

NOVEMBER 9, 2011

**BOROUGH COUNCIL MEETING MINUTES
NOVEMBER 9, 2011**

Meeting called to order at 7:00P.M.

Pledge of Allegiance

Moment of Silence for Phlegar “Phil” Compton, Gary Biemiller, Elizabeth Harris

Mayor Campbell announced the Opening Statement “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

ROLL CALL:

Present:

Absent:

- Councilman Gerald Bonsall
- Councilman Mitch Brown
- Councilman John Croghan
- Councilman Michael MacFerren
- Councilwoman Anita Mancini
- Councilwoman Margie Schieber

Professionals: John P. Jehl, Borough Solicitor
Gregory Fusco, Borough Engineer

VOUCHERS:

Motion to dispense reading and approve vouchers in the amount of **\$563,137.99**
Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

ORDINANCES:

FIRST READING: None

SECOND READING:

2011-09 A BOND ORDINANCE OF THE BOROUGH OF GIBBSBORO PROVIDING CONSTRUCTION AND RECONSTRUCTION OF VARIOUS BIKEWAYS AND AMENITIES WITHIN THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, AND APPROPRIATING \$40,000 AND AUTHORIZING THE ISSUANCE OF BONDS AND/OR NOTES IN THE AMOUNT OF \$14,250 AND \$750 DOWN PAYMENT FROM THE CAPITAL IMPROVEMENT FUND AND THE ACCEPTANCE OF \$25,000 FROM THE CAMDEN COUNTY OPEN SPACE PRESERVATION TRUST FUND FOR BIKEWAYS AND TRAILS SYSTEM

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BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:

SECTION I

\$750 down payment is hereby appropriated from the Capital Improvement Fund and \$25,000 from the Camden County Open Space Preservation Trust Fund; for the construction and reconstruction of bikeways and amenities within the Borough of Gibbsboro and the engineering and associated costs for the Borough of Gibbsboro, in the County Camden, New Jersey.

SECTION II

The capital budget of the Borough of Gibbsboro conforms to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director of the Division of Local Government Service is on file with the Clerk and is available for the public inspection.

For the financing of said improvements or purposes and to meet said \$40,000 appropriation not provided by application hereunder of said down payment of \$750 and the acceptance of aid in the amount of \$25,000, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$14,500 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds, and to temporarily finance said improvements or purposes, negotiable notes in a principal amount equal to said principal amount of bonds are hereby authorized to be issued pursuant to and within the limitations prescribed by said law.

SECTION III

- (A) The improvement hereby authorized and the purpose for the financing of which said obligations are to be issued is the construction and reconstruction of bikeways and trails system within the Borough of Gibbsboro.
- (B) The estimated maximum amount of bonds or notes to be issued for said purposes is as stated in Section II.
- (C) The estimated cost of said purpose is equal to the amount of the appropriation herein made therefor, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of said down payment for said purposes.

SECTION IV

The following additional matters are hereby determined, declared, recited and stated:

- (A) The said purposes described in Section III of this Bond Ordinance are not current expenses and are properties or improvements which the Borough may lawfully acquire or make as a general improvement, and no part of the cost hereof has been or shall be specially assessed on property specially benefited thereby.
- (B) The period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this Bond Ordinance is fifteen years (15).
- (C) The Supplemental Debt Statement required by said Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of

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Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Law is increased by the authorization of the bonds and notes provided for in this Bond Ordinance and said obligation authorized will be within all debt limitations prescribed by said Law.

- (D) An aggregate amount not exceeding \$8,000 for the items of expense listed in and permitted under Section 40A:2-20 of said Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

SECTION V

The Borough Council of the Borough of Gibbsboro is hereby authorized to apply and receive funding under the Camden County Open Space Preservation Trust Fund. Any funds obtained thereunder may be applied to the \$40,000 appropriation provided for in Section I hereof.

SECTION VI

The full faith and credit of Gibbsboro Borough are hereby pledged to the punctual payment of the principal and interest on the said obligations authorized by this Bond Ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all of the taxable property within the Borough for payment of said obligations and interest thereon without limitations of rate or amount.

SECTION VII

The Capital Budget is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistencies therewith and Resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as provided by the Division of Local Government Services, as on file with the Borough Clerk and is available for public inspection.

SECTION VIII

The Borough reasonably expects to reimburse itself from proceeds of the obligations authorized by this Ordinance for capital expenditures with respect to the projects initially paid for from current or other available funds of the Borough. This constitutes a declaration of "official intent" within the meaning of Treasury Regulations 1.103-18. The Borough hereby certifies that this declaration is reasonable on the date hereof in that:

- (A) It is consistent with the budgetary and financial circumstances of the Borough,
- (B) No funds (other than the proceeds of the obligations authorized by this Ordinance) are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Borough pursuant to its budget and financial policies with respect to the capital expenditures to be reimbursed, and
- (C) The Borough does not have a pattern of failing to reimburse itself for capital expenditures actually paid and for which an official intent was declared, other than due to unforeseeable extraordinary circumstances beyond the Borough's control. The Borough acknowledges that in order to reimburse itself for capital expenditures incurred with respect to the projects, the obligations authorized by this Ordinance must be initially issued not later than one year after the later of the date the relevant capital expenditure is initially paid or the date the relevant capital improvement is placed into service.

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SECTION IX

This Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by said Local Bond Law.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

Meeting Open to the Public. No comment from the public. Meeting Closed to the Public.

Motion to approve ordinance Councilman Bonsall, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS

No comment from the public.

CLOSED TO THE PUBLIC

RESOLUTIONS:

2011-11-105 RESOLUTION APPROVING ON-PREMISE DRAW RAFFLE LICENSE RL-2011-08 TO ST. ANDREW THE APOSTLE CHURCH

BE IT RESOLVED by Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that an On Premise Draw Raffle application has been submitted to the Borough of Gibbsboro by St. Andrew the Apostle Church to be held on March 3, 2012; and

BE IT RESOLVED by the Mayor and Council that License RL2011-08 is hereby granted to St. Andrew the Apostle Church; and

BE IT FURTHER RESOLVED that said license is to support outreach programs and ministries of St. Andrew the Apostle Church.

Edward G. Campbell, III
Mayor

2011-11-106 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19

WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by Resolution, provide for a tax sale when unpaid taxes or other municipal liens or sewer charges are in arrears in current and

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prior fiscal years designated in such Resolution; and

WHEREAS, the governing body has determined to authorize a tax sale to be held no earlier than December 2011 for arrears in taxes and sewer charges and other municipal liens for year 2011.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

1. That the Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December 2011 for unpaid taxes or other municipal liens or sewer charges, or parts thereof, that are in arrears for the 2011 fiscal year.
2. That a certified copy of this Resolution shall be forwarded to the Tax Collector for the Borough of Gibbsboro.
3. Said tax sale shall be held Wednesday December 21, 2011 at 1:30 p.m.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

2011-11-107 A RESOLUTION SETTING THE COSTS OF MAILING NOTICES FOR THE
TAX SALE PURSUANT TO NJSA 54:5-26-NJSA 54:5-29-NJSA 54:5-38

WHEREAS, at any time before a scheduled tax sale, the Tax Collector shall receive payment of the amount due on any property, with the interest and costs incurred up to the time of payment, and;

WHEREAS, the taxpayer shall pay the full amount advertised which includes the cost of sale, at two percent of the total delinquency not to be less than \$15.00 nor more than \$100.00, and now must be paid as part of costs, in order to remove the property from sale and;

WHEREAS, the Tax Collector will mail NOTICE OF SALE for no more than two weeks and advertise no less than 2 weeks, with the official tax sale held the following week, and;

THEREFORE, BE IT RESOLVED that the costs incurred for each mailing of NOTICE OF SALE be set at \$25.00 per mailing, and be collected in order for the property to be removed from said tax sale, and;

THEREFORE, BE IT RESOLVED that costs incurred including advertisement be set at the two percent delinquency of not less than \$15.00 nor more than \$100.00 and also be collected the \$25.00 NOTICE OF SALE per notice, in order for the property to be removed from said tax sale along with any delinquencies and interest due.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

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2011-11-108 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY
AND BETWEEN BOROUGH OF GIBBSBORO AND THE COUNTY OF
CAMDEN FOR THE PROVISION OF MARKETING SERVICES FOR
RECYCLABLES

WHEREAS, the County of County, (hereinafter "COUNTY"), has entered into an Agreement with FCR Camden, LLC. d/b/a/ ReCommunity Recycling (hereinafter "OPERATOR") of Charlotte, North Carolina, to provide marketing services for recyclables for Camden County and its municipalities at their facility located at 2201 Mt. Ephraim Avenue, Camden, New Jersey, (hereinafter "FACILITY"); and

WHEREAS, the COUNTY and the BOROUGH OF GIBBSBORO ("hereinafter MUNICIPALITY") are desirous of entering into a Shared Services Agreement, whereby the MUNICIPALITY will benefit from the above-referenced recycling marketing services; and

WHEREAS, such Shared Services Agreement will provide for the processing and marketing of glass, metal, and certain plastic food and beverage containers, newspapers, old corrugated cardboard and mixed residential paper, and such other recyclables as may be determined from time-to-time by the COUNTY which are generated by municipal programs; and

WHEREAS, this Agreement shall begin on January 1, 2012 and shall end on December 31, 2016; and

WHEREAS, in each month where the Average Commodity Revenue of Single Stream recyclables delivered by the MUNICIPALITY to the OPERATOR exceeds \$75.00 per ton, MUNICIPALITY shall receive a revenue share of 55% and the COUNTY shall receive a portion of the remaining 45% that exceeds the \$75.00 per ton; and

WHEREAS, should the amount per ton be less than \$75.00 in any given month during the term of this Agreement, there shall be no cost to the MUNICIPALITY and the COUNTY shall bear all costs and fees from the delivery of recyclables delivered by the MUNICIPALITY to the OPERATOR for that month; and

WHEREAS, additional terms and conditions shall be negotiated by the parties; and

WHEREAS, N.J.S.A. 40A:65-1 *et seq* ("Uniform Shared Services and Consolidation Act") permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the COUNTY and the MUNICIPALITY agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; now, therefore,

BE IT RESOLVED, by the BOROUGH OF GIBBSBORO, that the proper officials be and are

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hereby authorized to execute a Shared Services Agreement with the County of Camden, 520 Market Street, Camden, New Jersey 08102, for the provision of marketing recyclables as described herein, at the revenue share and for the term described herein.

BE IT FURTHER RESOLVED, that there shall be no cost to the BOROUGH OF GIBBSBORO for the marketing and delivery of recyclables to the OPERATOR under the terms of the Shared Services Agreement with the County of Camden as authorized by adoption of this Resolution.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

2011-11-109 RESOLUTION ESTABLISHING A PROCEDURE FOR THE AWARD OF PROFESSIONAL CONTRACTS

WHEREAS, N.J.S.A. 19:44A-20.2 provides that no State agency in the Executive Branch shall enter into a contract having anticipated value in excess of \$17,500.00 with a business entity, except a contract that is awarded pursuant to a fair and open process, if during the preceding one-year period that business entity has made a political contribution to the local political parties; and

WHEREAS, the Borough of Gibbsboro is desirous of putting in place a fair and open process for the award of professional services contracts which shall include, but not be limited to the positions of Borough Auditor, Borough Solicitor, Borough Engineer, Borough Planner, Borough Planning Board Solicitor, and Borough Zoning Board Solicitor.

NOW, THEREFORE, the Borough will solicit requests for proposals for the above positions which shall be accepted by the Borough Clerk up until December 16, 2011. Awards of contracts will be made by the Mayor and Council at the Borough's annual reorganization meeting on January 4, 2012.

A brief description of each position and the criteria which will be used by the Mayor and Council in awarding the contract on each position will be posted on the Gibbsboro Borough website on November 14, 2011.

Edward G. Campbell, III
Mayor

WEBSITE

In accordance with Resolution No. 2011-11-109 dated November 9, 2011, the Borough of Gibbsboro shall put into place for the calendar year 2012 a process for the award of professional services contracts which shall include, but no be limited to, the positions of Borough Auditor; Borough Engineer, Borough Planner, Borough Planning Board Solicitor, Borough Solicitor, Borough Zoning Board Solicitor and Risk Manager.

Pursuant to the resolution proposals for the positions listed will be accepted by the Borough Clerk up until December 16, 2011 at 12:00 p.m. The criteria which will be used by the Mayor and Council in awarding the contract on each position are set forth below. The contract awards will be made at the Borough's annual reorganization meeting on January 4, 2012.

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P U B L I C N O T I C E
BOROUGH OF GIBBSBORO BOROUGH
NOTICE FOR SOLICITATION OF QUALIFICATIONS
FOR PROFESSIONAL SERVICES UNDER
A FAIR AND OPEN PROCESS

Notice is hereby given proposals for professional services, not subject to bidding pursuant to N.J.S.A. 40A:11-5, will be received by the Clerk of the Borough of Gibbsboro Borough. The proposals must be submitted to the Borough Clerk at the Municipal Building, 49 Kirkwood Road, Gibbsboro, New Jersey on or before Friday, December 16, 2011, by 12:00 p.m.

Proposals for the following professional services will be accepted:

Borough Attorney
Borough Engineer
Borough Auditor
Planning Board Attorney
Planning Board Engineer
Planning Board Planner
Borough Risk Management Consultant

Borough Auditor

The position is for an entity or individual to perform all auditing functions required by the Borough for the year 2012. The criteria to be used includes: the possession by the applicant of all necessary professional licenses; past experience in municipal auditing and accounting; past experience and familiarity with the Borough's auditing and accounting procedures. If the applicant is not an individual, the name of the person or persons who will interact with the Borough and their experience and resumes shall be submitted. The compensation sought by way of annual, monthly or hourly fees and/or any other types or conditions of compensation sought; primary location of business and its proximity to the Borough and availability in case of emergencies.

Borough Engineer

The position is for an entity or individual to perform all engineering functions required by the Borough for the year 2012. The criteria to be used includes: the possession by the applicant of all necessary professional licenses; past experience in municipal engineering; past experience and familiarity with the Borough's engineering procedures. If the applicant is not an individual, the name of the person or persons who will interact with the Borough and their experience and resumes shall be submitted. The compensation sought by way of annual, monthly or hourly fees and/or any other types or conditions of compensation sought; primary location of business and its proximity to the Borough and availability in case of emergencies.

Borough Planner

The position is for an entity or individual to perform all planning services required by the Borough for the year 2012. The criteria to be used includes: the possession by the applicant of all

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necessary professional licenses; past experience in municipal planning; past experience and familiarity with the Borough's planning procedures. If the applicant is not an individual, the name of the person or persons who will interact with the Borough and their experience and resumes shall be submitted. The compensation sought by way of annual, monthly or hourly fees and/or any other types or conditions of compensation sought; primary location of business and its proximity to the Borough and availability in case of emergencies.

Zoning Board of Adjustment Solicitor

The position is for an entity or individual to perform all legal services required as directed by the Gibbsboro Zoning Board of Adjustment for the year 2012. The criteria to be used include: the possession by the applicant of all necessary professional licenses; past experience in municipal zoning board law; past experience with and familiarity with the Borough's zoning matters. If the applicant is not an individual, the name of the person or persons who will interact with the Borough and their experience and resumes; the compensation sought by way of annual, monthly or hourly fees and/or any types or conditions of compensation sought; the primary location of the applicant's business, its proximity to Gibbsboro and the availability of applicant in case of emergencies.

Planning Board Solicitor

The position is for an entity or individual to perform all legal services required as directed by the Gibbsboro Planning Board for the year 2012. The criteria to be used include: the possession by the applicant of all necessary professional licenses; past experience in municipal planning board law; past experience with and familiarity with the Borough's planning matters. If the applicant is not an individual, the name of the person or persons who will interact with the Borough and their experience and resumes; the compensation sought by way of annual, monthly or hourly fees and/or any types or conditions of compensation sought; the primary location of the applicants business, its proximity to Gibbsboro and the availability of applicant in case of emergencies.

Borough Solicitor

The position is for an entity or individual to perform all legal services required and directed to be performed by the Mayor and Council for the year 2012. The criteria to be used include: the possession by the applicant of all necessary professional licenses, past experience in municipal legal services, past experience with and familiarity with the Borough's legal representation. If the applicant is not an individual, the name of the person or persons who will interact with the Borough and their experience and resumes; the compensation sought by way of annual, monthly or hourly fees and/or any types or conditions of compensation sought; the primary location of the applicant's business, its proximity to Gibbsboro and the availability of applicant in case of emergencies.

Borough Risk Manager

The position is for an entity or individual to perform all legal services required and directed to be performed by the Mayor and Council for the year 2012. The criteria to be used include: name and address of your firm and the corporate officer authorized to execute agreements; a brief description of your firm's history, ownership, organizational structure, location of its management, and licenses to do business in the State of New Jersey; the names, experience, qualifications, and applicable licenses held by the individual primarily responsible for servicing the Borough and any other

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person(s), whether as employees or subcontractors, with specialized skills that would be assigned to service the Borough; a listing of local governmental clients with which you have similar contracts; include the name, address and telephone number of the contact person; a statement of your firm's insurance coverage. Firms need not provide an insurance certificate specific to the Borough in responding to this RFP. An insurance certificate will be required prior to commencing work after selection of a firm to provide services relative to a specific project; a statement of assurance to the effect that your firm is not currently in violation of any regulatory rules and regulations that may have an impact on your firm's operations.

Motion to approve Resolutions Councilman Bonsall, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

MINUTES:

Motion to dispense reading and approve minutes of Joint Meeting w/School 10/11/11, 10/12/11 Councilman Bonsall, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Abstain

REPORT OF MUNICIPAL OFFICERS:

Borough Clerk	<u> X </u>	Police Department	<u> X </u>
Construction Official	<u> X </u>	Sewer Clerk	<u> X </u>
Tax Collector	<u> X </u>	Court Clerk	<u> X </u>
Treasurer	<u> X </u>	Welfare Director	<u> X </u>
Compliance/Zoning Officer	<u> X </u>	Engineer	<u> X </u>
Fire Official	<u> X </u>	Risk Manager	<u> X </u>

COUNCIL COMMITTEE REPORTS:

PLANNING BOARD/PUBLIC WORKS

COUNCILMAN BONSALL

Councilman Bonsall reported that the Planning Board did not meet. We received a request from Gloucester City regarding the purchase of brine for the borough roads. It was agreed that brine would not be practical. In Wynnewood the Homeowner's association had the fence removed from around the detention pond. Regarding the Boy Scout building, Councilman Bonsall notified the scout leader that the building will be closed November 28th.

This item was discussed at length and in accordance with their site plan approval the Association cannot remove the fence.

Motion made by Councilman Bonsall to authorize Solicitor Jehl and Borough Clerk to

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review the Homeowners Agreement. After review a letter will be sent regarding the violation of the subdivision approval. Seconded by Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

PUBLIC EVENTS

COUNCILMAN BROWN

Councilman Brown reported that the tree lights will be put in place on November 21st and the tree lighting will be held on Thursday December 1st at 7:00 p.m. with rain date of December 12th.

POLICE/ENVIRONMENTAL COMMISSION

COUNCILMAN CROGHAN

Councilman Croghan was absent – no report.

RECYCLING/SANITATION/RECREATION

COUNCILMAN MACFERREN

Councilman MacFerren reported that September recycling tonnage was 19.25 tons and a rebate check in the amount of \$723.97 was received.

LOCAL ASSISTANCE/INSURANCE

COUNCILWOMAN MANCINI

Councilwoman Mancini absent – no report.

L&I/ZONING BOARD

COUNCILWOMAN SCHIEBER

Councilwoman Schieber reported that 11 permits were issued in October. Total value of construction was \$65,769 and total fees received \$2,016. Councilwoman Schieber thanked Mayor and Council for the fruit basket sent to her husband.

MAYOR’S REPORT

MAYOR CAMPBELL

Mayor Campbell reported that the Town Crier is being worked on and will be mailed shortly. At the league find something at the convention that will save the Borough money next year.

Motion to put written reports on file for one year Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

CORRESPONDENCE: None

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OLD BUSINESS:

1. PUBLIC WORKS TRUCK

The Mayor and Borough Council revisited the award of 10/12/11 for a F350 truck. Instead of an F350 the Borough can purchase a F450 for almost the same amount of money. It was agreed to amend the 10/12/11 award.

Motion to amend the 10/12/11 award to a State contract A78843 to Winner Ford for a F450 with base price of \$24,011 and options totaling \$18,685 – Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

2011-11-111 RESOLUTION APPROVING PURCHASE OF 2012 FORD F-450 CAB AND CHASSIS AND TO RESCIND EARLIER AWARD FOR F-350 PICK-UP TRUCK

The Mayor and Borough Council having determined the need for a public works truck,

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that a contract be awarded to Winner Ford for the purchase of a 2012 F-450 cab and chassis, New Jersey contract A78843 in the total sum of \$42,696.00 and to further rescind the award of October 12, 2011 for the purchase from Winner Ford of Ford F-350 in the sum of \$39,542.00.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

Motion to approve Resolution Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

NEW BUSINESS:

1. EDUCATION/PROFESSIONAL ENRICHMENT REQUEST

A. Officer Andrew Myers – Radar Instructor Course – 4/25/12 – 8:30 – 3:30 pm
Cost: \$0, Location: Camden County Police Academy

Motion to approve Education/Professional Enrichment Request Councilman Bonsall, Second Councilman MacFerren

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Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

2. AMENDMENT TO PERSONNEL POLICY (VEHICLE OPERATIONS)

Mayor Campbell commented that Councilwoman Mancini has indicated a need to change the personnel policy to include the use of Borough vehicles. The policy applies to employees and volunteers. It establishes what the employee or volunteer will be governed by – current drivers license and verified that the license is not suspended or revoked. The supervisor and clerk must be notified if there are changes.

RESOLUTION 2011-11-110 – RESOLUTION AMENDING PERSONNEL POLICIES OF THE BOROUGH OF GIBBSBORO

WHEREAS, it is the policy of Borough of Gibbsboro to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Attorney General’s guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Mayor and Borough Council has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Mayor and Borough Council that the Amendment to the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough of Gibbsboro officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough of Gibbsboro employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Gibbsboro shall operate under the legal doctrine

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known as “employment at will.”

BE IT FURTHER RESOLVED that the Borough Clerk and all managerial/supervisory personnel are responsible for these employment practices. The Borough Solicitor shall assist the Borough Clerk in the implementation of the policies and procedures in this manual.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

Motion to approve Resolution Councilman MacFerren, Second Councilman Bonsall

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

3. REPLACE & INSTALL ELECTRIC PANEL AT TRIANGLE

Stellar Electric, LLC	\$ 815.00
Hahn Electric	No bid
Gene Olson Electric	\$1,585.00

Motion to award to Stellar Electric, charged to Building OE, contingent upon certification from CFO of availability of funds Councilman Brown, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

4. MAYORAL APPOINTMENT TO GIBBSBORO FIRE COMPANY

Mayor Campbell appoints Donovan Mihalick to the Gibbsboro Fire Company.

Motion to ratify Mayor’s appointment Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

INFORMATIONAL:

1. Tree Lighting Ceremony Thursday 12/1/11 at 7:00 p.m.
2. Senior Party Monday 12/12/11 at 6:00 p.m.
3. Tree Lighting Ceremony rain date 12/12/11 at 7:00 p.m.
4. Next Regular Borough Council meeting is Wednesday 12/14/11

NOVEMBER 9, 2011

MEETING OPEN TO THE PUBLIC

No voice from the public.

CLOSED TO THE PUBLIC

MOTION TO ADJOURN AT 7:40 P.M. COUNCILMAN BONSALL, SECOND COUNCILWOMAN SCHIEBER

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

Anne D. Levy, RMC
Borough Clerk

Edward G. Campbell, III
Mayor

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