

SEPTEMBER 14, 2011

**BOROUGH COUNCIL MEETING MINUTES  
SEPTEMBER 14, 2011**

**Meeting called to order at 7:00P.M.**

**Pledge of Allegiance**

**Moment of silence for Carol Chambers, Elizabeth M. Bird, Cynthia Sansom**

**Opening Statement** "All the notice requirements of the Open Public Meeting Act have been complied with in full."

**ROLL CALL:**

Present:

Councilman Mitch Brown  
Councilman John Croghan  
Councilman Michael MacFerren  
Councilwoman Anita Mancini  
Councilwoman Margie Schieber

Absent:

Councilman Gerald Bonsall

Professionals: John P. Jehl, Borough Solicitor  
Gregory Fusco, Borough Engineer

**VOUCHERS:**

Motion to dispense reading and approve vouchers in the amount of **\$621,626.79**  
Councilman MacFerren, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

**ORDINANCES:**

**FIRST READING:** None

**SECOND READING:** None

**MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS**

No comment from the public.

**CLOSED TO THE PUBLIC**

**RESOLUTIONS:**

2011-9-88 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY EXEMPTING BLOCK 59.04, LOT 3, AKA 5 GLENVIEW COURT IN THE BOROUGH OF GIBBSBORO

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WHEREAS, Block 59.04 Lot 3 has filed a 100% totally disabled veteran application and it was approved for the year 2011 effective January 13, 2011; and

WHEREAS, the balance of the 1st quarter tax amount is \$1,506.88, 2nd quarter \$1,738.01, 3rd quarter \$1,865.99 and 4<sup>th</sup> quarter \$1,865.98 totaling \$6,976.86 should be cancelled; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

1. That the Mayor and Council hereby authorize the Tax Collector to cancel the balance of 2011 in the amount of \$6,976.86 since this property is exempt.
2. That a certified copy of this Resolution be forwarded to the Borough Tax Collector, Borough Auditor, and Borough Tax Assessor.

<b>BLOCK</b>	<b>LOT</b>	<b>TAXES</b>	<b>FULL ASSESSMENT</b>	<b>EXEMPT</b>
59.04	3	\$7,208	\$169,500	\$163,379

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2011-9-89 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY CANCELLING TAXES ON BLOCK 8.01, LOT 3.08, AKA 10 EAST CLEMENTON ROAD

WHEREAS, Block 8.01, Lot 3.08 was acquired by the Borough of Gibbsboro on June 14, 2011; and

WHEREAS, the 3<sup>rd</sup> and 4<sup>th</sup> quarter taxes for Block 8.01, Lot 3.08 totals \$3,413.25 should be cancelled as the property is now owned by the Borough of Gibbsboro; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

3. That the Mayor and Council hereby authorize the Tax Collector to cancel the 3<sup>rd</sup> & 4<sup>th</sup> quarter taxes for 2011.
4. That a certified copy of this Resolution be forwarded to the Borough Tax Collector, Borough Auditor, and Borough Tax Assessor.

<b>BLOCK</b>	<b>LOT</b>	<b>TAXES</b>	<b>FULL ASSESSMENT</b>	<b>EXEMPT</b>
8.01	3.08	\$6,600	\$150,000	\$75,000

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

SEPTEMBER 14, 2011

2011-9-90 RESOLUTION OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A.40A:2-26(e)

That the documents submitted herewith and the statements contained herein are true to the best of my knowledge and belief;

That this application was considered and its submission to the Local Finance Board approved by the governing body of the Borough on September 14, 2011; and

That the governing body of the Borough has notified each participating local unit of its submission of this application to the Local Finance Board and has made available to each, a true copy of this application.

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Edward G. Campbell, III, Mayor

2011-9-90 RESOLUTION OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A.40A:2-26(e)

WHEREAS, the Borough of Gibbsboro, in the County of Camden, New Jersey (the Borough of Gibbsboro), desires to make application to the Local Finance Board for its review and approval of a resolution authorizing the issuance of Bonds through the United States Department of Agriculture Rural Development to permanently finance the construction and reconstruction of sewers and various roadways, sidewalks, curbing and bikeways within the Borough;

WHEREAS, the Borough believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the Borough;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Borough and will not create an undue financial burden to be placed upon the Borough;

NOW THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL AS FOLLOWS:

Section 1. The application to the Local Finance Board is hereby approved, and the Borough's Bond Counsel, along with other representatives of the Borough, are hereby authorized to prepare such application and to represent the Borough in matters pertaining thereto.

Section 2. The Clerk of the Borough is hereby directed to prepare and file a copy of the proposed bond ordinance and resolution with the Local Finance Board as part of such application.

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Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, and approvals as provided by the applicable New Jersey Statute.

Recorded Vote

<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
BROWN	NONE	NONE	BONSALL
CROGHAN			
MACFERREN			
MANCINI			
SCHIEBER			

\_\_\_\_\_  
Anne D. Levy, Clerk

2011-9-91 RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF AN AMOUNT NOT TO EXCEED \$450,000 GENERAL OBLIGATION BOND OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY AND PROVIDING FOR THE SALE OF SUCH BOND TO THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT.

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

Section 1. The \$450,000 General Obligation Bond authorized by the Borough of Gibbsboro pursuant to Bond Ordinance #2011-07, finally adopted by the Borough on July 13, 2011, shall be sold to the United States Department of Agriculture, Rural Development (hereinafter referred to as "USDA") or such other agency of the United States of America as applicable on the following terms:

Designation: \$450,000 General Obligation Bond or such lesser amount as determined by the Chief Financial Officer,

Date: \_\_\_\_\_, 201\_ or such other date as agreed to by USDA (the "Closing Date"),

Interest Rate: Three and three hundred seventy-five thousandths per centum (3.375%) per annum payable semiannually,

Principal and Interest Payments Payable semiannually beginning six months after the date of issuance of the Bond or as otherwise determined by USDA and terminating, if not sooner paid, on the fourteenth anniversary date of the Bond; such that there are 80 equal payments (as attached as Exhibit B hereto and revised proportionately if the amount is reduced),

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Place of Payment: Office of the United States Department of Agriculture, Rural Development or such other agency of the United States Department of Agriculture, as applicable.

Section 2. The details concerning the payment of principal and interest on the Bond shall be specified in the form of Bond, which shall be in substantially the following form:

No. 2011-R1 \$450,000

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF CAMDEN  
BOROUGH OF GIBBSBORO  
GENERAL OBLIGATION BOND

\* \* \* \* \*

BOROUGH OF GIBBSBORO, a municipal corporation of the State of New Jersey, situate in the County of Camden (the "Borough"), hereby acknowledges itself indebted and for value received promises to pay to the United States of America acting through the United States Department of Agriculture, Mount Laurel, New Jersey, or its registered assigns, the principal amount of FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000), and to pay interest on the unpaid balance of this Bond from the date hereof at the rate of \_\_\_\_\_% per annum. Principal and interest on this Bond shall be paid semiannually on \_\_\_\_\_ and \_\_\_\_\_, commencing on \_\_\_\_\_, in the amount of \$\_\_\_\_\_ for seventy-nine (79) equal payments, with all outstanding principal and all accrued and unpaid interest due on \_\_\_\_\_, 20\_\_\_. Payments made on the indebtedness evidenced by this instrument, regardless of when made, shall be applied first to interest due through the date of payment and next to principal.

This Bond shall be subject to redemption without penalty at any time prior to maturity at the option of the Borough by the payment of all the unpaid principal then due plus interest due to the date of redemption.

Upon the surrender of this Bond and the written request of the registered holder thereof satisfactory to the Borough, this Bond will be transferred to a new registered owner. No transfer of this Bond shall be valid unless recorded on books of the Borough kept for this purpose in the office of its Chief Financial Officer and noted on the back of this Bond.

This Bond is issued pursuant to the Local Bond Law of the State of New Jersey and Bond Ordinance #2011-07, finally adopted by the Borough on July 13, 2011 and authorizing obligations in the aggregate principal amount of \$592,500.

The full faith and credit of the Borough are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this Bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed and that this Bond, together with all other indebtedness of the Borough, is within every debt and other limit prescribed by such Constitution or statutes.

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IN WITNESS WHEREOF, the BOROUGH OF GIBBSBORO has caused this Bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this Bond and the seal to be attested by its Borough Clerk and this Bond to be dated the 14th day of September, 2011.

[SEAL]

BOROUGH OF GIBBSBORO

ATTEST:

By: \_\_\_\_\_

Mayor

Section 3. The Bond shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer, under the official seal, affixed and attested by the Borough Clerk. Such officials are authorized to execute such replacement bonds in registered or coupon form as may be necessary from time to time and are authorized to execute all certificates, agreements and other documents required in connection with the issuance such Bond.

Section 4. All other details or requirements of the Local Bond Law of New Jersey, including any changes in the terms of the Bond otherwise set forth herein, shall be determined by the Chief Financial Officer of the Borough.

Section 5. This resolution shall take effect immediately.

CERTIFICATE

I, Anne D. Levy, Clerk of the Borough of Gibbsboro, in the County of Camden, State of New Jersey (the "Borough"), HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Borough duly called and held on September 14, 2011 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough this 14th day of September, 2011.

\_\_\_\_\_  
Anne D. Levy, Clerk

2011-9-92 RESOLUTION AUTHORIZING THE CANCELLATION OF 2011 PROPERTY TAXES ON BLOCK 104 LOT 20 FOR PREMISES KNOWN AS 8 CEDARCROFT ROAD GIBBSBORO, NEW JERSEY

**BE IT RESOLVED** by Mayor and Council of the Borough of Gibbsboro, County of Camden, and State of New Jersey that the following amount of taxes on Block 104 Lot 20 should be cancelled \$2,092.41. This amount is a pro-rated figure for the balance of the 2011 tax year. This is due to the owner of the property, John Keys, becoming eligible for a 100% totally disabled veteran status effective August 9, 2011, in reference to N.J.S.A. 54:4-3.30. A copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer

**BLOCK      LOT                      NAME                                      CANCEL**

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104                      20

Keys, John & Eleanor Revocable Trust

\$2,092.41

Approved for Accuracy:

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Patricia Capasso, CTC  
Tax Collector

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2011-9-93      RESOLUTION TERMINATING EMPLOYMENT

The Mayor and Borough Council having been advised that Cheryl Sage presently occupying the part time position of Assistant Librarian was unable to fulfill the duties of that position from March 24, 2011 to July 26, 2011 and then having returned to the position only from July 26, 2011 until August 3, 2011 and has not since returned to work nor indicated that she will be available;

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the employment of Cheryl Sage shall be terminated upon passage of this Resolution from her position of Assistant Librarian for failure to perform the duties of that position. The vacancy in that position will be filled by the Mayor and Borough Council at a later date.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2011-9-94      RESOLUTION AUTHORIZING CHANGE ORDER NO. 2-FINAL FOR THE PURCHASE AND DELIVERY OF DECORATIVE STREET SIGN POSTS

WHEREAS, it was necessary to make changes in the Scope of Work to be done in the Purchase and Delivery of Decorative Street Sign Posts in the Borough of Gibbsboro, Camden County, New Jersey.

WHEREAS, Change Order Number 2-Final was developed to itemize and authorize those changes; and

WHEREAS, certification has been received by the Borough Chief Finance Officer that sufficient funds have been allocated for this Change Order;

NOW, THEREFORE BE IT RESOLVED by the Borough of Gibbsboro, County of Camden, State of New Jersey that Change Order Number 2-final is hereby authorized and approval is hereby granted to revise the contract amount from \$184,687.80 to \$174,677.00 (decrease of \$10,010.80).

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

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2011-9-95 RESOLUTION AUTHORIZING THE AWARD OF BID A-29 FOR OFFICE PAPER, COMPUTER PAPER AND ENVELOPES UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, bids were received by Camden County for the project known as Bid A-29, Purchase of copy and computer paper and envelopes under the Camden County Cooperative Pricing System, the receipt of which bids were duly advertised in accordance with law; and

WHEREAS, the Board of Chosen Freeholders recommended award to the lowest responsible bidder, W.B. Mason Co., Inc., Office Basics, Quill and Impact Office Products for copy and computer paper and envelopes ; and

WHEREAS, this project was bid under Camden County Cooperative pricing with Camden County listed as Lead Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Gibbsboro, County of Camden, and State of New Jersey that said contract is for six months from 9/1/11 to 2/28/12.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

2011-9-96 RESOLUTION AUTHORIZING THE AWARD OF BID A-33 FOR DEER CARCASS REMOVAL SERVICES UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, bids were received by Camden County for the project known as Bid A-33, DEER CARCASS REMOVAL SERVICES under the Camden County Cooperative Pricing System, the receipt of which bids were duly advertised in accordance with law; and

WHEREAS, the Board of Chosen Freeholders recommended award to the lowest responsible bidder, Deer Carcass Removal Service; and

WHEREAS, this project was bid under Camden County Cooperative pricing with Camden County listed as Lead Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Gibbsboro, County of Camden, and State of New Jersey that said contract is from 8/1/11 to 7/31/12.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

2011-9-97 RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR A ROADWAY ROJECT FARWOOD ROAD FROM KIRKWOOD ROAD TO KINGSBRIDGE ROAD

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WHEREAS, the Borough of Gibbsboro desires to submit an application to the New Jersey Department of Transportation for FY2012 Municipal Aid Funding for the above noted project; and

NOW, THEREFORE BE IT RESOLVED, that the Council of the Borough of Gibbsboro, formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application to the New Jersey Department of Transportation on behalf of the Borough of Gibbsboro; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Gibbsboro and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified by me on the 14th day of September, 2011 to be a true copy of a Resolution adopted by the governing body

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Anne D. Levy, R.M.C., Borough Clerk

2011-9-98      RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR A BIKEWAY PROJECT ROUTE 561 FROM CLEMENTON ROAD TO UNITED STATES AVENUE

WHEREAS, the Borough of Gibbsboro desires to submit an application to the New Jersey Department of Transportation for FY2012 Municipal Aid Funding for the above noted project; and

NOW, THEREFORE BE IT RESOLVED, that the Council of the Borough of Gibbsboro, formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application to the New Jersey Department of Transportation on behalf of the Borough of Gibbsboro; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Gibbsboro and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified by me on the 14th day of September, 2011 to be a true copy of a Resolution adopted by the governing body

---

Anne D. Levy, R.M.C., Borough Clerk

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Motion to approve Resolutions as amended Councilman MacFerren, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

**MINUTES:**

Motion to dispense reading and approve minutes of 5/11/11, 6/8/11, 7/13/11 and 8/2/11 Councilman MacFerren, Second Councilwoman Schieber Councilwoman Mancini abstained on 6/8/11 minutes.

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

**REPORT OF MUNICIPAL OFFICERS:**

Borough Clerk	<u>  X  </u>	Police Department	<u>  X  </u>
Construction Official	<u>  X  </u>	Sewer Clerk	<u>  X  </u>
Tax Collector	<u>  X  </u>	Court Clerk	<u>  X  </u>
Treasurer	<u>  X  </u>	Welfare Director	<u>  X  </u>
Compliance/Zoning Officer	<u>  X  </u>	Engineer	<u>  X  </u>

**COUNCIL COMMITTEE REPORTS:**

**PLANNING BOARD/PUBLIC WORKS**

Councilman Bonsall was absent. No report.

**COUNCILMAN BONSALE**

**PUBLIC EVENTS**

Councilman Brown reported that dates for the Halloween Parade and Tree Lighting needs to be set. After discussion it was decided that the Halloween Parade to be held on Saturday 10/29/11 at 3:00 p.m. and the tree lighting set for Thursday December 1 and rain date December 12 at 7:00 p.m. The library is losing one employee. Do we want to replace the employee? It will be discussed at a later meeting.

**COUNCILMAN BROWN**

**POLICE/ENVIRONMENTAL COMMISSION**

Councilman Croghan reported that nothing new for the Environmental Commission. The police department now has two of the three new officers fully trained.

**COUNCILMAN CROGHAN**

**RECYCLING/SANITATION/RECREATION**

Councilman MacFerren reported that trash for August was 113.9 tons. A recycling rebate check was received in the amount of \$808.35. Use of the Cricket Field went very good this year. The new statutes look terrific.

**COUNCILMAN MACFERREN**

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LOCAL ASSISTANCE/INSURANCE

COUNCILWOMAN MANCINI

Councilwoman Mancini reported that an enormous amount of money is being wasted on a wellness program. Public Works deserves a thank you for the clean up on the bike path. The police officers are doing a good job with the checklists. The Loss Control Reports are being submitted. Chapter 78 reviews are continuing. There is a safety expo in Blackwood on the 9/3/11. The claims appeals process for the HIF/JIF has increased from 4 to 5 per year to 4 to 5 a month. George Rogers and Anita have been working on the motor vehicle checks for Borough Employees. The forms and policy were given to the Solicitor for his review.

L&I/ZONING BOARD

COUNCILWOMAN SCHIEBER

Councilwoman Schieber reported there was no zoning board meeting for September. For July eight permits were issued with total value of alterations/construction at \$92,080. Receipts totaled \$2,295. For August there were 11 permits with total value of construction at \$27,315. Received totaled \$817. The compliance officer is following up on all complaints. Letters were sent to residents regarding broken sidewalks. The construction clerk, Jackie Pace, has advised the Borough that she is being rehired in Franklin Township. However, she would like to continue in Gibbsboro for Tuesday and Wednesday only until she is hired full time in Franklin.

After discussions it was decided that the proposal is not acceptable.

Motion authorizing the Solicitor to prepare letter indicating that the proposed hours are not acceptable and if she cannot work the hours for which she was hired her employment will be terminated – Councilman MacFerren, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

MAYOR’S REPORT

MAYOR CAMPBELL

Mayor Campbell reported that Green Acres did their annual inspection. They found the Borough to be in compliance.

Motion to put written reports on file for one year Councilman MacFerren, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

**CORRESPONDENCE:**

TO: Mayor and Council dated 8/4/11  
FROM: Greg Fusco, Borough Engineer  
RE: Traffic Signage & Pavement Markings  
ACTION: Engineer Fusco summarized that the Federal Highway Administration regulates all the roadway signage and line stripping through a manual – “Manual on

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Uniform Traffic Control.” The manual has recently been revised and updated regarding signage and line stripping. They want all signage and line stripping brought up to date in accordance with an established schedule.

TO: Mayor and Council dated 8/22/11  
FROM: Chief Joseph F. Mingori  
RE: Retirement  
ACTION: Motion made by Councilman MacFerren to accept Chief Mingori’s retirement – Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

TO: Health Officer dated 9/6/11  
FROM: Howard J. Cohen, Contract Adm., Dept. of Health & Senior Services  
RE: Funding for Hepatitis B Inoculations  
ACTION: Councilwoman Mancini commented that George Rogers will make a list of all members and make sure that everyone receives the shots that are needed.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. DATES AND TIME FOR HALLOWEEN PARADE & TREE LIGHTING

See Councilman Brown’s report with the event dates and times.

2. EDUCATION/PROFESSIONAL ENRICHMENT REQUEST

- A. Dale L. Glinske – Improving Total Package – 9/16/11 8:00 a.m. – 4:00 p.m.  
Cost: \$65, Location: Glassboro
- B. Anne D. Levy – 2011 Fall Mini Conference – 9/15/11 8:30 a.m. – 3:45 p.m.  
Cost: \$0, Location: Deptford Township
- C. John Waechtler – Alcotest 7110 MKIII Operator – 12/5/11 – 12/8/11  
Cost: \$0, Location: Gloucester County Police Academy
- D. Jack Croghan – NJ Shade Tree Federation – 10/21-10/22/11  
Cost: \$235 Location: Crowne Plaza, Cherry Hill, NJ
- E. Wally Pratz – NJ Shade Tree Federation – 10/22/11  
Cost: \$100 Location: Crowne Plaza, Cherry Hill, NJ

Motion to approve Education/Professional Enrichment Request Councilwoman Mancini, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye

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Councilwoman Mancini      Aye                      Councilwoman Schieber      Aye

3.      USE OF GIBBSBORO MUNICIPAL FACILITIES

Applicant:                      Judy A. Rogers, President – CC Firemen’s Ladies Auxiliary  
Date of Event:                  April 19, 2012  
Fee & Bond Paid:              Requests Waiver

Motion to approve use of the Municipal Facilities Councilman MacFerren, Second Councilwoman Mancini

Voice Vote:    Councilman Bonsall                  Absent                  Councilman Brown                  Aye  
                         Councilman Croghan                  Aye                      Councilman MacFerren              Aye  
                         Councilwoman Mancini              Aye                      Councilwoman Schieber              Aye

4.      JOINT MEETING WITH GIBBSBORO SCHOOL

Council would like to have a joint meeting with the Gibbsboro school board on October 11, 2011 before their regular board meeting as requested in the “Best Practices” prepared by the State.

5.      SIGN QUOTES

A.      Monument Signs (3) BLUEBERRY HILL, MUNICIPAL BLDG., POLE HILL PARK

Alpha I Studios                      \$ 9,440.00  
Command Co.                          20,550.00  
Lazermation                          No Bid

Motion to award to Alpha I Studios in the amount of \$9,440, charged to Clean Communities Grant, contingent upon availability of funds from CFO Councilman MacFerren, Second Councilwoman Schieber

Voice Vote:    Councilman Bonsall                  Absent                  Councilman Brown                  Aye  
                         Councilman Croghan                  Aye                      Councilman MacFerren              Aye  
                         Councilwoman Mancini              Aye                      Councilwoman Schieber              Aye

B.      GATEWAY ARCHES FOR CRICKET FIELD PLANTER

ABC Sign Systems, Inc.                      21,860.00  
Command Company                          37,600.00  
Alpha I Studios                                  No Bid  
Lazermation                                      No Bid

Motion to award to ABC Sign Systems, Inc. in the amount of \$21,860.00, charged to

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Streetscape, contingent upon availability of funds from CFO Councilwoman Schieber,  
Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

6. CRICKET FIELD BUILDING RECONSTRUCTION
7. HVAC UNITS FROM SENIOR RECREATION CENTER
8. SENIOR RECREATION CENTER

Mayor Campbell commented that since the Cricket Field is completed the charger building needs to be addressed. It is suggested that an A-frame be placed on the building, and two ADA compliant restrooms. The HVAC units that were replaced at the Senior Center through a grant and the former HVAC was fairly new, the unit can be used in the charger building. Cut outs are needed for a refreshment stand, a small storage area for the leagues and public works and brick face the building and put in an alternate for solar panels. The senior center ordinance has a balance of approximately \$45,000. The interior of the old section needs a new floor and the walls paneled and install storage space.

Motion made by Councilman Croghan and Seconded by Councilman MacFerren to move ahead and authorize the engineer to solicit quotes for the proposed changes.

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

9. ACTION ON BIKEWAY/SIDEWALKS ON 561 AT SUPER JET & FORTE PROPERTIES

Mayor Campbell commented that there are two gaps on Route 561. One at the old Litton/Forte office complex and the Super Jet have not been completed their sidewalks as required. A resolution will be prepared for the next meeting to require them to complete the work.

**INFORMATIONAL:**

1. Next Regular Council meeting is October 12, 2011.

**MEETING OPEN TO THE PUBLIC**

George Rogers, Emergency Management. George met with the State Police and FEMA to apply for funds due to Hurricane Irene. A generator for the senior center would be useful. Engineer Fusco will solicit quotes for a connection and step down.

SEPTEMBER 14, 2011

**CLOSED TO THE PUBLIC**

**MOTION TO ADJOURN AT 8:17 P.M. COUNCILWOMAN MANCINI, SECOND  
COUNCILWOMAN SCHIEBER**

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

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