

JULY 28, 2010

**BOROUGH COUNCIL MEETING MINUTES  
JULY 28, 2010**

**Meeting called to order at 8:00P.M. by Mayor Campbell**

**Pledge of Allegiance**

**Moment of Silence for Dominick Christy**

**Mayor Campbell announced the Opening Statement** “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

**ROLL CALL:**

Present:

Councilman Gerald Bonsall  
Councilman Mitch Brown  
Councilman Michael MacFerren  
Councilwoman Anita Mancini  
Councilwoman Margie Schieber

Absent:

Councilman John Croghan

Professionals: John P. Jehl, Borough Solicitor  
Gregory Fusco, Borough Engineer

**FIRST ORDER OF BUSINESS:**

Gene Whitaker, Commander of George Walton Post #371 American Legion presented three laptop computers to Council for the Gibbsboro Police Department.

**VOUCHERS:**

Motion to dispense reading and approve vouchers in the amount of **\$1,177,894.71**  
Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

**ORDINANCES:**

**FIRST READING:** None

**SECOND READING:** None

**MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS**

No comment from the public.

JULY 28, 2010

**CLOSED TO THE PUBLIC**

**RESOLUTIONS:**

2010-7-83 RESOLUTION REQUESTING CHANGE IN TITLE, TEXT, OR AMOUNT OF APPROPRIATION PURSUANT TO NJS 40A:4-85

**WHEREAS**, NJS 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of or with the consent of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality.

**NOW, THEREFORE BE IT RESOLVED** that in accordance with the provisions of NJS 40A:485, the Gibbsboro Borough Council hereby requests the Director of the Division of Local Government Services to make the following correction in the 2010 budget:

Create Account:		Reduce:	
Plumbing Subcode SW	\$1,500	Other Expenses Plumbing	\$1,500
Plumbing Inspector SW	\$1,000	Other Expenses Plumbing	\$1,000
Electrical Subcode SW	\$1,500	Other Expenses Elec. Insp.	\$1,500
Electrical Inspector SW	\$1,000	Other Expenses Elec. Insp.	\$1,000
Fire Subcode SW	\$1,500	Other Expenses Fire Off.	\$1,500
Fire Inspector SW	\$1,000	Other Expenses Fire Off.	\$1,000
Building Subcode SW	\$1,500	Misc. Bldg. & Grounds	\$1,500
Building Inspector SW	\$6,000	Misc. Bldg. & Grounds	\$6,000

**BE IT FURTHER RESOLVED** that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to above, and is necessary for the orderly operation of the municipality of Gibbsboro in Camden County for the reasons set forth:

The Borough of Gibbsboro, as of July 12, 2010, will perform in-house Subcode inspections rather than through a third party agency.

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

2010-7-84 RESOLUTION PRESENTING GENERAL COMMENTS AND ADOPTING RECOMMENDATIONS FOR 2009 ANNUAL AUDIT

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

JULY 28, 2010

WHEREAS, the Annual Report of Audit for the year 2009 has been filed by a Registered Municipal Accountant with the Municipal Clerk per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments and Recommendations and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the annual Audit entitled:

General Comments and Recommendations

as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty five days after the receipt of the annual audit, per the regulations of the Local Finance Board, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than \$1,000 or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Borough of Gibbsboro, County of Camden, State of New Jersey hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

JULY 28, 2010

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

**GROUP AFFIDAVIT FORM  
CERTIFICATION OF GOVERNING BODY**

**STATE OF NEW JERSEY )**  
**) SS.**  
**COUNTY OF CAMDEN )**

We, members of the governing body of the Borough of Gibbsboro, County of Camden, of full age, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Borough of Gibbsboro governing body of the Borough of Gibbsboro.
2. In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2008.
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

General Comments  
Recommendations

\_\_\_\_\_  
(L.S.)  
Edward G. Campbell, III  
Mayor

\_\_\_\_\_  
(L.S.)  
Gerald Bonsall  
Council President

\_\_\_\_\_  
(L.S.)  
John Croghan  
Councilman

\_\_\_\_\_  
(L.S.)  
Michael F. MacFerren  
Councilman

\_\_\_\_\_  
(L.S.)  
Mitchell Brown  
Councilman

\_\_\_\_\_  
(L.S.)  
Anita Mancini  
Councilwoman

\_\_\_\_\_  
(L.S.)  
Margie Schieber  
Councilwoman

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

2010-7-85      RESOLUTION ADOPTING CORRECTIVE ACTION PLAN FOR 2009 AUDIT

BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that in accordance with the 2009 Audit recommendations that a Corrective Action Plan be developed; and

JULY 28, 2010

NOW THEREFORE IT BE RESOLVED that the following Corrective Action Plan for the 2009 Audit be adopted and a copy filed with the New Jersey Division of Local Government Services and the Borough's Registered Municipal Auditors, Ford, Scott & Associates, LLC.

---

Edward G. Campbell, III  
Mayor

Certified by me to be a true and correct copy of a Resolution adopted by Mayor and Council at their regular meeting held on the 28th Day of July 2010.

---

Anne D. Levy, RMC  
Borough Clerk

2010-7-86 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, FOR THE YEAR 2010

BE IT RESOLVED, by Mayor and Borough Council of the Borough of Gibbsboro that the following officials and employees of the Borough of Gibbsboro be paid as follows for the year 2010:

<u>POSITION</u>	<u>HOURLY</u>	<u>ANNUAL SALARY</u>
EXECUTIVE/LEGISLATIVE		
Mayor		\$3,416.00
Members of Council		\$3,252.00

The Officials and employees holding the following positions will be paid bi-weekly, semi-monthly or quarterly as indicated:

**ADMINISTRATIVE**

Municipal Clerk\* \$47,575.00

\*Includes Municipal Search Clerk, Registrar of Vital Statistics, Election Official, Registrar of Voters, Board of Health, Purchasing Agent, and Dog Registrar.

General Clerk \$12.75

**FINANCE**

Chief Finance Officer \$ 6,786.00

**COURT**

Municipal Judge \$ 3,250.00  
Municipal Court Administrator \$34,946.00  
Deputy Court Clerk \$ 775.00  
Court Recorder \$ 888.00

JULY 28, 2010

Municipal Prosecutor		\$ 4,323.00
Public Defender		\$ 2,595.00
Court Clerk (Adm)	\$11.63	

**SEWER**

Clerk		\$ 6,320.00
-------	--	-------------

**TAX OFFICE**

Tax Collector/Tax Search Clerk		\$ 8,678.00
--------------------------------	--	-------------

**TAX ASSESSOR**

Assessor		\$ 9,087.00
Clerk	\$ 9.75	

**CONSTRUCTION**

Construction Subcode Official		\$ 6,150.00
-------------------------------	--	-------------

<b>Building Inspector</b>		<b>300.00. 6/30/10</b>
Clerk	\$ 9.75	

Certificates of Continued Occupancy Issued (per CO Issued paid quarterly)	\$30.00	
------------------------------------------------------------------------------	---------	--

Municipal Compliance Officer		\$ 3,075.00
Zoning Officer		\$ 3,130.00

<b>Electric subcode</b>		<b>\$ 1,500.00 6/30/10</b>
<b>Plumbing Subcode</b>		<b>\$ 1,500.00 6/30/10</b>
<b>Fire Subcode</b>		<b>\$ 1,500.00 6/30/10</b>
<b>Electric, Plumbing, Fire Subcode Inspector</b>		<b>\$ 2,000.00 6/30/10</b>

**LIBRARY**

Library Director	\$9.17	
Assistant Library Director	\$8.22	
Assistant Library	\$7.85	
Temporary	\$7.40	

**LOCAL ASSISTANCE**

Director, Public Assistance		\$ 3,415.00
-----------------------------	--	-------------

**PUBLIC SAFETY**

Police Officers      Police Officers represented by the Gibbsboro Police Association (GPA) shall be compensated in accordance with a collective bargaining agreement that is on file with the Borough Clerk.

Private Contractor Rate	\$45.00	
Police Chief		\$60,574.00

JULY 28, 2010

PT Officer Fisher	\$16.49	\$16.90	EFF 09/14/10
PT Officer Tagliardi	\$15.35	\$15.73	EFF 02/23/10
Police Matron			\$ 100/Per call out
Crossing Guard #1 - Peggy Mason		\$39.59	
Crossing Guard #2 - Rachel Russell		\$27.60	
Crossing Guard #3 – Heather Nilan		\$26.38	
Crossing Guard #4 –		\$24.87	
Emergency Management Coordinator			\$ 1,812.00

**PUBLIC WORKS**

Public Works Supervisor	\$18.60
P.W. Employees	\$10.00
Temporary Employee: Steven Head	\$15.65

**BOARDS AND COMMISSIONS**

Secretary, Planning Board	\$ 2,026.00
Secretary, Zoning Board	\$ 2,026.00
Secretary, Historic Preservation	\$ 819.00

**DOG CENSUS**

Dog Census Taker (per house surveyed)	\$ 1.50
---------------------------------------	---------

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Gibbsboro that the above officials and employees of the Borough of Gibbsboro be paid as set forth for the year 2010.

\_\_\_\_\_  
Anne D. Levy, RMC  
Borough Clerk

\_\_\_\_\_  
Edward G. Campbell, III  
Mayor

Motion to approve Resolutions Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

**MINUTES:** None

**REPORT OF MUNICIPAL OFFICERS:**

Borough Clerk	<u>  X  </u>	Police Department	<u>  X  </u>
Construction Official	<u>  X  </u>	Sewer Clerk	<u>  X  </u>
Tax Collector	<u>  X  </u>	Court Clerk	<u>  X  </u>
Treasurer	<u>  X  </u>	Welfare Director	<u>  X  </u>
Compliance/Zoning Officer	<u>  X  </u>	Engineer	<u>  X  </u>

JULY 28, 2010

**COUNCIL COMMITTEE REPORTS:**

PLANNING BOARD/PUBLIC WORKS

COUNCILMAN BONSALL

Councilman Bonsall reported that public works is operating well. The Borough Hall handicap elevator has been approved by the State. Mayor Campbell commented that the Planning Board issued a Certificate of Appropriateness to John Favat, Haddon Avenue for proposed renovations.

PUBLIC EVENTS

COUNCILMAN BROWN

Councilman Brown reported that the events for the 4<sup>th</sup> of July went great. The Miss Gibbsboro pageant also went very well.

POLICE/ENVIRONMENTAL COMMISSION

COUNCILMAN CROGHAN

Councilman Croghan was absent. No report.

RECYCLING/SANITATION/RECREATION

COUNCILMAN MACFERREN

Councilman MacFerren reported that the River Sharks was rained out but the Mayor and Councilman MacFerren threw out the first ball.

LOCAL ASSISTANCE/INSURANCE

COUNCILWOMAN MANCINI

Councilwoman Mancini reported that she gave workers compensation payroll audit forms to the clerk. Also, the League of Municipalities is looking for mayors who would like to preside over discussions at the League conference. The JIF renewal forms have been received.

L&I/ZONING BOARD

COUNCILWOMAN SCHIEBER

Councilwoman Schieber reported that there was no July Zoning board meeting. Ray Hallworth, construction officials, is on top of grass cutting, etc. Eleven permits were issued in June in the amount of \$1,535 and total value of construction was \$43,400.

MAYOR'S REPORT

MAYOR CAMPBELL

Mayor Campbell reported that the Borough receive a check in the amount of \$6,360.64 for the December 19-20, 2009 snow storm. Also, a \$6,000 rebate check was received for electric savings on the solar panels at the senior center.

Motion to put written reports on file for one year Councilman Bonsall, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye



JULY 28, 2010

Councilwoman Mancini      Aye                      Councilwoman Schieber      Aye

**CORRESPONDENCE:**

TO: Mayor & Council dated 7/26/10  
FROM: Adam Hammond c/o Eastern High Marching Band  
RE: Use of Dining Annex 8/27/10 from 11:00 a.m.  
ACTION: Motion made by Councilman Bonsall and seconded by Councilman MacFerren permitting the use of the Dining Annex and waiving the fees.

Voice Vote: Councilman Bonsall      Aye                      Councilman Brown      Aye  
                  Councilman Croghan      Absent                      Councilman MacFerren      Aye  
                  Councilwoman Mancini      Aye                      Councilwoman Schieber      Aye

**OLD BUSINESS:**

1. FIRE COMPANY ROOF BIDS

	Proposal	Proposal	Proposal
Bids were received 6/29/10 from:	#1	#2	#3
Dell-Tech, Inc., Trenton, NJ	\$75,185	\$73,350	\$185,460
Gen II Contracting, Clarksburg	\$73,670	\$50,985	\$ 99,000
Winchester Roofing, Turnersville	\$96,602	\$91,944	No Bid

Motion to award to Gen II Contracting in the amount of \$99,000 for Proposal #3, charged to Ordinance 2009-10 Municipal/public structures, contingent upon certification from CFO of availability of funds and review of contractor by engineer and solicitor Councilwoman Mancini, Second Councilman MacFerren

Voice Vote: Councilman Bonsall      Aye                      Councilman Brown      Aye  
                  Councilman Croghan      Absent                      Councilman MacFerren      Aye  
                  Councilwoman Mancini      Aye                      Councilwoman Schieber      Aye

2010-7-81      RESOLUTION AWARDED CONTRACT FOR THE ROOF REPLACEMENT AT THE GIBBSBORO FIRE HOUSE

**WHEREAS**, the Borough of Gibbsboro has advertised for and received bids for the purpose of the Roof Replacement at the Gibbsboro Fire House – Station 681, located at 131 Hilliards Road (Block 65, Lots 1, 2 and 3) in the Borough of Gibbsboro, Camden County, New Jersey; and

**WHEREAS**, the low bid of \$99,000.00 was received from Gen II Contracting of Clarksburg, New Jersey; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that a contract in the amount of \$99,000.00 for the Roof Replacement at the Gibbsboro Fire House – Station 681, located at 131

JULY 28, 2010

Hilliards Road (Block 65, Lots 1, 2 and 3) in the Borough of Gibbsboro, Camden County, New Jersey is hereby awarded to Gen II Contracting of Clarksburg, New Jersey conditional upon the following:

1. That a certificate has been received from the Municipal Treasurer stating that funds are available for this Contract.

2. That all funds expended for this Contract shall be charged to ORDINANCE 2009-10 MUNICIPAL/PUBLIC STRUCTURES (Budget Account Number or Ordinance Number).

3. That the bid documents and bidding procedures have been reviewed and approved by the Municipal Solicitor.

4. That the presiding officer of this body be and is hereby directed to sign for and on its behalf the Contract for said services.

5. That the clerk of this body be and is hereby directed to seal said Contract with the corporate seal of this body and attest to the same.

6. This Resolution hereby authorizes the Mayor and Clerk to endorse the Contract document.

**APPROVED BY:**

Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor Edward G. Campbell, III

Date: \_\_\_\_\_

\_\_\_\_\_  
Ms. Anne D. Levy, R.M.C., Borough Clerk

Motion to approve Resolution Councilwoman Mancini, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

**NEW BUSINESS:**

1. CHARGER BUILDING ELECTRIC

Quotes received to furnish and install electric service for charger building:

A.	Gibson Electrical & General Contractors, Inc.	\$ 6,210.05
B.	Jem Electric	\$14,225.00
C.	Diehl Electric	\$21,070.00

Motion to award to Gibson Electrical & General Contractors, Inc. in the amount of \$6,210.05, charged to Open Space Ordinance 2003-16, contingent upon certification of availability of funds from the CFO Councilman Bonsall, Second Councilman MacFerren

JULY 28, 2010

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

**INFORMATIONAL:**

1. Next regular council meeting is Wednesday August 25, 2010.
2. Mayor Campbell asked Council to consider changing council meetings from two to one a month starting at 7:00 or 7:30 p.m.

**MEETING OPEN TO THE PUBLIC**

No comment from the public.

**CLOSED TO THE PUBLIC**

**MOTION TO ADJOURN AT 8:30 P.M. COUNCILMAN BONSALL, SECOND COUNCILWOMAN SCHIEBER**

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Aye	Councilwoman Schieber	Aye

---

Anne D. Levy, RMC  
Borough Clerk

---

Edward G. Campbell, III  
Mayor

=====

**REST OF PAGE INTENTIONALLY LEFT BLANK**