

NOVEMBER 4, 2013

**BOROUGH COUNCIL MEETING MINUTES  
NOVEMBER 4,2013**

**Meeting called to order at 5:00P.M.**

**Pledge of Allegiance**

**Mayor Campbell announced the Opening Statement** “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

**ROLL CALL:**

Present:  
Councilman Gerald Bonsall  
Councilman Mitch Brown  
Councilman John Croghan  
Councilwoman Margie Schieber

Absent:  
Councilman Michael MacFerren

Professionals: Gregory Fusco, Borough Engineer    John P. Jehl, Borough Solicitor

**FIRST ORDER OF BUSINESS:**

- 1. NOMINATIONS ARE SOLICITED TO FILL THE UNEXPIRED TERM OF COUNCILWOMAN MANCINI (TO 12/31/14)

Councilman Bonsall submitted the name of Jack Flynn to fill the unexpired term. Councilwoman Schieber seconded the nomination. No other names were submitted.

NOMINATIONS CLOSED

Motion to appoint Jack Flynn as Councilman for the unexpired term to 12/31/14  
Councilman Bonsall, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Absent
	Councilwoman Schieber	Aye		

2013-11-96 RESOLUTION APPOINTING JACK FLYNN TO COUNCILFOR THE UNEXPIRED TERM TO 12/31/14

WHEREAS, Councilwoman Anita Mancini resigned her council seat as of 10/9/13; and

WHEREAS, the governing body desires to fill the vacant seat; and

WHEREAS, a nomination by Councilman Bonsall and seconded by Councilwoman Schieber was made for Jack Flynn to fill the unexpired term to 12/31/14; and

WHEREAS, no other nominations were made; and

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NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Gibbsboro, County of Camden and State of New Jersey at their council meeting held on November 4, 2013 a motion was made appointing Jack Flynn as Councilman for the unexpired term.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

Motion to approve Resolution Councilman Bonsall, Second Councilman Croghan

**CANDIDATE IS SWORN IN BY MAYOR CAMPBELL**

2. APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

Mayor Campbell appoints Michael Kelly as Emergency Management Coordinator for the unexpired term to 12/31/13 at the rate of \$1,914 per year.

Motion to ratify Mayor’s appointment Councilman Bonsall, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Absent	Councilwoman Schieber	Aye

**MICHAEL KELLY IS SWORN IN BY MAYOR CAMPBELL**

**VOUCHERS:**

Motion to dispense reading and approve vouchers in the amount of \$506,528.87 Councilwoman Schieber, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Absent	Councilwoman Schieber	Aye

**ORDINANCES:**

**FIRST READING:**

2013-09 A BOND ORDINANCE OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY APPROPRIATING \$100,000 FOR THE PURCHASE OF RECREATION EQUIPMENT AND AUTHORIZING THE ISSUANCE OF BONDS AND/OR NOTES IN THE AMOUNT OF \$47,500 AND \$2,500 DOWN PAYMENT AND THE ACCEPTANCE OF THE CAMDEN COUNTY DIVISION OF OPEN SPACE FARMLAND PRESERVATION IN THE AMOUNT OF \$50,000

Motion to approve Ordinance Councilman Bonsall, Second Councilman Croghan

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Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Absent	Councilwoman Schieber	Aye

**SECOND READING:**       None

**MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS**

No voice from the public.

**CLOSED TO THE PUBLIC**

**RESOLUTIONS:**

2013-11-91   RESOLUTION AUTHORIZING THE AWARD OF BID A-19 (2<sup>nd</sup> YEAR OPTION) FOR THE FURNISHING AND DELIVERY OF SODIUM CHLORIDE AND PRETREATED LIQUID ENHANCED SODIUM CHLORIDE BETWEEN THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AND INTERNATIONAL SALT CO., LLC

WHEREAS, bids were received by Camden County for the project known as Bid A-19, the furnishing and delivery of sodium chloride and pretreated liquid enhanced sodium chloride under the Camden County Cooperative Pricing System, the receipt of which bids were duly advertised in accordance with law; and

WHEREAS, the Board of Chosen Freeholders recommended award to the lowest responsible bidder, International Salt Co., LLC and have opted for the second year; and

WHEREAS, this project was bid under Camden County Cooperative pricing with Camden County listed as Lead Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Gibbsboro, County of Camden, and State of New Jersey that said contract is effective 11/1/13 to 10/31/14.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2013-11-92   RESOLUTION ESTABLISHING A PROCEDURE FOR THE AWARD OF PROFESSIONAL CONTRACTS

WHEREAS, N.J.S.A. 19:44A-20.2 provides that no State agency in the Executive Branch shall enter into a contract having anticipated value in excess of \$17,500.00 with a business entity, except a contract that is awarded pursuant to a fair and open process, if during the preceding one-year period that business entity has made a political contribution to the local political parties; and

WHEREAS, the Borough of Gibbsboro is desirous of putting in place a fair and open process for the award of professional services contracts which shall include, but not be limited to

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the positions of Borough Auditor, Borough Solicitor, Borough Engineer, Borough Planner, Borough Planning Board Solicitor, and Borough Zoning Board Solicitor.

NOW, THEREFORE, the Borough will solicit requests for proposals for the above positions which shall be accepted by the Borough Clerk up until December 19, 2013. Awards of contracts will be made by the Mayor and Council at the Borough's annual reorganization meeting.

A brief description of each position and the criteria which will be used by the Mayor and Council in awarding the contract on each position will be posted on the Gibbsboro Borough website on November 8, 2013.

\_\_\_\_\_  
Edward G. Campbell, III Mayor

2013-11-93 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND THE BOROUGH OF GIBBSBORO TO PROVIDE REMOVAL OF SNOW ON COUNTY ROADS WITHIN THE BOROUGH OF GIBBSBORO

BE IT RESOLVED, by the Borough Council of the Borough of Gibbsboro, County of Camden, and State of New Jersey that the Borough of Gibbsboro agrees to enter into a Shared Services Agreement with the County of Camden to provide for the efficient and effective removal of snow on County roads within the Borough of Gibbsboro.

BE IT FURTHER RESOLVED, that the Borough of Gibbsboro shall be reimbursed for participating in the shared services \$250 of salt per linear mile.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2013-11-94 RESOLUTION AUTHORIZING CERTAIN TRANSFERS WITHIN THE 2013 BUDGET

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the following transfers be authorized within the 2010 Budget:

<b><u>FROM:</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMT.</u></b>	<b><u>TO:</u></b>	<b><u>ACCOUNT</u></b>	<b><u>AMT.</u></b>
3-01-22-204-020	Fire Safety Official OE	\$500	3-01-22-205-011	Fire Official Insp. SW	\$500
3-01-25-252-099	Emergency Mgt. OE	\$300	3-01-25-252-011	Emergency Mgt. SW	\$300

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EDWARD G. CAMPBELL, III  
MAYOR

\_\_\_\_\_  
ANNE D. LEVY, RMC  
BOROUGH CLERK

2013-11-95 RESOLUTION REVISING RESOLUTION 2013-1-34 ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE

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BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, FOR THE YEAR  
2013

BE IT RESOLVED, by Mayor and Borough Council of the Borough of Gibbsboro that the following officials and employees of the Borough of Gibbsboro be paid as follows for the year 2013:

<u>POSITION</u>	<u>HOURLY</u>	<u>ANNUAL SALARY</u>
<b>EXECUTIVE/LEGISLATIVE</b>		
Mayor		\$3,416.00
Members of Council		\$3,252.00

The Officials and employees holding the following positions will be paid bi-weekly, semi-monthly or quarterly as indicated:

**ADMINISTRATIVE**

Municipal Clerk\* \$50,240.00

\*Includes Municipal Search Clerk, Registrar of Vital Statistics, Election Official, Registrar of Voters, Board of Health, Purchasing Agent, and Dog Registrar.

General Clerk \$12.48

**FINANCE**

Chief Finance Officer \$ 7,167.00

**COURT**

Municipal Judge \$ 7,650.00

Municipal Court Administrator \$37,085.00

Deputy Court Clerk/Violations Clerk \$ 1,756.00

Municipal Prosecutor \$ 4,566.00

Public Defender \$ 2,741.00

Court Clerk (Adm) \$12.28

Court Clerk (Court Night Recorder) \$20.00

**SEWER**

Clerk \$ 6,653.00

**TAX OFFICE**

Tax Collector/Tax Search Clerk \$ 9,188.00

**TAX ASSESSOR**

Assessor \$ 7,999.00

Clerk \$12.48

**CONSTRUCTION**

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Construction Subcode Official		\$ 6,494.00
Building Inspector		3,803.00
Electrical subcode Official/Inspector		2,289.00
Plumbing subcode Official/Inspector		2,289.00
Fire subcode Official/Inspector		2,289.00
Clerk	\$12.48	
Municipal Compliance Officer		\$ 3,248.00
Zoning Officer		\$ 3,306.00
Fire Official (Safety)		\$ 2,809.00
Fire Inspector (Safety)		\$ 2,081.00

**LIBRARY**

Library Director	\$9.69
Assistant Library Director	\$8.00
Assistant Library	\$7.50
Temporary	\$7.50

**LOCAL ASSISTANCE**

Director, Public Assistance	\$ 3,607.00
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**PUBLIC SAFETY**

Police Officers      Police Officers represented by the Gibbsboro Police Association (GPA) shall be compensated in accordance with a collective bargaining agreement that is on file with the Borough Clerk.

Private Contractor Rate	\$65.00	
Police Chief		\$63,967.00
PT Officer Fisher	\$17.49	\$17.84      EFF 09/14/13
Police Matron		\$ 100/Per call out
Crossing Guard #1 - Peggy Mason	\$41.80	
Crossing Guard #2 - Rachel Russell	\$29.14	
Crossing Guard #3 – Heather Nilan	\$27.87	
Crossing Guard #4 –	\$24.85	

**Emergency Management Coordinator (Mike Kelly)      \$ 1,914.00**

**PUBLIC WORKS**

Public Works Supervisor	\$19.65
P.W. Employees	\$12.00

**BOARDS AND COMMISSIONS**

Secretary, Planning Board	\$ 2,140.00
Secretary, Zoning Board	\$ 2,140.00

**DOG CENSUS**

Dog Census Taker (per house surveyed)	\$ 1.50
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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Gibbsboro that the above officials and employees of the Borough of Gibbsboro shall be paid as set forth for the year 2013.

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Anne D. Levy, RMC  
Borough Clerk

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Edward G. Campbell, III  
Mayor

Motion to approve Resolutions Councilman Bonsall, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Absent	Councilwoman Schieber	Aye

**MINUTES:**

Motion to dispense reading and approve minutes of 10/9/13 Councilman Bonsall, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Abstain
	Councilman MacFerren	Absent	Councilwoman Schieber	Aye

**CORRESPONDENCE:**

TO: John P. Jehl, Esq. dated 10/16/13  
 FROM: John C. Miller, III, Esq.  
 RE: High Ridge Professional Condominiums  
 ACTION: Motion made by Councilman Bonsall and seconded by Councilman Croghan authorizing the solicitor to prepare a resolution approving the release of letter of credit and approving the posting of \$100,000 cash to complete necessary improvements.

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Absent	Councilwoman Schieber	Aye

TO: J.D. Materials Company dated 10/10/13  
 FROM: Gregory Fusco, P.E.  
 RE: Project Status Report  
 ACTION: No action.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. REORGANIZATION MEETING DATE

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Council selected Tuesday, January 7, 2014 for the reorganization meeting.

2. PURCHASE OF LAPTOP COMPUTER FOR POLICE VEHICLE

Quotes were solicited for a Dell semi rugged latitude e6430 ATG, windows 7 home basic:

- a. Dell \$1,936.03
- b. Source One \$1,059.00
- c. Oc Rugged Laptops \$1,717.50

Motion to award to Source One in the amount of \$1,059, charged to Police OE, contingent upon certification of availability of funds from CFO Councilman Croghan, Second Councilman Bonsall

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Absent	Councilwoman Schieber	Aye

**INFORMATIONAL:**

- 1. Election Day 11/5/13
- 2. Borough Hall is closed 11/11/13, 11/28/13 and 11/29/13
- 3. Tree Lighting Ceremony December 4, 2013.
- 4. Next regular Council meeting is Wednesday, December 11, 2013.
- 5. Senior Party is Monday, December 16, 2013 @ 6:30 p.m. at the American Legion

**MEETING OPEN TO THE PUBLIC**

No comment from the public.

**CLOSED TO THE PUBLIC**

**MOTION TO ADJOURN AT 5:25 P.M. COUNCILMAN BONSALL, SECOND COUNCILWOMAN SCHIEBER**

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Absent	Councilwoman Schieber	Aye

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

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Edward G. Campbell, III  
Mayor

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