

BOROUGH OF GIBBSBORO
REORGANIZATION MEETING AGENDA
January 4, 2023
7:00 P.M.

Meeting called to order

Pledge of Allegiance

Opening Statement: “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

ROLL CALL

Councilman Mitchell Brown
Councilman Fred Deterding
Councilwoman Christine Karesh
Councilman Michael MacFerren
Councilman Ronald Rickert
Councilman Glenn Werner

Swearing in of Councilman Mitch Brown
Swearing in of Councilman Ronald Rickert

NOMINATION OF COUNCIL PRESIDENT

2023-1-01 RESOLUTION APPOINTING COUNCIL PRESIDENT

APPOINTMENTS BY COUNCIL:

Borough Solicitor	John P. Jehl Law Offices of John P. Jehl	12/31/23
Borough Engineer	Gregory Fusco, Acting for Key Engineers	12/31/23
Borough Auditor	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/23
Borough Planner	Brian M. Slauch, Acting for Clarke, Caton, Hintz	12/31/23
Special Counsel	Joseph F. Fabian, Acting for McCrink, Kehler & McCrink	12/31/23

2023-1-02 RESOLUTION APPOINTING BOROUGH SOLICITOR
2023-1-03 RESOLUTION APPOINTING BOROUGH ENGINEER
2023-1-04 RESOLUTION APPOINTING BOROUGH AUDITOR
2023-1-05 RESOLUTION APPOINTING BOROUGH PLANNER
2023-1-36 RESOLUTION APPOINTING SPECIAL COUNSEL

MAYORAL APPOINTMENTS:

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<u>ENVIRONMENTAL COMMISSION</u>		
Member	Gary C. Dodd	12/31/25
<u>PLANNING/ZONING BOARD</u>		
Member, Class #2	Barry Rothberg	12/31/23
Member, Class #4	Susan Croll	12/31/26
Member, Class #4	Michael Kelly (unexpired term)	12/31/25
Member, Alternate #1	Dennis Deichert (unexpired term)	12/31/23
Member, Alternate #2	John Ritz	12/31/24

ADVICE & CONSENT APPOINTMENTS:

NOMINATION OF PLANNING BOARD MEMBER, CLASS #3

<u>OTHER APPOINTMENTS</u>		
Borough Historian	Mayor Edward Campbell	12/31/23
Editor, Town Crier	Mayor Edward Campbell	12/31/23
Compliance Officer	Craig Fallstick	12/31/23
Zoning Official	Peter Carbone	12/31/23
Fire Official	Craig Fallstick	12/31/23
Sewer Operator	James Stevenson	12/31/23
Sewer Clerk	Kevin Hatch	12/31/23
Emerg. Mgmt. Coord.	Barry Rothberg	12/31/25
Temp. Clerk	Michael Kelly	90 days
<u>MUNICIPAL COURT</u>		
Prosecutor	Timothy J. Higgins	12/31/23
Public Defender	Charles Wigginton	12/31/23

2023-1-06 RESOLUTION RATIFYING APPOINTMENTS

RESOLUTIONS

2023-1-07	RESOLUTION APPOINTING COMMITTEES
2023-1-08	RESOLUTION ESTABLISHING ORDER OF BUSINESS
2023-1-09	RESOLUTION ADOPTING A TEMPORARY BUDGET
2023-1-10	RESOLUTION ADOPTING ROBERT'S RULES OF ORDER
2023-1-11	RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION
2023-1-12	RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND TIMES

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- 2023-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES
- 2023-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO
- 2023-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
- 2023-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER
- 2023-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER
- 2023-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO
- 2023-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS
- 2023-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS
- 2023-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS
- 2023-1-22 RESOLUTION REGARDING HIRING
- 2023-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS
- 2023-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER
- 2023-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS
- 2023-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS
- 2023-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS
- 2023-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES
- 2023-1-29 RESOLUTION CANCELING CERTAIN TAX CREDIT UNDER TEN DOLLARS

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- 2023-1-30 RESOLUTION CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR
- 2023-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- 2023-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT VACANCIES
- 2023-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES
- 2023-1-34 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2023
- 2023-1-35 RESOLUTION ADOPTING A POLICY REQUIRING SURPLUS FORECASTING
- 2023-1-37 RESOLUTION AUTHORIZING THE CFO TO EXECUTE AN AGREEMENT WITH PHOENIX ADVISORS, LLC TO PROVIDE CONTINUING DISCLOSURE AGENT SERVICES AND TO SERVE AS THE INDEPENDENT MUNICIPAL ADVISOR "OF RECORD" FOR THE BOROUGH OF GIBBSBORO
- 2023-1-38 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ISSUE LICENSES FOR GAMES OF CHANCE
- 2023-1-39 RESOLUTION AUTHORIZING THE EXTENSION OF ANIMAL CONTROL SERVICES CONTRACT FOR 2023
- 2023-1-40 RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2023
- 2023-1-41 RESOLUTION AUTHORIZING AN AGREEMENT WITH VOORHEES ANIMAL ORPHANAGE FOR SHELTER SERVICES
- 2023-1-42 RESOLUTION AUTHORIZING THE REFUND OF PERMIT FEES TO EMMONS ROOFING
- 2023-1-43 RESOLUTION APPOINTING BARRY ROTHBERG AS EMERGENCY MANAGEMENT COORDINATOR

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ORDINANCES FOR FIRST READING

ORDINANCES FOR SECOND READING

CORRESPONDENCE

OLD BUSINESS

1. VOIP PHONE PROPOSAL

NEW BUSINESS

1. POLICE PROMOTIONS

VOUCHERS

Motion to dispense reading and approve vouchers in the amount of \$169,155.43

INFORMATIONAL

1. Tax Collector Report of Receipts, dated 12/30/22, regarding 2022 Tax Sale.
2. Annual Rabies Clinic scheduled for Saturday, 2/18/23 from 9-11 a.m. at the Gibbsboro Fire Hall.
3. Next regular meeting of the Mayor and Council of the Borough of Gibbsboro is Tuesday, February 14, 2023 at 7:00 p.m.

MEETING OPEN TO THE PUBLIC

ADJOURNMENT