

**REQUEST FOR QUOTATIONS
DECEMBER 16, 2015**

**BOROUGH OF GIBBSBORO
49 KIRKWOOD ROAD
GIBBSBORO, NJ 08026
856-783-6655, EXT. 105
FAX 856-782-8694**

QUOTATIONS DUE BY TUESDAY, JANUARY 5, 2016 AT 11 A.M.

- Scope of Services:** **On-Request Tree Services and Storm Debris Clean-Up**
Following a storm or other cause of damage, the successful bidder will be on-call to the Borough of Gibbsboro to provide tree services and related storm debris clean-up within 72 hours of the request.
- Length of Contract:** January 7, 2016 through December 31, 2016
- Quotation:** In order to evaluate the quotations received, provide the pricing for the following services that will be in effect during the contract period.

Cutting of tree near the ground (DBH Less Than 10" Dia.): \$ _____

Cutting of tree near the ground (DBH Greater Than 10" Dia but Less Than 24" Dia.):
\$ _____

Cutting of tree near the ground (DBH Greater Than 24" Dia but Less Than 36" Dia.):
\$ _____

Cutting of tree near the ground (DBH Greater Than 36" Dia.): \$ _____

Hourly rate for stump grinding, 8 inches below grade. \$ _____

Hourly rate for the removal of tree branches and related storm debris (diameter of branches not to exceed 4 inches): \$ _____

Hourly rate for the removal of tree branches and related storm debris (diameter of branches exceeding 4 inches): \$ _____

**REQUEST FOR QUOTATIONS – On-Request Tree Services and Storm Debris Clean-Up
Page 2**

The Borough of Gibbsboro does not seek to retain the wood chips resulting from any chipping of branches that the contractor may perform; however, contractor will be required to submit a written statement regarding the amount of cubic yards of chips created as well as the location(s) where the chips will be used, stored or destroyed.

The contractor shall be responsible for contacting and coordinating with all utilities regarding the tree removal, branch removal, and removal of trees/branches and debris regarding storm related activities.

NOTE: The Borough of Gibbsboro does not guarantee that any minimum amount of work will be requested.

Questions about this request? 856-783-6655 x102 or deputyclerk@gibbsborotownhall.com.

The contractor must supply the contact information for two individuals that can be contacted when services are needed:

Contact 1 – Name: _____

Contact 1 – Phone Number: _____
Cell or Office

Contact 2 – Name: _____

Contact 2 – Phone Number: _____
Cell or Office

SUBMIT QUOTATION IN A SEALED ENVELOPE BY TUESDAY, JANUARY 5, 2016 AT
11 A.M. TO THE OFFICE OF BOROUGH CLERK, 49 KIRKWOOD ROAD,
GIBBSBORO, NJ 08026.

MARK THE SEALED ENVELOPE: **“GIBBSBORO RFQ-TREE SERVICES”**

COMPANY NAME: _____

POINT OF CONTACT: _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

REQUEST FOR QUOTATIONS – On-Request Tree Services and Storm Debris Clean-Up
Page 3

PHONE NUMBER: _____

NEW JERSEY BUSINESS REGISTRATION CERTIFICATE: ATTACHED _____

W-9: ATTACHED _____

By signing below the company representative indicates his/her understanding that the services being requested in the Request for Quotation are for ON-CALL Tree Services and Related Storm Debris Clean-Up. The contractor agrees to respond to the Borough of Gibbsboro's request for services within 72 hours of notification and understands that the Borough of Gibbsboro does not guarantee any minimum amount of work.

COMPANY REPRESENTATIVE SIGNATURE: _____

PRINT NAME: _____

TITLE: _____