

DECEMBER 10, 2014

**BOROUGH COUNCIL MEETING MINUTES  
DECEMBER 10, 2014**

**Meeting called to order at 7:00 P.M.**

**Pledge of Allegiance**

**Moment of Silence for Gigi Dugan**

**The Mayor read the Opening Statement** “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

**ROLL CALL:**

Present:

- Councilman Gerald Bonsall
- Councilman Mitch Brown
- Councilman John Croghan
- Councilman Fred Deterding
- Councilman Jack Flynn
- Councilman Michael MacFerren

Professionals: John P. Jehl, Borough Solicitor  
Gregory Fusco, Borough Engineer

**VOUCHERS:**

Motion to dispense reading and approve vouchers in the amount of **\$440,423.45**  
Councilman Bonsall, Second Councilman Flynn

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**ORDINANCES:**

**FIRST READING:** None

**SECOND READING:**

**2014-10 ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF GARDEN STATE L.P. TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN GIBBSBORO, NEW JERSEY**

**BE IT ORDAINED BY THE MAYOR AND BOROUGH COUNCIL OF GIBBSBORO BOROUGH, NEW JERSEY, AS FOLLOWS:**

**SECTION 1. PURPOSE OF THE ORDINANCE**

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The municipality hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus and equipment as may be necessary for the construction, operation and maintenance in the Municipality of a cable television and communications system.

## **SECTION 2. DEFINITIONS**

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms is supplemental to those definitions of the Federal Communications Commission ("FCC") rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. "Borough" or "Municipality" is the Borough of Gibbsboro, County of Camden, State of New Jersey.
- b. "Company" is the grantee of rights under this Ordinance and is known as Comcast of Garden State, LP
- c. "Act" or "Cable Television Act" is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. 48:5A-1, et seq.
- d. "FCC" is the Federal Communications Commission.
- e. "Board" or "BPU" is the Board of Public Utilities, State of New Jersey.
- f. "Office" or "OCTV" is the Office of Cable Television of the Board.
- g. "Basic Cable Service" means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. "Application" is the Company's Application for Renewal of Municipal Consent.
- i. "Primary Service Area" or "PSA" consists of the area of the Municipality currently served with existing plant as set forth in the map annexed to the Company's Application for Municipal Consent.

## **SECTION 3. STATEMENT OF FINDINGS**

Public hearings conducted by the municipality, concerning the renewal of Municipal Consent herein granted to the Company were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the municipality, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Municipality hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company's operating and construction arrangements are adequate and feasible.

## **SECTION 4. DURATION OF FRANCHISE**

The non-exclusive Municipal Consent granted herein shall expire 15 years from the date of expiration of the previous Certificate of Approval issued by the Board with a 10-year automatic renewal as provided by N.J.S.A. 48:5A-19 and 25, and N.J.A.C. 14:18-13.6.

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In the event that the Municipality shall find that the Company has not substantially complied with the material terms and conditions of this Ordinance, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

**SECTION 5. FRANCHISE FEE**

Pursuant to the terms and conditions of the Act, the Company shall, during each year of operation under the consent granted herein, pay to the Municipality two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Municipality or any higher amount permitted by the Act or otherwise allowable by law, whichever is greater.

**SECTION 6. FRANCHISE TERRITORY**

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Municipality and any property subsequently annexed hereto.

**SECTION 7. EXTENSION OF SERVICE**

The Company shall be required to proffer service to any residence or business along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application. The minimum homes per mile (HPM) figure is 30.

**SECTION 8. CONSTRUCTION REQUIREMENTS**

Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

Relocation: If at any time during the period of this consent, the Municipality shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Municipality, shall remove, re-lay or relocate its equipment, at the expense of the Company.

Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the municipality so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

**SECTION 9. CUSTOMER SERVICE**

In providing services to its customers, the Company shall comply with N.J.A.C. 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and

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shall be prepared to report on it to the municipality upon written request of the Municipality Administrator or Clerk.

- a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.
- b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.
- c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association (NCTA).
- d. Nothing herein shall impair the right of any subscriber or the Municipality to express any comment with respect to telephone accessibility to the Complaint Officer, or impair the right of the Complaint Officer to take any action that is permitted under law.

**SECTION 10. MUNICIPAL COMPLAINT OFFICER**

The Office of Cable Television is hereby designated as the Complaint Officer for the Municipality pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Municipality shall have the right to request copies of records and reports pertaining to complaints by Municipality customers from the OCTV.

**SECTION 11. LOCAL OFFICE**

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. 14:18-5.1 for the purpose of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such a business office shall have a publicly listed toll-free telephone number and be open during standard business hours.

**SECTION 12. PERFORMANCE BONDS**

During the life of the franchise the Company shall give to the municipality a bond in the amount of twenty-five thousand (\$25,000.00) dollars. Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

**SECTION 13. SUBSCRIBER RATES**

The rates of the Company shall be subject to regulation as permitted by federal and state law.

**SECTION 14. COMMITMENTS BY THE COMPANY**

- a. The Company shall provide Expanded Basic or a similar tier of cable television service on one (1) outlet at no cost to each qualified existing and future school in the Municipality, public and private, elementary, intermediate and secondary, provided the school is within 175 feet of active cable distribution plant. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school requesting service.
- b. The Company shall provide Expanded Basic or a similar tier of cable television service at no cost on one (1) outlet to each qualified existing and future police, fire, emergency management facility and public library in the Municipality, provided the facility is located

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within 175 feet of active cable distribution plant. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality.

- c. The Company shall provide free basic Internet service, via high-speed cable modem, to one (1) non-networked personal computer in each qualified existing and future public school in the Township, elementary, intermediate and secondary, at no charge provided the facility is located within 175 feet of active cable distribution plant. The Internet service shall be installed on a personal computer that is accessible to the students and not for administrative use only.
- d. The Company shall provide free basic Internet access via high-speed cable modem on one (1) non-networked personal computer in each qualified existing and future public library at no charge provided the facility is located within 175 feet of active cable distribution plant. The Internet service shall be installed on a personal computer that is accessible to library patrons and not for administrative use only.
- e. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Municipality a one-time Technology Grant in the amount of five-thousand dollars (\$5,000) to meet the technology and/or cable related needs of the community.
- f. The Communications Act of 1934, as amended [47 U.S.C. §543 (b)], allows the Company to itemize and/or identify: (1.) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2.) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, educational, and/or governmental access channels or the use of such channels; and (3.) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves these external costs, pass-through rights to the extent permitted by law.

#### **SECTION 15. EDUCATIONAL ACCESS**

- a. The Company shall continue to provide a dedicated educational access channel that will be available to the Eastern Camden County Regional High School.
- b. The Company will maintain the cable, modulators, and equipment necessary for the Eastern Camden County Regional High School channel to send a signal to the Company, and to receive the return feed signal. The Company will not be responsible for the maintenance of any studio equipment used for the access channel, including but not limited to cameras, editing decks, monitors and character generators.
- c. Shared use of the educational access channel shall be governed by mutual agreement among the municipalities of Gibbsboro Borough, Voorhees Township and Berlin Borough (collectively, "Municipalities").
- d. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for educational access use. An access user – whether an educational or governmental user – acquires no property or other interest by virtue of the use of a channel so designated, and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.
- e. The Company shall not exercise editorial control over any educational or governmental use of channel capacity, except Company may refuse to transmit any educational or

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governmental access program or portion of an educational or governmental access program that contains obscenity, indecency, or nudity.

- f. Educational Access. "Educational Access" shall mean noncommercial use for educational purposes that is managed, scheduled, and programmed by Eastern Camden County Regional High School or other educational access channel administrator designated by the Municipalities.
- g. Company Use of Fallow Time. Because blank or underutilized access channels are not in the public interest, in the event the Eastern Camden County Regional High School or other designated access users elect not to fully program the access channel, Company may program unused time on those channels (at its discretion and for any purpose), subject to reclamation by the Municipality upon no less than 60 days written notice.
- j. Indemnification. The Municipalities shall indemnify the Company for any liability, loss, or damage it may suffer due to violation of the intellectual property rights of third parties on the access channel and from claims arising out of the Municipalities' rules for or administration of access.

**SECTION 16. EMERGENCY USES**

The Company will comply with the Emergency Alert System ("EAS") rules in accordance with applicable state and federal statutes and regulations.

The Company shall in no way be held liable for any injury suffered by the municipality or any other person, during an emergency, if for any reason the municipality is unable to make full use of the cable television system as contemplated herein.

**SECTION 17. LIABILITY INSURANCE**

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of \$1,000,000 covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or "umbrella") policy in the amount of \$5,000,000.

**SECTION 18. INCORPORATION OF THE APPLICATION**

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with applicable State or Federal law.

**SECTION 19. COMPETITIVE EQUITY**

Should the Municipality grant a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. 14:17-6.7.

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**SECTION 20. SEPARABILITY**

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of the Ordinance.

**SECTION 21. THIRD PARTY BENEFICIARIES**

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

**SECTION 22. EFFECTIVE DATE**

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC

**Meeting Open to the Public**

No Comment from public

**Meeting Closed to the Public.**

Motion to approve ordinance Councilman Bonsall, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS**

No comment from public.

**CLOSED TO THE PUBLIC**

**RESOLUTIONS:**

2014-12-109 RESOLUTION OF PARTICIPATION IN THE NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM - A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

WHEREAS, the Borough of Gibbsboro wishes to apply for funding for a project under the Safe and Secure Communities Program (Grant #P-6050-15); and

WHEREAS, the Mayor and Borough Council have reviewed the accompanying application and have approved said request; and

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WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Mayor and Borough Council of the Borough of Gibbsboro for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that:

1. As a matter of public policy the Borough of Gibbsboro wishes to participate to fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2014-12-110 RESOLUTION DISSOLVING THE GIBBSBORO LOCAL ASSISTANCE BOARD

The Borough of Gibbsboro having established a Board of Assistance pursuant to Chapter 3, Section 3-23 of the Ordinance of the Borough of Gibbsboro and the Mayor and Borough Council having determined that the functions of the Board of Assistance should be performed by the Camden County Board of Social Services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the Gibbsboro Board of Assistance shall be dissolved and the positions of Welfare Director, Chairwoman, Secretary and Members shall be terminated.

BE IT FURTHER RESOLVED that the powers and duties of the Board of Assistance as set out in Chapter 3, Section 3-23 shall be performed, subsequent to the adoption of this Resolution, by the Camden County Board of Social Services with a copy of this Resolution being forwarded to said Board upon the adoption of this Resolution.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC

2014-12-111 RESOLUTION AUTHORIZING THE AWARD OF BID B-27/2014 FOR THE FURNISHING AND DELIVERY OF SODIUM CHLORIDE AND PRETREATED LIQUID ENHANCED SODIUM CHLORIDE BETWEEN THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AND MORTON SALT, INC.

WHEREAS, bids were received by Camden County for the project known as Bid B-27, the furnishing and delivery of sodium chloride and pretreated liquid enhanced sodium chloride under the Camden County Cooperative Pricing System, the receipt of which bids were duly advertised



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in accordance with law; and

WHEREAS, the Board of Chosen Freeholders recommended award to the lowest responsible bidder, Morton Salt, Inc.; and

WHEREAS, this project was bid under Camden County Cooperative pricing with Camden County listed as Lead Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Gibbsboro, County of Camden, and State of New Jersey that said contract is effective 11/17/14 to 11/16/15.

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Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

2014-12-112 RESOLUTION APPROVING CALENDAR RAFFLE LICENSE RL 2014-10 TO  
ST. ANDREW THE APOSTLE CHURCH

BE IT RESOLVED by Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that a raffle application has been submitted to the Borough of Gibbsboro by St. Andrew the Apostle Church to hold a series of calendar raffles between February 1, 2015 to March 31, 2015, May 1, 2015 to June 30, 2015 and October 1, 2015 to November 30, 2015; and

BE IT RESOLVED by the Mayor and Council that License RL2014-10 is hereby granted to St. Andrew the Apostle Church; and

BE IT FURTHER RESOLVED that said license is to support the operation of Little Angels Academy Preschool at St. Andrew the Apostle Church.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

2014-12-113 RESOLUTION AUTHORIZING CHANGE ORDER NUMBER 1 FOR THE  
RESTORATION OF WOODBRIDGE ROAD

WHEREAS, it was necessary to make changes in the scope of work to be done in completing the Restoration of Woodbridge Road from Cedarcroft Road to Edgehill Road (funded through N.J.D.O.T., FY2014) in the Borough of Gibbsboro, Camden County, New Jersey.

WHEREAS, Change Order Number 1 was developed to itemize and authorize those changes and

WHEREAS, certification has been received by the Borough Chief Financial Officer that sufficient funds have been allocated for this Change Order;

NOW, THEREFORE BE IT RESOLVED by the Borough of Gibbsboro, County of Camden, State of New Jersey that Change Order Number 1 is hereby authorized and approval is hereby granted to revise the contract amount from \$178,135.75 to \$188,531.00 (increase of \$10,395.25).

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2014-12-114 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A INTERLOCAL SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND TOWNSHIP OF VOORHEES, BOROUGH OF BERLIN AND BOROUGH OF GIBBSBORO TO PROVIDE THE MUNICIPALITIES FUNDS FROM THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, State of New Jersey. County of Camden that the Mayor is hereby authorized to execute an Interlocal Services Agreement by and between the County of Camden and Township of Voorhees, Borough of Berlin, and Borough of Gibbsboro to provide the municipalities funds provided by the Governor's Council on Alcoholism and Drug Abuse.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2014-12-115 AWARDING CONTRACT RESOLUTION TO FELIX ERICKSON COMPANY, INC. TO FURNISH AND INSTALL PIN SPOTTERS AT THE SENIOR CENTER

WHEREAS, the Borough of Gibbsboro has advertised for and received bids for the purpose of Furnishing and Installing Pin Spotters for the Gibbsboro Seniors Recreation Center (Funded through the Camden County Open Space Program) in the Borough of Gibbsboro, Camden County, New Jersey on two (2) separate occasions; and

WHEREAS, the bids received exceeded the Engineer's Estimate and the funds that are available for the project on both separate occasions; and

WHEREAS, the Borough Engineer has negotiated a price for the Furnishing and Installation of the Pin Spotters with Felix Erickson Company, Inc. in the amount of \$65,000.00; and

WHEREAS, Felix Erickson Company, Inc. has required that a 50% deposit be provided before December 15, 2014 so the equipment can be ordered before the anticipated price increase takes effect; and

WHEREAS, the Borough can issue a Purchase Order in the amount of \$35,000.00 for the deposit and will pay the remaining \$30,000.00 to Felix Erickson Company, Inc. upon final installation and operation; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that a Purchase Order in the amount of \$35,000.00 for Furnishing and Installing Pin Spotters for the Gibbsboro Seniors Recreation

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Center (Funded through the Camden County Open Space Program) in the Borough of Gibbsboro, Camden County, New Jersey is hereby issued to Felix Erickson Company, Inc. of Mt. Holly, New Jersey and the remaining \$30,000.00 will be paid upon final installation, operation and approval by the Engineer, conditional upon the following:

1. That a certificate has been received from the Municipal Treasurer stating that funds are available for this Contract;
2. That all funds expended for this Contract shall be charged to Ordinance 2013-09 and Open Space Trust;
3. That the negotiation procedures have been reviewed and approved by the Municipal Solicitor;
4. That the presiding officer of this body be and is hereby directed to sign for and on its behalf the Contract for said services.
5. That the clerk of this body be and is hereby directed to seal said Contract with the corporate seal of this body and attest to the same.
6. This Resolution hereby authorizes the Mayor and Clerk to endorse the Contract document.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

Motion to approve Resolutions Councilman Bonsall, Second Councilman Flynn

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**MINUTES:**

Motion to dispense reading and approve minutes of 11/12/14 Councilman Bonsall, Second Councilman Deterding

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Abstain	Councilman MacFerren	Abstain

**REPORT OF MUNICIPAL OFFICERS:**

Borough Clerk	<u>  X  </u>	Police Department	<u>  X  </u>
Construction Official	<u>  X  </u>	Sewer Clerk	<u>  X  </u>
Tax Collector	<u>  X  </u>	Court Clerk	<u>  X  </u>
Treasurer	<u>  X  </u>	Welfare Director	<u>  X  </u>
Compliance/Zoning Officer	<u>  X  </u>	Engineer	<u>  X  </u>
Fire Official	<u>  X  </u>	Risk Manager	<u>  X  </u>

**COUNCIL COMMITTEE REPORTS:**

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PLANNING BOARD/PUBLIC WORKS

COUNCILMAN BONSALL

Councilman Bonsall stated that there was nothing to report on the Planning Board. Regarding Public Works, Councilman Bonsall said that Public Works is ready for winter as preparations have been made for the snow plow season. As the weather has become colder, the scout building will now be winterized. The second phase of leaf collection is underway. Individuals fulfilling their community service from the SLAP program will be picking up litter beginning on Hilliards Road. If there are other areas for clean-up, he will pass along the information.

PUBLIC EVENTS

COUNCILMAN BROWN

Councilman Brown reported that the Tree Lighting, despite being held inside due to the rain, was very well attended. Senior Party at the American Legion was held on Monday and went well. He thanked everyone for their help in making these events successful.

POLICE/LIBRARY

COUNCILMAN CROGHAN

Councilman Croghan stated that he had not received a report from the library. The Police Chief has presented proposals for the council to discuss changes to work schedules as well as for the purchase of a records (RMS) system. Councilman Croghan told the Police Chief that the Council would at least need until the end of January to review the proposals. The police blotter was also reviewed.

TRASH/RECYCLING

COUNCILMAN DETERDING

Councilman Deterding reported that 78.5 tons of trash was collected in November as well as 19.75 tons of recycling. The recycling yielded a \$283 rebate for the Borough. He stated that he has been in contact with the contractor regarding late pick-ups due to the holiday increase of trash.

INSURANCE/RECREATION/L&I

COUNCILMAN MACFERREN

Councilman MacFerren reported that \$2,766 was collected from permits this month. He just received numbers for the Lauer Playground equipment today so a Special Meeting of the council will need to be called on Tuesday, December 16, 2014 at 7 p.m. to ensure that a purchase order can be issued by December 18, 2014 in order to receive an additional discount. Councilman Flynn will be overseeing the Insurance Committee next year.

LOCAL ASSISTANCE/ENVIRONMENTAL

COUNCILMAN FLYNN

Councilman Flynn reported that the trees have been planted and that the new Christmas tree has also been decorated for the holidays. There was no December Environmental Commission meeting.

MAYOR'S REPORT

MAYOR CAMPBELL

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Mayor Campbell reported that he and Councilman Flynn met with personnel from Environmental Protection Agency on December 10, 2014 including a director, the engineering lead for the Gibbsboro superfund site, the section chief and public affairs representative. The meeting was cordial. They have been hearing a lot from the Kirkwood Lake group. The Mayor and Councilman Flynn were told many of the same things as before. They was told that there will be five proposed clean-up actions starting with residential clean-ups, then the first dump site by the Wawa down to the United State Avenue burn site. The clean-up would probably take ten years. In January, the Mayor will be meeting with the EPA Region II administrator in Edison, NJ. The EPA and Sherwin Williams will be holding two sessions with the public at our senior center during the 4<sup>th</sup> week in January. Council is encouraged to attend.

The Mayor and the Borough Engineer will be addressing pothole and road repairs.

Motion to put written reports on file for one year Councilman Bonsall, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**CORRESPONDENCE:** None

**OLD BUSINESS:**

1. CAMDEN COUNTY SNOW REMOVAL  
The borough will agree to plow county roads except for a specific list of county roads such as 561 and Clementon Road and the county will, in exchange, make salt available. The Mayor will reach out to the county to see if this arrangement will work.

**NEW BUSINESS:**

1. RESIDENTIAL ENERGY AGGREGATION  
There is an opportunity for residents of municipalities to switch electric and/or gas suppliers, in mass, to save approximately 15 percent. Individuals are welcome to opt out. The Borough already purchases energy from an alternative supplier so would not be participating. If this is pursued, informational meetings will be held in 2015. There will be no door-to-door soliciting. A two or three year track record of the energy supplier will be requested at the informational session.
2. PIN SPOTTERS  
This was discussed earlier in the passage of Resolution 2014-12-115.
3. INTER AGENCY WORKING GROUP  
An email was received from the Camden County Improvement Authority to see if the borough was interested in participating in attending meetings to be held in February

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regarding brownfields and redevelopment opportunities. The Mayor wanted to bring this to the Council’s attention as it may be an interesting opportunity.

4. SUSTAINABLE JERSEY PROGRAM – ESTABLISHING A GREEN TEAM

Sustainable Jersey is a program for municipalities in New Jersey that want to go green, save money and take steps to sustain their quality of life over the long term. The borough is registered but not yet certified even though many actions that are recognized by Sustainable Jersey have already been completed such as solar panels and walking trails. Establishing a Green Team is the first step to becoming certified. Certified communities gain priority access to many grant programs. Councilman Flynn and the Environmental Commission will look into the establishment of a Green Team for the Council’s January meeting.

5. HAZARD MITIGATION

Mike Kelly, the borough’s Emergency Management Coordinator, reported that the Hazard Mitigation Plan is nearing completion. The 70 page appendix is posted on the State website and the link is on the Borough website. The plan identifies critical facilities and potential hazards with mitigation actions. The plan will be finalized in January and formal adoption will probably occur at February’s Council Meeting. Opportunities to comment on the plan have been extended at tonight’s meeting, last month’s Council Meeting as well as at the Gibbsboro Day event held on November 1, 2014.

6. USE OF GIBBSBORO MUNICIPAL FACILITIES

Applicant: Eileen Glotfelty  
FACILITY: Dining Annex  
Date of Event: 12/19/14 – 5:00 p.m. – 11:00 p.m.  
Fee & Bond Paid: \$400

Motion to approve use of the Municipal Facilities Councilman Croghan, Second Councilman Bonsall

Voice Vote: Councilman Bonsall Aye Councilman Brown Aye  
Councilman Croghan Aye Councilman Deterding Aye  
Councilman Flynn Aye Councilman MacFerren Aye

7. POLICE DEPARTMENT REGIONAL RMS APPLICATION

Quotes were received for a records system for the police department.

		ANNUAL
	MODULE/SERVER	MAINTENANCE
Computer Square	\$16,000	\$1,500
Archonix	\$22,430	\$3,850
Cornerstone Systems	\$18,950	\$1,100

Motion was made to table this issue by Councilman Bonsall, Second Councilman Croghan

DECEMBER 10, 2014

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

8. PIN SPOTTER ELECTRIC SERVICE AT SENIOR CENTER

Quotes received for new electric service:

Gibson Electrical & General Contractors, Inc.	\$1,325
M.D. Remodeling, LLC	\$1,650

Motion to award to Gibson Electrical and General Contractors in the amount of \$1,325, charged to Ordinance 2013-09, contingent upon certification of available funds from CFO Councilman Bonsall, Second Councilman Flynn

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

9. HVAC UNIT INSTALLATION AT BOY SCOUT BUILDING

Quotes received to place the old HVAC units into the Boy Scout building:

CBM Heating and Air Conditioning, LLC	\$ 9,286.00
HVAC Solutions	\$ 9,900.00
M.D. Remodeling	\$11,400.00
Flasca Mechanical	No Bid

Motion was made to table this issue by Councilman Bonsall, Second Councilman Flynn

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

**INFORMATIONAL:**

1. Reorganization meeting is Wednesday 1/7/15

**MEETING OPEN TO THE PUBLIC**

Mr. Dan Murphy asked about operating an auto repair business at 140 Lakeview Drive as a permitted use. He was instructed to go to the Planning Board.

**CLOSED TO THE PUBLIC**

**MOTION TO ADJOURN AT 7:48 P.M. COUNCILMAN BONSALL, SECOND**

DECEMBER 10, 2014

**COUNCILMAN FLYNN**

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Deterding	Aye
	Councilman Flynn	Aye	Councilman MacFerren	Aye

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Anne D. Levy, RMC  
Borough Clerk

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Edward G. Campbell, III  
Mayor

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