

BOROUGH OF GIBBSBORO
HEARING NOTICE

The ordinance published herewith was introduced and passed on first reading at a meeting of the Governing Body of the Borough of Gibbsboro on November 10, 2021, at 7:00 PM and will be further considered for final passage after public hearing at a meeting of said Governing Body to be held via conference call on December 8, 2021 beginning at 7:00 PM. Details for public participation will be posted to the municipal website at www.gibbsborotownhall.com. The ordinance will also be posted in full to the municipal website for public inspection.

2021-13

**ORDINANCE OF THE BOROUGH OF GIBBSBORO
AMENDING CHAPTER 160 FEES OF THE CODE OF THE BOROUGH OF
GIBBSBORO**

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND BOROUGH COUNCIL
THAT:

Section 1.

CHAPTER 160 FEES IS HEREBY REPEALED AND REPLACED AS FOLLOWS:

Article I Fees for Planning Review

§ 160-1 Fee schedule established.

The fee and escrow schedule, annexed hereto, be and is hereby adopted as the schedule for professional planning fees and initial escrow to be charged to applicants for development when said services are utilized by the Planning and Zoning Board or the governing body of the Borough of Gibbsboro.

§ 160-2 Fee schedule.

A. Application Fees and Initial Escrow.

The following fees shall be applicable for services rendered under § 160-1:

APPLICATION TYPE	APPLICATION FEE	INITIAL ESCROW
Administrative Fee (applied to all applications)	\$50	None
SITE PLAN		
Site Plan Waiver	\$250	\$1,500
Minor Site Plan	\$250	\$2,500
Amended Site Plan	\$250	\$2,500
Preliminary Major Site Plan	\$250	\$2,500
Final Major Site Plan	\$250	\$2,500
Preliminary & Final	\$500	\$5,000
General Development	\$500	\$5,000

SUBDIVISION		
Minor Subdivision	\$250	\$2,500
Amended Subdivision	\$250	\$2,500
Preliminary Major Subdivision	\$250	\$2,500
Final Major Subdivision	\$250	\$2,500
Preliminary & Final	\$500	\$5,000
VARIANCE & ZONING BOARD		
Appeal	\$100	\$5,000
Interpretation*	\$100	\$500
C Variance**	\$250	\$500
D Variance**	\$250	\$1,000
Temporary Use	\$250	\$1,000
* Includes Certificate of Non-Conforming Use		
** Per Variance Requested - Maximum Fee \$1,000.		
MISCELLANEOUS		
Concept Plan Review	\$250	\$1,000
Rezoning Request	\$250	\$1,000
Street Vacation	\$250	\$1,000
Conditional Use/Change of Use	\$250	\$1,000
Development Review Meeting	\$250	\$1,000
Sign Application	\$25 plus \$1 per square foot	\$250
Grand Opening Sign	\$25	None
Street Opening	\$100	\$250
Property Owner's List	\$10 or \$0.25 per name (whichever is greater)	
HISTORIC PRESERVATION		
Certificate of Appropriateness for existing residential structure	None	None
Certificate of Appropriateness for new residential structure	None	\$250
Certificate of Appropriateness for existing commercial structure	None	\$250
Certificate of Appropriateness for new commercial structure	None	NA-included with Site Plan

B. Continuing Applications.

Escrow funds remaining from a prior application for the same site or project (e.g. Preliminary Site Plan Review) review may be applied against the required escrow fee for final major site plan review.

C. Additional Escrow Requirements.

In all major subdivisions and site plans, an escrow as estimated by the Borough Engineer shall be paid by the applicant prior to recommendation of preliminary approval by the approving authority. Additional escrows may be required where deemed necessary by the approving authority. Authorized expenses shall include, but not be limited to, review of subdivision and site plans, review of contractual agreements and inspection of improvement construction with regard to storm and sanitary drainage, streets and accessways, curbs, gutters, curb cuts, fire hydrants, recreational areas, shade trees, shrubbery and other landscaping, off-street parking, loading and unloading areas, streetlighting and sidewalks, or as the Council may direct. For any approved development application or subdivision that results in tax map updates for easements or tax lot changes, the applicant shall be responsible for posting additional escrow in an amount to be determined by the Borough Engineer for such updates.

D. Administration of escrow funds.

Funds deposited in escrow shall be placed with and administered by the Borough Clerk and shall be used to pay the fees of professional personnel employed by the Borough to process, review, advise or inspect plans of proposed subdivisions, site plans, or construction of public improvements conforming thereto, including but not limited to legal, engineering and planning services. Funds dispersed from escrow accounts shall be made only upon the presentation of valid invoices for review work or inspections actually performed. Payments for planning services shall be on authorization of the Planning Board, and payments for engineering, legal and other services on authorization of the Borough Council. The applicant or his successors in interest shall maintain the balance of said funds. In the event that an escrow fund becomes insufficient to cover authorized expenses, the Borough Clerk shall notify the developer, and failure of the applicant, developer or his successors in interest to deposit within 10 days sufficient additional funds shall be cause for delay in review procedure, disapproval of final plans or refusal of building permits or certificates of conformity. Any excess of funds in the escrow account shall be returned to the applicant, developer or his successors in interest on the completion of improvement construction and posting of a maintenance guaranty for improvements certified by the Borough Engineer to have been installed in conformity with approved plans and specifications.

§ 160-3 Borough administrative fees.

An administrative fee of \$50 shall be collected and retained by the Borough of Gibbsboro on each of the above transactions to reimburse it for its administrative costs in processing and overseeing these applications and escrows.

Section 2. Repealer. Any article, section, paragraph, subsection, clause, or other provision of the Code of the Borough of Gibbsboro, inconsistent with the provisions of this ordinance, is hereby repealed to the extent of such inconsistency, only.

Section 3. Severability. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication

shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

Section 4. Enactment. This ordinance shall become effective immediately after publication in the manner provided by law.

Section 5. Continuation and Codification. This ordinance shall be a part of the General Code of the Borough of Gibbsboro as through codified and fully set forth herein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Borough Code. The Borough Clerk and Borough Attorney are authorized and directed to change any chapter, article and/or section number of the General Code of the Borough of Gibbsboro in the event that the codification of this ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and accidental repeal of existing provisions not intended to be repealed.

Edward G. Campbell, III
Mayor

Amy C. Troxel, RMC
Borough Clerk

Introduced: November 11, 2021
Public Hearing: December 8, 2021
Adoption Date:

Roll Call Vote: Councilman Brown
Councilman Deterding
Councilwoman Karsh
Councilman MacFerren
Councilman Rickert
Councilman Werner

CERTIFICATION

I, Amy C. Troxel, Borough Clerk of the Borough of Gibbsboro, County of Camden, State of New Jersey, do hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Gibbsboro at a meeting held on the 10th day of November, 2021.

Amy C. Troxel, RMC
Borough Clerk