

DECEMBER 12, 2012

**BOROUGH COUNCIL MEETING MINUTES
DECEMBER 12, 2012**

Meeting called to order at 7:00P.M. by Mayor Campbell

Pledge of Allegiance

Moment of Silence for Michael Delaney

Mayor Campbell announced the Opening Statement “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

ROLL CALL:

Present:

Councilman Mitch Brown
Councilman John Croghan
Councilman Michael MacFerren
Councilwoman Margie Schieber

Absent:

Councilman Gerald Bonsall
Councilwoman Anita Mancini

Professionals: John P. Jehl, Borough Solicitor
Gregory Fusco, Borough Engineer

VOUCHERS:

Motion to dispense reading and approve vouchers in the amount of **\$290,431.67**
Councilman MacFerren, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

ORDINANCES:

FIRST READING: None

SECOND READING:

2012-06 A BOND ORDINANCE OF THE BOROUGH OF GIBBSBORO PROVIDING FOR THE CONSTRUCTION OF BIKEWAYS WITHIN THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, AND APPROPRIATING \$140,000 AND AUTHORIZING THE ISSUANCE OF BONDS AND/OR NOTES IN THE AMOUNT OF \$38,000 AND \$2,000 DOWN PAYMENT AND THE ACCEPTANCE OF THE CAMDEN COUNTY DIVISION OF OPEN SPACE FARMLAND PRESERVATION IN THE AMOUNT OF \$100,000

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:

SECTION I

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\$100,000 through the Camden County Division of Open Space Farmland Preservation for the construction of bikeways within the Borough of Gibbsboro and the engineering and associated costs for the Borough of Gibbsboro, in the County Camden, New Jersey.

SECTION II

The capital budget of the Borough of Gibbsboro conforms to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director of the Division of Local Government Service is on file with the Clerk and is available for the public inspection.

For the financing of said improvements or purposes and to meet said \$140,000 appropriation not provided by application hereunder of said down payment of \$2,000 and the acceptance of aid in the amount of \$100,000, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$38,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds, and to temporarily finance said improvements or purposes, negotiable notes in a principal amount equal to said principal amount of bonds are hereby authorized to be issued pursuant to and within the limitations prescribed by said law.

SECTION III

- (A) The improvement hereby authorized and the purpose for the financing of which said obligations are to be issued for the construction of bikeways within the Borough of Gibbsboro.
- (B) The estimated maximum amount of bonds or notes to be issued for said purposes is as stated in Section II.
- (C) The estimated cost of said purpose is equal to the amount of the appropriation herein made therefor, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of said down payment for said purposes.

SECTION IV

The following additional matters are hereby determined, declared, recited and stated:

- (A) The said purposes described in Section III of this Bond Ordinance are not current expenses and are properties or improvements which the Borough may lawfully acquire or make as a general improvement, and no part of the cost hereof has been or shall be specially assessed on property specially benefited thereby.
- (B) The period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this Bond Ordinance is fifteen years (15).
- (C) The Supplemental Debt Statement required by said Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Law is increased by the authorization of the bonds and notes provided for in this Bond Ordinance and said obligation authorized will be within all

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debt limitations prescribed by said Law.

- (D) An aggregate amount not exceeding \$30,000 for the items of expense listed in and permitted under Section 40A:2-20 of said Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

SECTION V

The Borough Council of the Borough of Gibbsboro is hereby authorized to apply and receive funding under the Camden County Division of Open Space Farmland Preservation. Any funds obtained thereunder may be applied to the \$140,000 appropriation provided for in Section I hereof.

SECTION VI

The full faith and credit of Gibbsboro Borough are hereby pledged to the punctual payment of the principal and interest on the said obligations authorized by this Bond Ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all of the taxable property within the Borough for payment of said obligations and interest thereon without limitations of rate or amount.

SECTION VII

The Capital Budget is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistencies therewith and Resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as provided by the Division of Local Government Services, as on file with the Borough Clerk and is available for public inspection.

SECTION VIII

The Borough reasonably expects to reimburse itself from proceeds of the obligations authorized by this Ordinance for capital expenditures with respect to the projects initially paid for from current or other available funds of the Borough. This constitutes a declaration of "official intent" within the meaning of Treasury Regulations 1.103-18. The Borough hereby certifies that this declaration is reasonable on the date hereof in that:

- (A) It is consistent with the budgetary and financial circumstances of the Borough,
- (B) No funds (other than the proceeds of the obligations authorized by this Ordinance) are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Borough pursuant to its budget and financial policies with respect to the capital expenditures to be reimbursed, and
- (C) The Borough does not have a pattern of failing to reimburse itself for capital expenditures actually paid and for which an official intent was declared, other than due to unforeseeable extraordinary circumstances beyond the Borough's control. The Borough acknowledges that in order to reimburse itself for capital expenditures incurred with respect to the projects, the obligations authorized by this Ordinance must be initially issued not later than one year after the later of the date the relevant capital expenditure is initially paid or the date the relevant capital improvement is placed into service.

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SECTION IX

This Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by said Local Bond Law.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

Meeting Open to the Public. No voice from the public. Meeting Closed to the Public.

Motion to approve ordinance Councilman MacFerren, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS

No voice from the public.

CLOSED TO THE PUBLIC

RESOLUTIONS:

2012-12-111 RESOLUTION AUTHORIZING THE AWARD OF BID A-25, OPTION 1, DISPOSAL OF SOLID WASTE FOR CAMDEN COUNTY, VARIOUS CAMDEN COUNTY AGENCIES AND VARIOUS CAMDEN COUNTY MUNICIPALITIES UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, SYSTEM IDENTIFIER NO. 57-CCCPS

WHEREAS, bids were received by Camden County for the project known as Bid A-19, the furnishing and delivery of sodium chloride and pretreated liquid enhanced sodium chloride under the Camden County Cooperative Pricing System, the receipt of which bids were duly advertised in accordance with law; and

WHEREAS, the Board of Chosen Freeholders recommended award to the lowest responsible bidder, International Salt Co., LLC; and

WHEREAS, this project was bid under Camden County Cooperative pricing with Camden County listed as Lead Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Gibbsboro, County of Camden, and State of New Jersey that said contract is effective 11/1/12 to 10/31/13.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

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2012-12-112 RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 FOR THE GIBBSBORO CHARGER BUILDING (CRICKET FIELD)

WHEREAS, it was necessary to make changes in the Scope of Work to be done in completing the Improvements to the Charger Building (Cricket Field) in the Borough of Gibbsboro, Camden County, New Jersey.

WHEREAS, Change Order Number 3 was developed to itemize and authorize those changes; and

WHEREAS, certification has been received by the Borough Chief Finance Officer that sufficient funds have been allocated for this Change Order;

NOW, THEREFORE BE IT RESOLVED by the Borough of Gibbsboro, County of Camden, State of New Jersey that Change Order Number 3 is hereby granted to revise the contract amount from \$373,099.55 to \$365,787.40.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

Motion to approve Resolutions Councilman MacFerren, Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

MINUTES:

Motion to dispense reading and approve minutes of 9/12/12, 10/10/12 and 11/12/12
Councilman MacFerren, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye*	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

*Councilman Croghan abstained on the 10/10/12 and 11/12/12 minutes

REPORT OF MUNICIPAL OFFICERS:

Borough Clerk	<u> X </u>	Police Department	<u> X </u>
Construction Official	<u> X </u>	Sewer Clerk	<u> X </u>
Tax Collector	<u> X </u>	Court Clerk	<u> X </u>
Treasurer	<u> X </u>	Welfare Director	<u> X </u>
Compliance/Zoning Officer	<u> X </u>	Engineer	<u> X </u>
Fire Official	<u> X </u>	Risk Manager	<u> X </u>

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COUNCIL COMMITTEE REPORTS:

PLANNING BOARD/PUBLIC WORKS

COUNCILMAN BONSALL

Mayor Campbell reported that the capital project is nearing completion. The Planning Board approved an application from Brandywine Operating to demolish the building at 6 East Clementon Road. The Wynnewood Homeowners Association applied to amend their final major subdivision application to remove the fence around the basin. The planning board requested that the Borough be a named insured on their insurance policy. The application was tabled until they obtained such an endorsement.

PUBLIC EVENTS

COUNCILMAN BROWN

Councilman Brown reported that the tree lighting event was well attended. He thanked McMillan's Bakery for the donated cookies and Councilman MacFerren for printing the program.

POLICE/ENVIRONMENTAL COMMISSION

COUNCILMAN CROGHAN

Councilman Croghan reported that the four police cars are mobile. There is nothing new to report on the Environmental Commission.

RECYCLING/SANITATION/RECREATION

COUNCILMAN MACFERREN

Councilman MacFerren reported that trash for November was 96.02 tons and a recycling rebate check was received in the amount of \$346.33. The nine UPS drivers that go through Gibbsboro have been notified that they must slow down when going through town.

LOCAL ASSISTANCE/INSURANCE

COUNCILWOMAN MANCINI

Mayor Campbell that Councilwoman Mancini received a letter stating they would assist the property owner in preparing a tax appeal to lower taxes. The Borough's assessor is on vacation and when he returns, data will be collected for outstanding appeals and where the 2013 tax base is headed and should the Borough be looking for a revaluation or reassessment.

L&I/ZONING BOARD

COUNCILWOMAN SCHIEBER

Councilwoman Schieber commented that she had no report for November.

MAYOR'S REPORT

MAYOR CAMPBELL

Mayor Campbell reported that bikeway construction off Blueberry Hill is underway. The zoning board did not have a quorum for their November meeting and a use variance application is before them. Two alternate members were appointed at the November meeting. At the planning board meeting it was briefly discussed about combining the planning and zoning boards.

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Motion to put written reports on file for one year Councilman MacFerren, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

CORRESPONDENCE:

TO: Mayor and Council dated 12/4/12
FROM: Raymond Hallworth, Construction Official
RE: 142 S. Lakeview Drive – Grass and debris
ACTION: Motion made by Councilman MacFerren and seconded by Councilman Croghan for the engineer to obtain quotes to remove the debris and place a lien on the property.

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

OLD BUSINESS:

1. LIBRARY/FULL TIME OFFICE HELP

It was decided not to take action regarding someone for the library and making the construction clerk full time until the police contract is settled so that expenses could be looked at further.

It was agreed to allow the construction clerk to work 30 hours per week and to have the Solicitor draft a resolution revising the definition of a full time hourly employee to 32 hours per week.

2. SALT HOPPER SPREADER

Quotes received for 8' 2.0 CU YD under Tail Gate Stainless Steel Hopper Spreader

a.	H.A. DeHart & Son	\$4,295.00
b.	Dejana	\$4,340.00
c.	Franklin Trailers, Inc.	\$4,669.20

Motion to award to H.A. DeHart & Son for a tailgate spreader, stainless steel, 12 volt in the amount of \$4,295.00 charged to Public Works OE, contingent upon certification of availability of funds from the CFO Councilman MacFerren, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

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NEW BUSINESS:

1. EDUCATION/PROFESSIONAL ENRICHMENT REQUEST

- A. Officer Bay Kasten – Firearms Instructor Course – 2/25,26,27,28 & 3/1/13
Cost: \$0, Location: Camden County Police Firing Range

Motion to approve Education/Professional Enrichment Request Councilman MacFerren,
Second Councilman Croghan

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

2. TRANSMISSION FOR POLICE VEHICLE #1

Quotes received for a rebuilt transmission for Vehicle #1

- | | | |
|----|-----------------|------------|
| a. | AC Transmission | \$1,623.84 |
| b. | Action Auto | \$1,694.60 |
| c. | Winner Ford | \$1,744.00 |

Motion to award to AC Transmission for a rebuilt transmission in the amount of
\$1,623.84 charged to Police OE, contingent upon certification of availability of funds
from the CFO Councilman Croghan, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

3. USE OF GIBBSBORO MUNICIPAL FACILITIES

Applicant: Elva Mitchell
Date of Event: Sunday December 30, 2012 3:00 to 9:00 p.m.
Fee & Bond Paid: \$400

Motion to approve use of the Municipal Facilities Councilwoman Schieber, Second
Councilman MacFerren

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

INFORMATIONAL:

1. REORGANIZATION MEETING THURSDAY JANUARY 3, 2013 @ 7:00 P.M

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MEETING OPEN TO THE PUBLIC

No voice from the public.

CLOSED TO THE PUBLIC

MOTION TO ADJOURN AT 8:05 P.M. COUNCILMAN MACFERREN, SECOND COUNCILWOMAN SCHIEBER

Voice Vote:	Councilman Bonsall	Absent	Councilman Brown	Aye
	Councilman Croghan	Aye	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

Anne D. Levy, RMC
Borough Clerk

Edward G. Campbell, III
Mayor

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