

OCTOBER 27, 2010

**BOROUGH COUNCIL MEETING MINUTES
OCTOBER 27, 2010**

Meeting called to order at 8:00P.M. by Council President Bonsall

Pledge of Allegiance

Moment of Silence for Elise Piscitelli, Campbell (Soupy) Johnston, Theresa Christy

Clerk Levy announced the Opening Statement "All the notice requirements of the Open Public Meeting Act have been complied with in full."

ROLL CALL:

Present:
Councilman Gerald Bonsall
Councilman Mitch Brown
Councilman Michael MacFerren
Councilwoman Margie Schieber

Absent:
Mayor Ed Campbell
Councilman John Croghan
Councilwoman Anita Mancini

Professionals: John P. Jehl, Borough Solicitor
Gregory Fusco, Borough Engineer

VOUCHERS:

Motion to dispense reading and approve vouchers in the amount of **\$37,422.67**
Councilman MacFerren, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

ORDINANCES:

FIRST READING: None

SECOND READING:

2010-05 AN ORDINANCE AMENDING CHAPTER 222 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF GIBBSBORO BEING THE HISTORIC PRESERVATION ORDINANCE FOR THE PURPOSE OF TRANSFERRING THE POWERS OF THE HISTORIC PRESERVATION COMMISSION TO THE PLANNING BOARD

BE IT ORDAINED by the Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that Chapter 222 of the Ordinances of the Borough of Gibbsboro, Historic Preservation, be amended as follows:

Section 222-2 Definitions. Historic Preservation Commission definition is hereby deleted.

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Section 222-6 **Historic Preservation Commission.** Historic Preservation Commission is revised in its entirety as follows:

Section 222-6 **Planning Board to Exercise Historic Preservation Powers.**

In accordance with the Municipal Land Use Law N.J.S.A. 40:55D-25d, the Borough of Gibbsboro, having a population of less than 2,500 people, has elected to vest the statutory powers of a historic preservation commission in the Planning Board. Accordingly, the membership of the Planning Board must include at least one member having the following qualifications:

A. Class A – A person who is knowledgeable in building design and construction or architectural history and who may reside outside the municipality.

B. Class B – A person who is knowledgeable or with a demonstrated interest in local history and who may reside outside the municipality.

C. The Planning Board in exercising its statutory powers of the Historic Preservation Commission shall have the following powers:

(1) Prepare a survey of historic sites of the municipality pursuant to criteria identified in the survey report.

(2) Make recommendations on the Historic Preservation Plan element of the Master Plan and on the implications for preservation of historic sites of any other Master Plan elements.

(3) Advise on the inclusion of historic sites in the recommended capital improvement program.

(4) Advise on applications for development regarding historic district standards

(5) Provide written reports on the application of Chapter 400, Zoning, or other land development ordinances of the Borough of Gibbsboro to provisions concerning historic preservation.

(6) Provide technical assistance upon request to property owners on how to preserve, restore and rehabilitate structures and to advise property owners upon their request as to the accuracy of historic restoration, including materials, placement of windows or openings, architectural details, environment and color.

(7) Carry out such other advisory, educational and informational functions as will promote historic preservation in the borough.

Section 222-7 **Certificate of Appropriateness.** Certificate of appropriateness is revised as follows:

A. Application for certificate of appropriateness.

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(1) A certificate of appropriateness issued by the Planning Board shall be required before a permit is issued or, in the event that no other type of permit is otherwise required, before work or activities can commence on or about the exterior architectural features of a structure in the Historic District of historic site(s) not located within the district, which are subject to public view from a public street, way or place, including but not limited to constructions, alteration, addition, repairs, replacement, restoration, rehabilitation, signs, awnings, lighting, fences, paving, walks, curbs, moving or demolition or development for a lot and block located in the Historic District or historic site(s) not located within the district, as defined in this chapter. Excluded are in-kind repairs pursuant to Subsection A(4).

(2) All applications for a certificate of appropriateness shall be made by the legal or beneficial owner or owners of a structure or lot, including the holder of an option or contract to purchase, or other person having an enforceable proprietary interest in such structure or lot, classified or listed within the Historic District or historic site(s) not located within the district, and filed with the administrative officer on the form provided by that officer with eleven (11) copies, thirty (30) days before the next meeting of the Planning Board.

(3) The contents of the application shall consist of the following:

(a) When the application is for exterior architectural changes replacing existing architectural features with the new materials, textures and dimension that do not match existing materials, textures and dimensions, such as replacement windows, siding, etc, the application shall be accompanied by photographs of the building showing the features to be replaced, a written description of the work (for example, a builder's estimate or an architect's scope of work) and the material specifications (architect's technical specification or manufacturer's literature describing the replacement of materials).

(b) When the application is for the addition of new exterior architectural elements, such as a porch, deck, railing, window, bay, wing, story, roof, etc., or the adding of a new building to the site, the application shall be accompanied by photographs of the structure, a written description of the work (for example, a builder's estimate or an architect's scope of work), material specifications (architect's technical specification or manufacturer's literature describing the replacement materials), architectural drawings (plans, elevations, site plan, etc.) and when an expansion of the building is proposed, a property survey dated within the past six (6) months.

(c) When the application is for restoration or rehabilitation of the building to an earlier historic appearance, in addition to the material described above for the type of work involved, the application shall be accompanied by historical documentation (description of physical architectural evidence, historic photographs and documentary evidence) to support the restoration or rehabilitation decisions.

(d) Additionally, the applicant shall submit such photographs, diagrams, architectural drawings, specifications or other materials sufficient to adequately inform the Planning Board, or Zoning Board of Adjustment when applicable, of the nature of the work for which the application is made. The administrative officer, based on a publicly adopted checklist, shall determine if the information is complete or incomplete and shall so notify the applicant within fourteen (14) days

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of the date of submission.

(4) Exemption. A certificate of appropriateness shall not be needed for repairs wherein the cost of such repairs is less than one thousand (\$1,000.00) dollars and the repairs in question constitute an exact replacement of that which existed prior to the need for the repairs in question. To receive this exemption, the property owner shall submit an application to the administrative officer for such repairs with a photo of the existing condition or conditions and estimate of cost. Applications will be referred to the Planning Board for review at its next regularly scheduled meeting.

B. Planning Board review for certificated of appropriateness.

(1) The administrative officer shall refer the application for a certificate of appropriateness to the Planning Board for review. The Planning Board and Zoning Board of Adjustment, when applicable, shall review the application and shall advise the administrative officer that the application be approved, approved with conditions or denied. If approved, a certificate of appropriateness shall be issued. The administrative officer shall then act upon the recommendation and issue a permit with or without conditions or deny permit within forty-five (45) days of the date that the complete application is submitted by the administrative officer to the Planning Board.

C. Guidelines for interpretation.

(1) It is the intent of this section that the Planning Board shall:

(a) Consider only the exterior features of a structure or site visible for a public street, way or place.

(b) Consider, in passing appropriateness of exterior architectural features in site plan or major development, the purposes set forth in § 222-8A and consider among other things the general design, arrangements and material of the building (s) or structure(s) in accordance with the standards of review as set forth in this chapter and also lighting, awnings, fences, walkways, alterations to the shape and form of the land proposed, and the relationship of such factors to similar features of historic structures in relation to the street or public way. Nothing herein shall be construed to permit the regulation of painting, paint colors or landscaping or properties in the Historic District or historic site(s) not located within the district.

(c) Be strict in their judgment of plans for alteration, addition, repair, replacement, restoration, rehabilitation or demolition of existing structures deemed to be of historic or architectural significance, designated as such in § 222-10B.

(d) Be lenient in their review of alteration, repair, replacement, addition of structures or parts of structures of little historic or architectural value, except where such alteration, repair, replacement or addition would damage the historic or architectural value and character of adjacent or nearby structures or the streetscape.

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(e) Discourage the demolition of structures that have historic significance or that are valuable for the period of architecture that they represent or for their contribution to the integrity of the streetscape.

(f) In the case of an application for a certificate of appropriateness to demolish a structure, consider as part of that determination the site plan and all aspects of the exterior design of the proposed new structure.

D. Emergency repair procedure. Emergency repairs shall consist only of those immediate remedial actions undertaken to alleviate the cause of damage to life or property where time will not permit the owner to obtain a certificate of appropriateness and a building permit prior to their undertaking. Upon notification by the property owner to the administrative officer, that officer shall request the Chairman of the Planning Board to inspect the property, or assign a qualified member of the Commission to do so, and determine the nature of the emergency, whether repair is feasible or, if not, the appropriateness of the replacement. The Chairman may call upon qualified professional expertise to assist in this determination. The Chairman shall provide written report to the administrative officer so that a permit may be issued.

Section 222-8 Review Standards. Review Standards is revised in its entirety as follows:

A. Policy intent. In reviewing any application for certificate of appropriateness, the Planning Board shall make their determinations as to whether an application should be approved, approved with conditions or denied on the basis of the purposes of this section, the provisions of the chapter and the following criteria of review adapted from the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings and the following design criteria. The standards and design criteria are requirements. The guidelines and description of styles and check list provide general design and technical recommendations and shall be made available to applicants, their architects, contractors and subcontractors. The approach taken by the Borough of Gibbsboro in establishing design criteria in the Historic District, or historic site(s) not located within the district, is based on the fact that portions of the district have an architectural cohesiveness of a period of time and therefore new construction, additions and major alterations in the Historic District should have an appropriateness of design which should enhance the historic character of the district.

B. Performance standards. The following standards shall be used in evaluating any application for a certificate of appropriateness:

(1) Every reasonable effort shall be made by the applicant to provide compatible use for a property which requires the minimal alteration of the building, structure or site and its environment or to use a property for its originally intended purpose.

(2) The distinguishing original qualities or character of a building, structure or site and its environment shall not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.

(3) All buildings, structures and sites shall be recognized as products of their own time. Alterations that have no historical basis and which seek to create an earlier appearance shall be

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discouraged.

(4) Changes which may have taken place in the course of time are evidence of the history and development of a building, structure or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected. However, if an earlier appearance of a building is of primary significance, then restoration may be the preferred treatment. Removal of later changes may be allowed in certain cases if such changes alter, obscure or destroy the building's character-defining space, materials, features or finishes of the building as it appeared during its primary period of significance.

(5) Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure or site shall be treated with sensitivity.

(6) Deteriorated architectural features shall be repaired rather than replaced, wherever possible. In the event that replacement is necessary, the new material should match the material being replaced in composition, design, color, texture and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplication of features.

(7) The surface cleaning of structures shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.

(8) Every reasonable effort shall be made to protect and preserve archaeological resources affected by or adjacent to any project

(9) Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historical, architectural or cultural material and such design is compatible with the size, scale, color, material, and land character of the property, neighborhood or environment.

(10) Whenever possible, new additions or alterations to structures shall be done in such a manner that, if such additions or alterations were removed in the future, the essential form, and integrity of the structure would be unimpaired.

C. Design criteria. In assessing design of any proposed additions or new construction, the following design criteria shall be considered, in conjunction with the standard of review set forth above by the Planning Board. These design criteria shall be used to analyze the effect that the change applied for would have on the structure or improvements within the Historic District, or historic site(s) not located within the district, or immediate surrounding areas, as follows:

(1) Area and height regulations. Maximum building height, minimum lot size, maximum coverage, etc., shall be as required in Chapter 400, Zoning, for the respective zones, except the Zoning Board of Adjustment or Planning Board may grant a variance solely for the purpose of preserving historic characteristics.

(2) Proportion of façade. The relationship of the width of the building to the height of the front elevation shall be visibly compatible with the building and places to which it is visibly related.

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(3) Position of openings. The relationship of the width of the windows to the height of windows in a building shall be visibly compatible with the buildings and places to which they are visibly related.

(4) Rhythm of solids. The relationship of solids to voids in such facades of a building shall be visibly compatible with the buildings and places to which they are visibly related.

(5) Rhythm of spacing. The relationship of the building to the open space between it and adjoining buildings shall be visibly compatible with the buildings and places to which it is visibly related.

(6) Rhythm of entrances. The relationship of entrances and porches to the street shall be visibly compatible to the buildings and places to which it is visibly related.

(7) Relationship of materials. The relationship of materials, texture and color of the façade and roof of a building shall be visibly compatible with the predominate materials used in buildings to which it is visibly related.

(8) Roof. The roof shape and pitch of a building shall be visibly compatible with the buildings to which it is visibly related.

(9) Continuity of walls. Walls and open fencing shall maintain visual compatibility with the buildings and places to which it is visibly related.

(10) Scale of building. The size of a building, mass of a building in relation to open spaces, the windows and door openings, porches and balconies shall be visibly compatible to the buildings and places to which it is visibly related.

(11) Directional expression. A building shall be visibly compatible with buildings and places to which it is visibly related in its directional character, whether this be vertical character or horizontal character.

Section 222-9 Demolition or moving of structures. Demolition or Moving Structures is revised in its entirety as follows:

A. Every building and site in the Historic District, or historic site(s) not located within the district, listed on the State or National Register of Historic Places and described in the Inventory and Description of Houses, Buildings and Sites in Gibbsboro as a contributing building and site to the district shall not be demolished or moved without the Planning Board considering its demolition or moving in relation to its impact on the streetscape and neighbourhood regardless of whether or not it is of historic architectural significance.

B. On any application for a certificate of appropriateness to demolish any structure in the Historic District, or historic site(s) not located within the district, the Planning Board shall hold a public hearing. At this public hearing, the Planning Board shall hear from any interested party or organization as to whether the permit shall be issued. In making its determination, the Planning

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Board shall use the criteria set forth in this chapter. If the Planning Board determines that demolition is not appropriate, it may postpone issuance of the permit for a period of time, not to exceed twelve (12) months, and the Planning Board may hold other hearings to determine if there is some other means to preserving the building. The Planning Board is empowered to work collaboratively with the applicant feasible plans for preservation of structures where moving or demolition thereof would be a great loss to the public, the borough, the streetscape and the neighborhood. In the vent that it is shown that the owner has a reasonable economic use of the property and that the structure should be preserved on the basis of the standards set forth in this chapter, the Planning Board may deny the application for a certificate of appropriateness to demolish the structure.

C. When it is necessary to move an historic building to another site within the borough to preserve it, upon approval of the relocation plans by the Planning Board, said building may be relocated, provided that it fulfills the area regulations of said zone as to lot size, setback and yard area unless appropriate variances are obtained.

Section 222-10 Additions to district or historic sites not in the district. Additions to historic district or historic sites not in the district is revised as follows:

A. Procedure.

(1) If the Planning Board recommends creating in additional historic district, districts, or historic sites not within the district by including additional land area to the established district as the case may be, the Planning Board shall do so by a survey of properties in the proposed land area which shall meet the standards required to qualify for certification by the New Jersey Historic Preservation Office in the Department of Environmental Protection. The Planning Board shall notify each owner in the proposed addition to the Historic District or historic site not in the district that his or her property has been tentatively designated for inclusion as an historic resource and the reasons therefore by certified mail and advise each owner of the significance and consequences of such tentative designation and shall comply with the requirements set forth in Subsection B.

Section 222-11 Signs. Signs is revised as follows:

C. All applications for sign permits within the Historic District of the Borough of Gibbsboro shall be submitted to the Planning Board and shall be made upon forms furnished by the administrative officer. Such an application shall also be accompanied by the appropriate number of sketches and drawings showing details of construction and foundation, when required by the Building Code of the borough, and shall delineate the size, shape, design, coloring, lighting, lettering , texture and material and position in relation to the building from or upon which it shall be displayed.

D. Historical marker signs. Historic marker signs may only be places, removed and/or altered on historical structures approval of the Planning Board and permission of the owner. This Ordinance shall take effect upon the after final passage, adoption, and publication by the Borough Council of the Borough of Gibbsboro in the manner prescribed by law.

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Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

Meeting Open to the Public. No comment from the public.
Meeting Closed to the Public.

Motion to approve ordinance Councilman MacFerren, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

2010-06 AN ORDINANCE FIXING AND ESTABLISHING THE SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, that the following officials and employees of the Borough of Gibbsboro be paid as follows and as directed by Mayor and Council by Resolution on an annual basis:

POSITION	MINIMUM	MAXIMUM
MAYOR	\$ 1,000	\$15,000
COUNCIL PERSONS	1,000	15,000
MUNICIPAL CLERK	10,000	75,000
DEPUTY MUNICIPAL CLERK	2,000	50,000
CHIEF FINANCIAL OFFICER	500	50,000
TREASURER	500	50,000
SOLICITOR	1,500	25,000
SEWER UTILITY CLERK	500	15,000
TAX COLLECTOR	2,500	50,000
DEPUTY TAX COLLECTOR (HOURLY)	MW*	25
TAX SEARCH CLERK	300	5,000
GENERAL CLERK (HOURLY)	MW*	25
ZONING OFFICER	500	10,000
CODE ENFORCEMENT OFFICER	500	10,000
EMERGENCY MGT. COORDINATOR	500	5,000
FIRE MARSHAL (PER INSPECTION)	MW*	50
POLICE CHIEF	45,000	80,000
CAPTAIN (HOURLY)	MW*	40
LIEUTENANT (HOURLY)	MW*	40
DETECTIVE (HOURLY)	MW*	40
PATROLMAN (HOURLY)	MW*	30
POLICE SECRETARY (HOURLY)	MW*	30
CROSSING GUARDS (PER DIEM)	10	75
MUNICIPAL JUDGE	2,000	15,000
MUNICIPAL COURT ADMINISTRATOR	10,000	50,000
DEPUTY COURT ADMINISTRATOR	300	2,000
COURT RECORDER	300	2,000
MUNICIPAL PROSECUTOR	1,000	10,000
PUBLIC DEFENDER	1,000	10,000

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TAX ASSESSOR		4,000	20,000
CONSTRUCTION SUBCODE OFFICIAL		1,500	25,000
CONSTRUCTION SECRETARY (HOURLY)		MW*	25
BUILDING SUBCODE OFFICIAL/INSPECTOR		300	10,000
ELECTRICAL SUBCODE OFFICIAL/INSPECTOR		300	10,000
FIRE SUBCODE OFFICIAL/INSPECTOR		300	10,000
PLUMBING SUBCODE OFFICIAL/INSPECTOR		300	10,000
SECRETARY (BOARDS)		400	5,000
PUBLIC ASSISTANCE DIRECTOR		500	5,000
LIBRARY DIRECTOR (HOURLY)		MW*	15
LIBRARY ASSISTANT (HOURLY)		MW*	15
PUBLIC WORKS SUPERVISOR (HOURLY)		MW*	30
MAINTENANCE WORKERS (HOURLY)		MW*	25
CLEAN COMMUNITY COORDINATOR		100	5,000
RECREATION DIRECTOR (PER SEASON)		100	5,000
RECREATION ASSISTANTS (HOURLY)		MW*	20
DOG CENSUS TAKER (PER HOUSE)		1	10

*MW is defined as Minimum Wage.

Annual salaries for the positions listed in this ordinance shall be set within the minimum and maximum range as provided in this Ordinance for each position. Such annual salaries shall be set by Resolution of the Borough Council. Salaries may be expressed as either hourly or annual rates. Individuals employed for a portion of a given year shall have their salary pro-rated for that portion of the year in which they are employed by the Borough of Gibbsboro in that position.

All employees shall submit itemized payroll sheets for the time worked.

Reimbursement for additional duty or time spent on borough business:

When an employee works additional duty or time for the Borough and that additional duty or time spent causes the employee to lose wages from his regular non-Borough employment, he shall be reimbursed for his loss based on the time in hours spent on Borough business according to the following:

- (a) The rate shall be based on the gross wages lost from the employee's regular non-Borough employment and upon application will be approved and set by Council for each Borough Official or employee. All reimbursements must have prior approval of Council.
- (b) The maximum reimbursement shall be based on daily gross salary for an eight (8) hour day.
- (c) Reimbursement shall be made only upon verification by an official of the employee's firm of lost wages from normal employment to the governing body. Upon verification, a voucher approved by the Department Director shall be submitted to Borough Council for approval.
- (d) Verification by an official of the employee's firm of lost wages must be presented at the time a reimbursement request is submitted. This verification must show the date wages were lost and the amount deducted.

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This Ordinance shall be retroactive to January 1, 2010, upon its due passage and publication according to law.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

Meeting Open to the Public. No comment from the public.

Meeting Closed to the Public.

Motion to approve ordinance Councilman Brown, Second Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

MEETING OPEN TO THE PUBLIC FOR COMMENT ON PENDING RESOLUTIONS

No comment from the public.

CLOSED TO THE PUBLIC

RESOLUTIONS:

2010-10-98 A RESOLUTION MEMORIALIZING THE AUTHORIZING OF THE APPOINTMENT TO THE POSITION OF BUILDING INSPECTOR

WHEREAS, the governing body of the Borough of Gibbsboro, County of Camden and State of New Jersey at their regular meeting held 10/13/10 expressed the desire to hire a Building Inspector; and

WHEREAS, the position was properly advertised and interviews conducted; and

NOW, THEREFORE BE IT RESOLVED by the Borough of Gibbsboro governing body that the following appointment:

Raymond L. Hallworth, NJ License #003406
Building Subcode Official at the rate of \$300 per month through 12/31/10.
Term to expire October 12, 2014.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

THIS RESOLUTION MEMORIALIZES THE ACTION TAKEN AT THE OCTOBER 13, 2010 BY THE GOVERNING BODY

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2010-10-99 RESOLUTION REVISING RESOLUTION 2010-1-28 AUTHORIZING ESTABLISHMENT OF FEES EFFECTIVE 11/9/10

WHEREAS, Chapter 3-31 of the Code of the Borough of Gibbsboro was revised and adopted on December 19, 1994; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the following fees shall be charged for copies of public documents in accordance with N.J.S.A. 47:1A-1:

- \$ 20.00 Certified copy of birth, marriage, domestic partnership and death certificates
- \$ 2.00 Permit to purchase pistol or revolver and firearms purchaser identification card
- \$ 10.00 For official searches for municipal liens (tax searches) or for improvements authorized but not assessed or for a certificate as to approval of subdivisions in accordance with N.J.S.A. 54:5-18.4.
- \$ 2.00 For a continuation of an official search for Borough liens or for improvements authorized but not assessed or for a certificate as to approval of subdivision within three (3) years from the date of the original search in accordance with N.J.S.A. 54:5-15.
- \$ 5.00 Initial duplicate tax, water and sewer bills in accordance with N.J.S.A. 54:4-64
- \$100.00 Duplicate Tax Sale Certificate in accordance with N.J.S.A. 54:5-15
- \$ 25.00 Subsequent duplicate copy of the same tax bill in the same tax year – N.J.S.A. 54:4-64
- \$ 25.00 Per mailing of tax sale notice in lieu of 1 or 2 of 4 required tax sale advertisements – N.J.S.A. 54:5-38
- \$ 5.00 Copy of Borough of Gibbsboro Zoning Map
- \$ 20.00 Service fee for returned checks in accordance with N.J.S.A. 40:5-18

All other documents where multiple copies are not available are charged in accordance with N.J.S.A. 47:1A-5.b - Copies and Fees.

Fee assessed for the duplication of a government record shall be \$0.05 per letter size or smaller, and \$0.07 per legal size or larger.

In addition to cost per page, mailing charges shall consist of actual postage plus .25 for stationary related expenses.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

2010-10-100 RESOLUTION OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19

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WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by Resolution, provide for a tax sale when unpaid taxes or other municipal liens or sewer charges are in arrears in current and prior fiscal years designated in such Resolution; and

WHEREAS, the governing body has determined to authorize a tax sale to be held no earlier than December 2010 for arrears in taxes and sewer charges and other municipal liens for year 2010.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

1. That the Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December 2010 for unpaid taxes or other municipal liens or sewer charges, or parts thereof, that are in arrears for the 2010 fiscal year.
2. That a certified copy of this Resolution shall be forwarded to the Tax Collector for the Borough of Gibbsboro.
3. Said tax sale shall be held Wednesday December 29, 2010 at 1:30 p.m.

Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

2010-10-101 A RESOLUTION SETTING THE COSTS OF MAILING NOTICES FOR THE TAX SALE PURSUANT TO NJSA 54:5-26-NJSA 54:5-29-NJSA 54:5-38

WHEREAS, at any time before a scheduled tax sale, the Tax Collector shall receive payment of the amount due on any property, with the interest and costs incurred up to the time of payment, and;

WHEREAS, the taxpayer shall pay the full amount advertised which includes the cost of sale, at two percent of the total delinquency not to be less than \$15.00 nor more than \$100.00, and now must be paid as part of costs, in order to remove the property from sale and;

WHEREAS, the Tax Collector will mail NOTICE OF SALE for no more than two weeks and advertise no less than 2 weeks, with the official tax sale held the following week, and;

THEREFORE, BE IT RESOLVED that the costs incurred for each mailing of NOTICE OF SALE be set at \$25.00 per mailing, and be collected in order for the property to be removed from said tax sale, and;

THEREFORE, BE IT RESOLVED that costs incurred including advertisement be set at the two percent delinquency of not less than \$15.00 nor more than \$100.00 and also be collected the \$25.00 NOTICE OF SALE per notice, in order for the property to be removed from said tax sale along with any delinquencies and interest due.

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Edward G. Campbell, III
Mayor

Anne D. Levy, RMC
Borough Clerk

Motion to approve Resolutions Councilman MacFerren, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

MINUTES:

Motion to dispense reading and approve minutes of 10/13/10 Councilman MacFerren,
Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

REPORT OF MUNICIPAL OFFICERS:

Borough Clerk	<u> X </u>	Police Department	<u> X </u>
Construction Official	<u> X </u>	Sewer Clerk	<u> X </u>
Tax Collector	<u> X </u>	Court Clerk	<u> X </u>
Treasurer	<u> X </u>	Welfare Director	<u> X </u>
Compliance/Zoning Officer	<u> X </u>	Engineer	<u> X </u>

Motion to put written reports on file for one year Councilman Brown, Second
Councilman MacFerren

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

CORRESPONDENCE:

TO: Mayor Campbell dated 9/27/10
FROM: Frank Moran, Director, CC Department of Public Works
RE: Shared Services for Municipal Snow Plowing – Carried from 10/13/10 Agenda
ACTION: Motion made by Councilman MacFerren and seconded by Councilman Brown to
enter into a shared services agreement with Camden County for snow removal

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

OCTOBER 27, 2010

OLD BUSINESS: None

NEW BUSINESS:

1. USE OF SENIOR CENTER

Applicant: Dennis Deichert
Date of Event: Thursday, November 25, 2010
Fee & Bond Paid: \$400

Motion to approve Councilman MacFerren, Second Councilman Brown

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

2. USE OF SENIOR CENTER

Applicant: Boy Scout Troop 127
Date of Event: Wednesdays from 12/1/10 through 4/13/11
Fee & Bond Paid: Request for waiver of fees

Motion to table use of the Senior Center Councilman Bonsall, Second Councilwoman Schieber

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

3. CHRISTMAS TREE LIGHTING

Carried to next meeting.

INFORMATIONAL:

1. The Halloween Parade is Saturday October 30, 2010 at 3:00 p.m.
2. The next Borough Council meeting is Wednesday November 10, 2010.
3. The American Legion/Borough of Gibbsboro will host the annual senior holiday dinner on December 13, 2010.

MEETING OPEN TO THE PUBLIC

No voice from the public.

CLOSED TO THE PUBLIC

OCTOBER 27, 2010

**MOTION TO ADJOURN AT 8:24 P.M. COUNCILMAN MACFERREN, SECOND
COUNCILWOMAN SCHIEBER**

Voice Vote:	Councilman Bonsall	Aye	Councilman Brown	Aye
	Councilman Croghan	Absent	Councilman MacFerren	Aye
	Councilwoman Mancini	Absent	Councilwoman Schieber	Aye

Anne D. Levy, RMC
Borough Clerk

Gerald Bonsall
Council President

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