

DECEMBER 11, 2013

**BOROUGH COUNCIL MEETING MINUTES  
DECEMBER 11,2013**

**Meeting called to order at 7:00P.M.**

**Pledge of Allegiance**

**Moment of Silence for Mary Hudson**

**Opening Statement** “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

**ROLL CALL:**

Councilman Gerald Bonsall  
Councilman Mitch Brown  
Councilman John Croghan  
Councilman Jack Flynn  
Councilman Michael MacFerren  
Councilwoman Margie Schieber

Professionals: John P. Jehl, Borough Solicitor  
Gregory Fusco, Borough Engineer

**FIRST ORDER OF BUSINESS:**

Introduction of police candidate Brian Leadley

Mayor Campbell appoints Brian K. Leadley as a regular full time police officer to the Gibbsboro Police Department for a one year probationary period commencing 1/6/14.

Motion to ratify the Mayor’s appointment Councilman Bonsall, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

2013-12-101 RESOLUTION APPOINTING BRIAN K. LEADLEY AS A REGULAR FULL TIME POLICE OFFICER TO THE GIBBSBORO POLICE DEPARTMENT FOR A ONE YEAR PROBATIONARY PERIOD

BE IT RESOLVED that Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

- 1) THAT BRIAN K. LEADLEY is hereby appointed as a Regular Police Officer to the Gibbsboro Police Department at the probationary rate of \$14.00/hour.
- 2) THAT the appointment carries a probationary period of one year, during which the appointee is

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not considered a permanent employee as provided in N.J.S.A. 40A:14-147.

3) THAT this appointment is conditioned upon verification of the appointee's qualifications to serve as a regular police officer by the Police Training Commission. The Chief of Police within 90 days of appointment shall obtain such certification, or an unconditional waiver of training, and the failure of the Police Training Commission to verify the appointee's qualifications to serve in this capacity will be cause for the Borough Council to terminate the appointee's employment.

4) THAT this appointment is further conditioned upon the satisfactory completion of a background investigation by the Chief of Police, physical examination, psychological evaluation (if deemed necessary), completion of agency training, successful firearms qualification on the department's weapons, satisfactory completion of K-55 radar training and any other training deemed necessary by the Chief of Police to function as a Gibbsboro Police Officer.

5) THAT the failure of the appointee to comply with any of the conditions of appointment or if at any time during the probationary period the conduct or capacity of the appointee has not been satisfactory, the appointee may be terminated by Resolution of the Governing Body without trial. The appointee shall be served with a copy of such Resolution terminating the services of the appointee.

6) THAT the appointee shall be deemed a Special Officer until his qualifications have been verified, in writing, by the Police Training Commission and such verification is on file with the Borough Clerk.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

Motion to approve Resolution Councilman Bonsall, Second Councilman Flynn

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

OFFICER BRIAN K. LEADLEY IS SWORN IN BY MAYOR CAMPBELL

**VOUCHERS:**

Motion to dispense reading and approve vouchers in the amount of \$113,367.40 Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

**ORDINANCES:**

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**FIRST READING:** None

**SECOND READING:**

2013-09 A BOND ORDINANCE OF THE BOROUGH OF GIBBSBORO APPROPRIATING \$100,000 FOR THE PURCHASE OF RECREATION EQUIPMENT AND AUTHORIZING THE ISSUANCE OF BONDS AND/OR NOTES IN THE AMOUNT OF \$47,500 AND \$2,500 DOWN PAYMENT AND THE ACCEPTANCE OF THE CAMDEN COUNTY DIVISION OF OPEN SPACE FARMLAND PRESERVATION IN THE AMOUNT OF \$50,000

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:

**SECTION I**

\$50,000 through the Camden County Division of Open Space Farmland Preservation for the construction of bikeways within the Borough of Gibbsboro and the engineering and associated costs for the Borough of Gibbsboro, in the County Camden, New Jersey.

**SECTION II**

The capital budget of the Borough of Gibbsboro conforms to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director of the Division of Local Government Service is on file with the Clerk and is available for the public inspection.

For the financing of said improvements or purposes and to meet said \$100,000 appropriation not provided by application hereunder of said down payment of \$2,500 and the acceptance of aid in the amount of \$50,000, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$47,500 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds, and to temporarily finance said improvements or purposes, negotiable notes in a principal amount equal to said principal amount of bonds are hereby authorized to be issued pursuant to and within the limitations prescribed by said law.

**SECTION III**

- (A) The improvement hereby authorized and the purpose for the financing of which said obligations are to be issued for the construction of bikeways within the Borough of Gibbsboro.
- (B) The estimated maximum amount of bonds or notes to be issued for said purposes is as stated in Section II.
- (C) The estimated cost of said purpose is equal to the amount of the appropriation herein made therefor, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of said down payment for said purposes.

**SECTION IV**

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The following additional matters are hereby determined, declared, recited and stated:

- (A) The said purposes described in Section III of this Bond Ordinance are not current expenses and are properties or improvements which the Borough may lawfully acquire or make as a general improvement, and no part of the cost hereof has been or shall be specially assessed on property specially benefited thereby.
- (B) The period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this Bond Ordinance is fifteen years (15).
- (C) The Supplemental Debt Statement required by said Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Law is increased by the authorization of the bonds and notes provided for in this Bond Ordinance and said obligation authorized will be within all debt limitations prescribed by said Law.
- (D) An aggregate amount not exceeding \$20,000 for the items of expense listed in and permitted under Section 40A:2-20 of said Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

#### **SECTION V**

The Borough Council of the Borough of Gibbsboro is hereby authorized to apply and receive funding under the Camden County Division of Open Space Farmland Preservation. Any funds obtained thereunder may be applied to the \$100,000 appropriation provided for in Section I hereof.

#### **SECTION VI**

The full faith and credit of Gibbsboro Borough are hereby pledged to the punctual payment of the principal and interest on the said obligations authorized by this Bond Ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all of the taxable property within the Borough for payment of said obligations and interest thereon without limitations of rate or amount.

#### **SECTION VII**

The Capital Budget is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistencies therewith and Resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as provided by the Division of Local Government Services, as on file with the Borough Clerk and is available for public inspection.

#### **SECTION VIII**

The Borough reasonably expects to reimburse itself from proceeds of the obligations authorized by this Ordinance for capital expenditures with respect to the projects initially paid for from current or other available funds of the Borough. This constitutes a declaration of "official intent" within the meaning of Treasury Regulations 1.103-18. The Borough hereby certifies that this declaration is reasonable on the date hereof in that:

- (A) It is consistent with the budgetary and financial circumstances of the Borough,
- (B) No funds (other than the proceeds of the obligations authorized by this Ordinance) are, or

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are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Borough pursuant to its budget and financial policies with respect to the capital expenditures to be reimbursed, and

- (C) The Borough does not have a pattern of failing to reimburse itself for capital expenditures actually paid and for which an official intent was declared, other than due to unforeseeable extraordinary circumstances beyond the Borough's control. The Borough acknowledges that in order to reimburse itself for capital expenditures incurred with respect to the projects, the obligations authorized by this Ordinance must be initially issued not later than one year after the later of the date the relevant capital expenditure is initially paid or the date the relevant capital improvement is placed into service.

**SECTION IX**

This Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by said Local Bond Law.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

Meeting Open to the Public. No comment from the public. Meeting Closed to the Public.

Motion to approve ordinance Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

**MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS**

No comment from the public.

**CLOSED TO THE PUBLIC**

**RESOLUTIONS:**

2013-12-97 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING TO TRANSFER SPECIFIC RADIO EQUIPMENT PURCHASED FOR THE 700 MHz CONVERSION WITH THE COUNTY OF CAMDEN TO PROVIDE PUBLIC SAFETY RADIO COMMUNICATIONS EQUIPMENT TO THE GIBBSBORO POLICE DEPARTMENT

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, State of New Jersey, County of Camden that the Mayor is hereby authorized to execute a Memorandum of Understanding to transfer specific radio equipment purchased for the 700 MHz conversion to provide public safety radio communications equipment to the Gibbsboro Police Department.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy  
Borough Clerk

2013-12-98 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE SHARED SERVICES AGREEMENTS BY AND BETWEEN THE COUNTY OF CAMDEN AND THE BOROUGH OF GIBBSBORO TO PROVIDE FUNDING FOR THE CRICKET FIELD SCORE BOARD PROJECT AND THE GIBBSBORO RECREATION CENTER PINSETTERPROJECT

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, State of New Jersey, County of Camden that the Mayor is hereby authorized to execute Shared Services Agreements by and between the County of Camden and the Borough of Gibbsboro for Round 14 funding for the Cricket Field Score Board Project and the Gibbsboro Recreation Center for two new pinsetters for bowling alleys.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy  
Borough Clerk

2013-12-99 RESOLUTION MEMORIALIZNG THE APPOINTMENT OF MICHAEL D. KELLY, SR. AS EMERGENCY MANAGEMENT COORDINATOR FOR THE TERM TO 12/31/13

BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that Michael D. Kelly, Sr. is hereby appointed Emergency Management Coordinator in the Borough of Gibbsboro; and

BE IT FURTHER RESOLVED that this appointment is for the unexpired three year term to December 31, 2016.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

2013-12-100 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19

**WHEREAS**, N.J.S.A. 54:5-19 provides that a municipality may, by Resolution, provide for a tax sale when unpaid taxes or other municipal liens or sewer charges are in arrears in current and prior fiscal years designated in such Resolution; and

**WHEREAS**, the governing body has determined to authorize a tax sale to be held no earlier than December 2012 for arrears in taxes and sewer charges and other municipal liens for year 2013.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

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1. That the Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December 2013 for unpaid taxes or other municipal liens or sewer charges, or parts thereof, that are in arrears for the 2013 fiscal year.
2. That a certified copy of this Resolution shall be forwarded to the Tax Collector for the Borough of Gibbsboro.
3. Said tax sale shall be held Monday December 30, 2013.

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Edward G. Campbell, III  
Mayor

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Anne D. Levy, RMC  
Borough Clerk

Motion to approve Resolutions Councilman Brown, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

**MINUTES:**

Motion to dispense reading and approve minutes of 11/4/13 Councilwoman Schieber, Second Councilman Flynn

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Abstain	Councilwoman Schieber	Aye

**REPORT OF MUNICIPAL OFFICERS:**

Borough Clerk	<u>  X  </u>	Police Department	<u>  X  </u>
Construction Official	<u>  X  </u>	Sewer Clerk	<u>  X  </u>
Tax Collector	<u>  X  </u>	Court Clerk	<u>  X  </u>
Treasurer	<u>  X  </u>	Welfare Director	<u>  X  </u>
Compliance/Zoning Officer	<u>  X  </u>	Engineer	<u>  X  </u>
Fire Official	<u>  X  </u>	Risk Manager	<u>  X  </u>

**COUNCIL COMMITTEE REPORTS:**

PLANNING BOARD/PUBLIC WORKS

COUNCILMAN BONSAALL

Councilman Bonsall reported there was no planning board meeting. An OSHA inspection was performed at the Public Works. All of the outstanding items were completed by Wally Pratz and a letter of satisfaction was received. Half the leaf collection is still to be completed because of the ice and snow.

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PUBLIC EVENTS

COUNCILMAN BROWN

Councilman Brown reported that the tree lighting was very successful. Eastern High School's jazz band was very good. Many people turned out for the event.

POLICE

COUNCILMAN CROGHAN

Councilman Croghan reported that a new officer was hired tonight. Every two weeks the Chief informs him of events that have occurred.

ENVIRONMENTAL

COUNCILMAN FLYNN

Councilman Flynn reported that the Environmental Commission with the assistance of the Girl Scouts has posted at least 20 the signs on the bike path. More poles will be ordered.

RECYCLING/SANITATION/RECREATION

COUNCILMAN MACFERREN

Councilman MacFerren reported that trash for October was 78.31 tons, recycling for September was 16.89 tons and the recycling rebate check was in the amount of \$210.02.

L&I/ZONING BOARD

COUNCILWOMAN SCHIEBER

Councilwoman Schieber reported that for October 13 permits were issued and the amount received was \$4,472. Permits issued for November was 12 and the total amount received \$1,555. The tax sale is now listed on the Gibbsborotownhall.com web site.

MAYOR'S REPORT

MAYOR CAMPBELL

Mayor Campbell reported that the stacks at the Paint Works are in the process of being repointed. Mike Kelly, new Emergency Management Coordinator, is on board and a meeting is scheduled for Monday with the County Coordinator. Work on the Super Jet has started. Funds remain in the USDA sewer project so sewer work will be done on Farwood and Edgehill. Elected officials insurance training will be held on Tuesday in Collingswood. Between now and January 7<sup>th</sup> committees need to be set for 2014 and asked council to consider what they would like to serve on. 2014 is the 300<sup>th</sup> anniversary of Gibbsboro and along with Mitch Brown and the Mayor a citizens' committee will be formed. Quotes for the scoreboard and pinsetters, and monument signs will be prepared for the February meeting.

Motion to put written reports on file for one year Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

**CORRESPONDENCE:**

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TO: Mayor and Council  
FROM: Officers Bay Kasten, and Sean Brown  
RE: Request to carry vacation to be used by March, 2014  
ACTION: Motion by Councilman Brown and seconded by Councilman Croghan approving carrying vacation time to March 2014.

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Abstain	Councilwoman Schieber	Aye

TO: Borough of Gibbsboro dated 12/4/13  
FROM: Fulton Bank of New Jersey and John P. Jehl's response dated  
RE: Irrevocable Standby Letter of Credit for High Ridge Professional Condominiums  
ACTION: No action.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. PUBLIC WORKS VEHICLES

Motion by Councilman Bonsall and seconded by Councilman Croghan to auction old vehicles and bikes in the spring.

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

2. PHONE SYSTEM

Requests for proposals have been submitted by USA VoIP Systems, Comcast and Extel Communications

Item to be carried under Old Business.

3. WIPP (WEB INTERFACE PAYMENT PROCESSING) SOFTWARE THROUGH EDMUNDS ASSOCIATES

Item to be carried under Old Business.

4. USE OF GIBBSBORO MUNICIPAL FACILITIES

Applicant: Elva Mitchell  
FACILITY: Dining Annex  
Date of Event: Saturday, December 28, 2013

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Fee & Bond Paid: \$400.00

Motion to approve use of the Municipal Facilities Councilman Croghan, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

**INFORMATIONAL:**

1. Senior party at the American Legion on Monday 12/16/13 at 6:30 p.m.
2. Reorganization meeting Tuesday, January 7, 2014 at 7:00 p.m.

**MEETING OPEN TO THE PUBLIC**

No voice from the public.

**CLOSED TO THE PUBLIC**

**MOTION TO ADJOURN AT 7:35 P.M. COUNCILMAN FLYNN, SECOND COUNCILWOMAN SCHIEBER**

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman Flynn	Aye
	Councilman MacFerren	Aye	Councilwoman Schieber	Aye

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 Anne D. Levy, RMC  
 Borough Clerk

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 Edward G. Campbell, III  
 Mayor

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