$ .75 Per page for police reports of motor vehicle accident investigations up to ten pages.
- \$ .50 Per page for police reports of motor vehicle accident investigations 11 to 19 pages.
- \$ .25 Per page for police reports of motor vehicle accident investigations 20 and over.  
In addition to cost per page, mailing charges shall consist of actual postage plus .25 for stationary related expenses.
- \$10.00 For official searches for municipal liens (tax searches) or for improvements authorized but not assessed or for a certificate as to approval of subdivisions in accordance with N.J.S.A. 54:5-18.4.
- \$ 2.00 For a continuation of an official search for Borough liens or for improvements authorized but not assessed or for a certificate as to approval of subdivision within three (3) years from the date of the original search in accordance with N.J.S.A. 54:5-15.
- \$ 5.00 Initial duplicate tax, water and sewer bills in accordance with N.J.S.A. 54:4-64
- \$25.00 Subsequent duplicate copy of the same tax bill in the same tax year – N.J.S.A. 54:4-64
- \$25.00 Per mailing of tax sale notice in lieu of 1 or 2 of 4 required tax sale advertisements – N.J.S.A. 54:5-38
- \$ 5.00 Copy of Borough of Gibbsboro Zoning Map

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\$20.00 Service fee for returned checks in accordance with N.J.S.A. 40:5-18

All other documents where multiple copies are not available are charged in accordance with N.J.S.A. 47:1A-2 - Copies and Fees.

Letter size.....\$0.05 per page

Legal size.....\$0.07 per page

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2013-8-75 RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID A-28/2013) FOR DEER CARCASS REMOVAL SERVICES UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, bids were received by Camden County for the project known as Bid A-28/2013, Camden County Cooperative Pricing System and Deer Carcass Removal Services for the removal of deer carcass on 7/10/13 with an second and third year options to renew, the receipt of which bids were duly advertised in accordance with law; and

WHEREAS, the Board of Chosen Freeholders recommended award to the lowest responsible bidder, Deer Carcass Removal Services; and

WHEREAS, this project was bid under Camden County Cooperative pricing with Camden County listed as Lead Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Gibbsboro, County of Camden, and State of New Jersey that said contract is from 8/1/13 to 7/31/14.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2013-8-76 RESOLUTION AUTHORIZING REFUND OF HOMESTEAD REBATE APPLIED TO 2013 TAXES ON BLOCK 59.04, LOT 12 (42 GLENVIEW WAY EAST) GIBBSBORO, NEW JERSEY

**BE IT RESOLVED** by Mayor and Council of the Borough of Gibbsboro, County of Camden, and State of New Jersey that the following refund is to be issued. This refund is due to properties being tax exempt and the State issuing homestead rebate payments to the Borough of Gibbsboro. The owners of the properties are entitled to the homestead rebates.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>REFUND</u>
59.04	12	Maniglia, Salvatore & Rose	\$561.47

Send refunds to:  
Maniglia, Salvatore & Rose \$561.47  
42 Glenview Court East  
Gibbsboro, NJ 08026

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Approved for Accuracy:

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Patricia Capasso, CTC  
Tax Collector

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2013-8-77 AUTHORIZATION TO ENTER INTO AN SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF VOORHEES DEPARTMENT OF PUBLIC WORKS TO TELEVISE 1500 FEET OF 15" REINFORCED STORM MAIN ON CEDARCROFT ROAD IN GIBBSBORO, NEW JERSEY

**WHEREAS**, the Township of Voorhees has agreed to provide a trailer mounted camera, pickup truck and operator to televise 1500 feet of 15" reinforced storm main Cedarcroft Road in Gibbsboro; and

**WHEREAS**, the Township of Voorhees will provide a DVD and reports of its findings; and

**WHEREAS**, the Township of Voorhees agrees that the anticipated televised work will take approximately 6 hours at a cost of \$810; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the Mayor and Borough Clerk are authorized to sign the Interlocal Services Agreement.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2013-8-78 RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997

**WHEREAS**, the Tax Collector of the Borough of Gibbsboro has previously issued a tax sale certificate to Crestar Capital LLC which certificate is dated 19<sup>th</sup> of January, 2011 covering premises commonly known and referred to as Block 56, Lot 7.02 as set out on the municipal tax map then in use which certificate bears number 10-00012; and

**WHEREAS**, the purchaser of the aforesaid tax sale certificate has indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached; and

**NOW, THEREFORE**, be it resolved by the Mayor and Governing Body of the Borough

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of Gibbsboro that the Tax Collector of the Borough of Gibbsboro be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit and the payment of a fee of \$0 per certificate, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described, all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

BE IT FURTHER RESOLVED that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2013-8-79 RESOLUTION AND AGREEMENT FOR STATE AID AND APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE WOODBRIDGE ROAD PROJECT IN THE BOROUGH OF GIBBSBORO, CAMDEN COUNTY, NEW JERSEY.

*WHEREAS*, the Borough of Gibbsboro desires to submit an application to the New Jersey Department of Transportation for FY2014 Municipal Aid Funding for the above noted project.

*NOW, THEREFORE, BE IT RESOLVED* that Council of the Borough of Gibbsboro), formally approves the grant application for the above stated project.

*BE IT FURTHER RESOLVED* that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA2014-Gibbsboro Borough to the New Jersey Department of Transportation on behalf of the Borough of Gibbsboro.

*BE IT FURTHER RESOLVE* that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Gibbsboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Borough Council on this 14th day of August, 2013.

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Anne D. Levy, RMC, Borough Clerk

2013-8-80 RESOLUTION AND AGREEMENT FOR STATE AID APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BIKEWAY PROJECT IN THE BOROUGH OF GIBBSBORO, CAMDEN COUNTY, NEW JERSEY

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*WHEREAS*, the Borough of Gibbsboro desires to submit an application to the New Jersey Department of Transportation for FY2014 Municipal Aid Funding for the above noted project.

*NOW, THEREFORE, BE IT RESOLVED* that Council of the Borough of Gibbsboro), formally approves the grant application for the above stated project.

*BE IT FURTHER RESOLVED* that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA2014-Gibbsboro Borough to the New Jersey Department of Transportation on behalf of the Borough of Gibbsboro.

*BE IT FURTHER RESOLVED* that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Gibbsboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Borough Council on this 14th day of August, 2013.

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Anne D. Levy, RMC, Borough Clerk

2013-8-81      RESOLUTION AND AGREEMENT FOR STATE AID TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FARWOOD ROAD PROJECT IN THE BOROUGH OF GIBBSBORO, CAMDEN COUNTY, NEW JERSEY

*WHEREAS*, the Borough of Gibbsboro desires to submit an application to the New Jersey Department of Transportation for FY2014 Municipal Aid Funding for the above noted project.

*NOW, THEREFORE, BE IT RESOLVED* that Council of the Borough of Gibbsboro), formally approves the grant application for the above stated project.

*BE IT FURTHER RESOLVED* that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA2014-Gibbsboro Borough to the New Jersey Department of Transportation on behalf of the Borough of Gibbsboro.

*BE IT FURTHER RESOLVE* that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Gibbsboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Borough Council on this 14th day of August, 2013.

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Anne D. Levy, RMC, Borough Clerk

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Motion to approve Resolutions Council Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

**MINUTES:**

Motion to dispense reading and approve minutes of 7/10/13 Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Abstain
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

**REPORT OF MUNICIPAL OFFICERS:**

Borough Clerk	<u>  X  </u>	Police Department	<u>  X  </u>
Construction Official	<u>  X  </u>	Sewer Clerk	<u>  X  </u>
Tax Collector	<u>  X  </u>	Court Clerk	<u>  X  </u>
Treasurer	<u>  X  </u>	Welfare Director	<u>  X  </u>
Compliance/Zoning Officer	<u>  X  </u>	Engineer	<u>  X  </u>
Fire Official	<u>  X  </u>	Risk Manager	<u>  X  </u>

**COUNCIL COMMITTEE REPORTS:**

**PLANNING BOARD/PUBLIC WORKS**

**COUNCILMAN BONSCALL**

Councilman Bonsall reported that there was no planning board meeting. Public Works continues to maintain the properties. Stop signs are being replaced. A meeting was held with Comcast regarding a new voice override phone system.

**PUBLIC EVENTS**

**COUNCILMAN BROWN**

No report.

**POLICE/ENVIRONMENTAL COMMISSION**

**COUNCILMAN CROGHAN**

Councilman Croghan reported that the Environmental Commission has not met. Police vehicle #2 has had the motor replaced. The new police vehicle has arrived and the lights and decals are being installed.

**RECYCLING/SANITATION/RECREATION**

**COUNCILMAN MACFERREN**

Councilman MacFerren reported on trash tonnage for July was 122.27 tons, recycling was 17.76 tons and a recycling check was received in the amount of \$236.60.

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LOCAL ASSISTANCE/INSURANCE

COUNCILWOMAN MANCINI

No report.

L&I/ZONING BOARD

COUNCILWOMAN SCHIEBER

Councilwoman Schieber reported there was nothing new to report.

MAYOR’S REPORT

MAYOR CAMPBELL

Mayor Campbell reported that he had a meeting scheduled with Freeholder Leonard to discuss many topics including the county roads. However, Freeholder Leonard cancelled at the last minute due to a medical problem. Camden County has been inspecting the Borough’s two recreation applications for the pinsetters for the senior center and a scoreboard for the cricket field. They were favorably impressed with our applications. The sewer project has been completed and there are remaining funds from the USDA. Engineer Fusco is looking at Cedarcroft and Edgehill which have sewer problems. The Comcast hearing on the renewal application will be scheduled for the September 11<sup>th</sup> council meeting. Brandywine continues to do small improvements at the Paint Works. A summary letter from Planner Brian Slauch is on the agenda regarding COAH.

Motion to put written reports on file for one year Councilman Bonsall, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

**CORRESPONDENCE:**

TO: Mayor and Borough Council dated 7/15/13  
 FROM: Planner Brian Slauch  
 RE: Status of Affordable Housing Rules Effect on Borough Housing Plan  
 ACTION: FYI

TO: Mayor and Council dated 7/30/13  
 FROM: Raymond Hallworth, Compliance Officer  
 RE: 25 Kirkwood Road – High Grass  
 ACTION: Motion made by Councilwoman Schieber and seconded by Councilman Croghan directing to cut the grass and record time and material against the property owner.

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

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**OLD BUSINESS:** None

**NEW BUSINESS:**

1. USE OF GIBBSBORO MUNICIPAL FACILITIES

Applicant: Patricia Croghan for Women’s Breakfast Group  
FACILITY: Senior Center  
Date of Event: Saturday 10/5/13 – 7:00 a.m. to Noon  
Fee & Bond Paid: Requests Waiver

Motion to approve use of the Municipal Facilities Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

2. EDUCATION/PROFESSIONAL ENRICHMENT REQUEST

A. Dale Glinske – Fall Court Conference – 9/20/13  
Cost: \$65, Location: Glassboro

Motion to approve Education/Professional Enrichment Request Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

3. HERITAGE VILLAGE RETENTION BASIN AERATOR

Quotes received to replacement:\*

The Lawn Arranger	\$2,620.00
Kasco Marine Pond	\$2,360.00
Scott Aerator Clover	\$2,450.00

The Lawn Arranger provides additional services such as annual installation, cleaning, removal and storage. The other bidders did not provide quotes for additional services.

Motion to award to The Lawn Arranger in the amount of \$2,620, charged to Building OE, contingent upon certification from CFO Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye

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Councilwoman Mancini      Absent      Councilwoman Schieber      Aye

4. HALLOWEEN PARADE

Councilman Brown is suggesting Sunday, October 27<sup>th</sup> at 1:00 p.m. with no rain date.

Council agreed with Sunday, October 27<sup>th</sup>. Time to be determined.

5. USE OF GIBBSBORO MUNICIPAL FACILITIES

Applicant:                      Colleen MacFerren  
FACILITY:                        Recreation Annex  
Date of Event:                 Sunday 9/15/13 2:00 – 6:00 p.m.  
Fee & Bond Paid:              \$175.00

Motion to approve use of the Municipal Facilities Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:    Councilman Bonsall                      Aye                      Councilman Brown                      Absent  
                    Councilman Croghan                    Aye                      Councilman MacFerren                Aye  
                    Councilwoman Mancini                 Absent                    Councilwoman Schieber                Aye

5. TREE REMOVAL

Quotes received to remove tree and ground stump at 122 Kirkwood Road:

F&C Tree                                 \$650.00  
Ryan Bansky Tree Service            \$1,275.00  
E-Z Tree Car                                No Bid

Motion to award to F&C Tree in the amount of \$650, charged to Building OE, contingent upon certification from CFO as to availability of funds Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:    Councilman Bonsall                      Aye                      Councilman Brown                      Absent  
                    Councilman Croghan                    Aye                      Councilman MacFerren                Aye  
                    Councilwoman Mancini                 Absent                    Councilwoman Schieber                Aye

6. VACATION POLICY

Mayor Campbell advised Council that one part time employee (Tina Bartell) works 30 hours per week and does not receive benefits. Council discussed this and felt it was fair to allow one vacation day per quarter worked. A resolution and personnel manual will be placed on the 9/11/13 agenda.

**INFORMATIONAL:**

AUGUST 14, 2013

1. Next regular Council meeting is Wednesday, September 11, 2013
2. Comcast Renewal hearing will be held on 9/11/13

**MEETING OPEN TO THE PUBLIC**

Dave Earling, 100 Kirkwood Road. Mr. Earling expressed concern about the condition of Kirkwood Road and the tractor trailers that travel the road. Mr. Earling contacted the County and they informed him that in the next budget Kirkwood Road may be considered.

**CLOSED TO THE PUBLIC**

**MOTION TO ADJOURN AT 7:51 P.M. COUNCILMAN BONSALL, SECOND COUNCILMAN CROGHAN**

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Absent
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

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