



GIBBSBORO POLICE DEPARTMENT **Citizen Complaint Information Sheet**

The members of the Gibbsboro Police Department are committed to providing law enforcement services that are fair, effective and impartially applied. It is in the best interest of everyone that your complaint about the performance of an individual officer is resolved fairly and promptly. The Gibbsboro Police Department has formal procedures for investigating your complaint which are designed to ensure fairness and protect the rights of both citizens and law enforcement officers.

1. Reports or Complaints of officer/ employee misconduct must be accepted from any person, including anonymous sources, at any time.
2. Complaints shall be accepted regardless of age, race, ethnicity, religion, gender, sexual orientation, disability, or immigration status of the complaining party.
3. Your complaint will be handled by a superior officer or a specially trained Internal Affairs officer who will conduct a thorough and objective investigation
4. You might be asked to help in the investigation by giving a detailed statement about what happened or providing other important information or documents.
5. All complaints against Gibbsboro police officers are thoroughly investigated. You will be kept informed of the status of the investigation and its ultimate outcome, if requested, and you provide contact information. The exact discipline imposed is confidential, but you will be advised of the ultimate finding, namely:
 - a) Sustained: A preponderance of the evidence shows an officer violated any law: regulation: directive, guideline, policy, or procedure issued by the Attorney General or County Prosecutor: agency protocol: standing operating procedure; rule; or training.
 - b) Unfounded: A preponderance of the evidence shows that the alleged misconduct did not occur.
 - c) Exonerated: A preponderance of the evidence shows the alleged conduct did occur but did not violate any law; regulation; directive, guideline, policy, or procedure issued by the Attorney General or County Prosecutor; agency protocol: standing operating procedure; rule; or training.
 - d) Not sustained: The investigation failed to disclose sufficient evidence to clearly prove or disprove the allegation.
6. If our investigation shows that a crime might have been committed, the county prosecutor will be notified. You might be asked to testify in court
7. If our investigation results an officer being charged with a violation of department rules, you may be asked to testify in a departmental hearing.
8. If our investigation shows that the complaint is unfounded or that the officer acted properly, the matter will be closed.
9. Internal affairs investigations are confidential and all disciplinary hearing shall be closed to the public unless the defendant officer request and open hearing.
10. You may call the Internal Affairs Unit at (856) 783-0151 ext 201 with any additional information or with any questions about the case

Internal Affairs Number: _____