

**BOROUGH OF GIBBSBORO
COUNCIL MEETING MINUTES**

**February 14, 2023
7:00 P.M.**

Meeting called to order at 7:00 p.m.

Pledge of Allegiance

Moment of Silence: Barry Rich, Joseph H. Hartmann, Frank Parsinitz, and Philip Beeler

Mayor Campbell read the Opening Statement: "All the notice requirements of the Open Public Meeting Act have been complied with in full."

ROLL CALL

Present:

Councilman Fred Deterding
Councilwoman Christine Karcsh
Councilman Michael MacFerren
Councilman Ronald Rickert

Absent:

Councilman Mitchell Brown
Councilman Glenn Werner

Professionals:

John P. Jehl, Solicitor
Gregory B. Fusco, Engineer

ORDINANCES FOR FIRST READING

2023-01 ORDINANCE AMENDING CHAPTER 311, SEWERS, OF THE ORDINANCES OF THE BOROUGH OF GIBBSBORO

Motion to approve ordinance on first reading: Councilman MacFerren, second Councilman Rickert

Vote: Ayes unanimous (Brown, Werner-absent)

2023-02 BOND ORDINANCE APPROPRIATING \$200,000 FOR PRELIMINARY STUDIES AND LAND ACQUISITION FOR REDEVELOPMENT PROJECTS AND AUTHORIZING THE ISSUANCE OF BONDS AND/OR NOTES IN THE AMOUNT OF \$190,000 AND \$10,000 DOWN PAYMENT IN THE BOROUGH OF GIBBSBORO

Motion to approve ordinance on first reading: Councilman Rickert, second Councilman MacFerren

Poll: Ayes-Deterding, MacFerren, Karcsh, Rickert (Brown, Werner-absent)

2023-03 BOND ORDINANCE APPROPRIATING \$60,000 FOR THE PURCHASE OF SAFETY EQUIPMENT AND AUTHORIZING THE ISSUANCE OF BONDS AND/OR NOTES IN THE AMOUNT OF \$57,000 AND \$3,000 DOWN PAYMENT IN THE BOROUGH OF GIBBSBORO

Motion to approve ordinance on first reading: Councilman MacFerren, second Councilman

WHEREAS, Change Order No. 4 was developed to itemize and authorize those changes.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Gibbsboro that Change Order No. 4 is hereby authorized and approval is hereby granted to revise the contract amount from \$307,093.98 to \$307,093.98 (Remains the Same).

2023-2-47 RESOLUTION AUTHORIZING REIMBURSEMENT TO MICHAEL PATTERSON FOR HEALTH INSURANCE CONTRIBUTIONS

WHEREAS, Michael Patterson was enrolled in the Southern New Jersey Regional Employee Benefits Fund for health insurance coverage; and

WHEREAS, Mr. Patterson no longer needed health insurance coverage after November 1, 2022 and provided proof of alternate insurance; and

WHEREAS, contributions were withheld from Mr. Patterson’s pay for health insurance coverage during the month of November.

NOW, THEREFOR BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the Borough Clerk is authorized to reimburse Michael Patterson in the amount of \$107.80.

2023-2-48 RESOLUTION AUTHORIZING THE DISPOSITION OF OBSOLETE ELECTRONICS EQUIPMENT

WHEREAS the Borough of Gibbsboro has various computers, monitors, printers and other electronics that are obsolete, damaged or otherwise not supported; and

WHEREAS this equipment has been evaluated and has no value; and

WHEREAS the Borough of Gibbsboro wishes to recycle this equipment to maximum extent possible and to take steps to ensure any sensitive data is not lost or misused.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the following equipment may be dispositioned for electronics recycling:

BRAND/MAKE	MODEL	SERIAL NUMBER	DEVICE	QUANTITY
HP LASER JET PRO	M203dw	VNB3B54325	PRINTER	1
LOGIC SUPPLY	N/A	522696	MASS STORAGE	1
MONROE	8130	BV020022	ADDING MACHINE	1
SHARP	COMPET CS-4194H	1D00112X	ADDING MACHINE	1
ACER	V193W	ETLHVOD160115016598509	LCD MONITOR	1
DELL	PP11L LATITUDE D610	CN-0D4571-48643-62I-4067	LAP TOP COMPUTER	1
DELL	PP11L LATITUDE D610	CN-0D4571-48643-62I-4048	LAP TOP COMPUTER	1
DELL	DHM	6GDF871	DESK TOP COMPUTER	1
DELL	INSPIRON D09S	CN-0T5C4N-70163	DESK TOP COMPUTER	1
LENOVO	THINKCENTRE ACU	3077296	DESK TOP COMPUTER	1
DELL	VOSTRO 270	40.3HX01.001	DESK TOP COMPUTER	1
INCLUDES CORRESPONDING MISCELLANEOUS KEYBOARDS, CABLES, DEVICE POWER CORDS. BROKEN DEVICES WITH ORIGINAL COSTS LESS THAN \$50.				

BE IT FURTHER RESOLVED that all storage devices that retain data shall be removed and rendered useless prior to disposition.

2023-2-49 RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW & PUBLIC SAFETY

WHEREAS, the Borough of Gibbsboro wishes to apply for funding of approximately \$16,200 with a match of \$107,727 for an approximate project total cost of \$123,927 for a project under the State of New Jersey SAFE AND SECURE COMMUNITIES 23-0413 Grant Program for period 12/1/22 through 11/30/23; and

WHEREAS, the Mayor and Council has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and Borough of Gibbsboro for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Mayor and Council that

1. As a matter of public policy Borough of Gibbsboro does accept the award and wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Department of Law & Public Safety shall be responsible for the receipt and review of the applications for said funds.
4. The Department of Law & Public Safety shall initiate allocations to each applicant as authorized.

2023-2-50 RESOLUTION AUTHORIZING THE EXTENSION OF THE DMHAS GRANT FUNDING FROM 3/30/23 TO 6/30/23

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, the Borough Council has authorized a Shard Service Agreement for these services through 3/30/23; and

WHEREAS, the GCADA has announced an extension of services from 3/30/23 to 6/30/23.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Gibbsboro, County of Camden, State of New Jersey, that the Borough Council authorizes the extension of services through the DMHAS Grant Funding through 6/30/23.

2023-2-51 RESOLUTION FOR SELF EXAMINATION OF THE 2023 MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules

that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Gibbsboro has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Gibbsboro that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption

2023-2-52 RESOLUTION AUTHORIZING APPLICATION FOR PROGRAM YEAR 2023 COMMUNITY DEVELOPMENT BLOCK GRANT, BOROUGH OF

GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, the Camden County Improvement Authority provides funding for certain infrastructure improvements or services under Community Development Block Grant Funding; and

WHEREAS, the Governing Body has chosen to submit an application for Program Year 2023; and

WHEREAS, the Governing Body has agreed to apply for funding for the following project:

A CONTINUATION OF FUNDING FOR THE SENIOR RECREATION PROJECT – AN ADDITION TO THE SENIOR BUILDING AND INSTALLATION OF SOLAR PANELS

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Gibbsboro, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute the Project Description Form for Program Year 2022 along with the Community Development Grant Agreement.

Public comment on pending resolutions: None

Motion to approve resolutions: Councilman MacFerren, second Councilman Rickert

Vote: Ayes unanimous (Brown, Werner-absent)

REPORT OF MUNICIPAL OFFICERS

Borough Clerk (X)

Construction Official ()

Tax Collector (X)

Treasurer (X)

Compliance Officer (X)

Risk Manager (X)

Police Department (X)

Sewer Clerk (X)

Court Clerk (X)

Fire Official (X)

COUNCIL COMMITTEE REPORTS

PUBLIC WORKS

Councilman Rickert reported that the Public Works Department has been completing work orders to repair potholes, replace ceiling tiles, remove holiday lights and décor, repair traffic and street signs.

PUBLIC EVENTS

Councilwoman Karcsh reported that a committee called Friends of Gibbsboro has begun meeting the first Wednesday of the month to discuss ways to assist with public events. The next event is the Easter Egg Hunt, which is scheduled for April 1st at the Cricket Field.

INSURANCE

Councilman Werner was absent, but Mayor Campbell reported that the 2023 JIF invoice had been received and that the HIF premiums had increased for this year.

TRASH & RECYCLING / HEALTH

Councilman Deterding had nothing new to report for trash collection.

RECREATION / L&I / PLANNING BOARD

Councilman MacFerren reported that Lauer Playground was looking particularly good after

Public Works had completed some weeding and mulching. There was \$313,025 in new construction during the month of January, with \$8512 in fees paid to the Borough. Two homes have been demolished at 101 and 103 North Lakeview Drive, which is part of the development of Lakeview North Redevelopment Area by Sonraj LLC, a cannabis retailer who will be heard by the Planning Board at next week's meeting. Also on the agenda is a carwash to be located at 11 North Lakeview Drive, the old Masso's Deli location.

POLICE

Councilman Brown was absent, but Chief Leadley reported that two police vehicle damaged by in recent traffic incidents had been repaired. One of these vehicles is going to need to be replaced in the near future.

MAYOR'S REPORT

Mayor Campbell reported that the Human Relations Commission (HRC) has met several times, most recently at Freedom Village. Attendance was very low, but they will continue to garner interest. Construction of the bikeway is on a brief hiatus due to weather, however Atlantic City Electric installed the conduit for the new traffic lights. Work continues on the 2023 municipal budget, which will be introduced in March.

Motion to put written reports on file for one year: Councilman MacFerren, second Councilman Rickert

Vote: Ayes unanimous (Brown, Werner-absent)

CORRESPONDENCE

To: Mayor & Council, dated 1/3/23
From: Gibbsboro Garden Committee
Re: Letter of thanks for chess table

To: Clerk Troxel, dated 1/11/23
From: Kenneth Verrill, Business Administrator/School Board Secretary
Eastern Camden County Regional School District
Re: 2022-2023 Transportation Reimbursement
Action: Informational

To: Clerk Troxel, dated 1/13/23
From: NJ Department of Environmental Protection
Re: Flood Damage Prevention Ordinance
Action: Referred to Borough Engineer – ordinance updates will be required prior to the July deadline

To: Clerk Troxel, dated 1/19/23
From: Jodee Favat
Re: Notice of retirement, effective 2/1/23

To: Mayor Campbell, dated 1/19/23

From: Edward Toussaint
Re: Letter of resignation
Action: Motion to appoint Peter Carbone to the position of Building Subcode Official at the same rate, effective February 13, 2023: Councilman MacFerren, second Councilman Rickert

Vote: Ayes unanimous (Brown, Werner-absent)

2023-2-53 RESOLUTION AUTHORIZING THE APPOINTMENT PETER CARBONE AS BUILDING SUBCODE OFFICIAL

BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that Peter Carbone is hereby appointed as Building Subcode Official in the Borough of Gibbsboro; and

BE IT FURTHER RESOLVED that this appointment shall take effect on February 14, 2023 for a four-year term ending February 13, 2027.

BE IT FURTHER RESOLVED that the salary for this position is \$4124.00.

Motion to approve resolution memorializing appointment: Councilman MacFerren, second Councilman Rickert

Vote: Ayes unanimous (Brown, Werner-absent)

To: Mayor & Council, dated 1/19/23
From: Jeffrey Brennan, Esq.
Re: Creekview Development Company, LLC
74 West Clementon Road (Block 58.01, Lot 9.05)
Application for C Variances
Action: Motion to decline offer: Councilman MacFerren, second Councilman Rickert

Vote: Ayes unanimous (Brown, Werner-absent)

To: Mayor Campbell, dated 1/20/23
From: Patrolman Richard Musick
Re: Letter of resignation, effective 1/30/23
Action: Motion to accept resignation as seek reimbursement from Pitman for hiring/training costs: Councilman Rickert, second Councilman MacFerren

Vote: Ayes unanimous (Brown, Werner-absent)

To: Mayor & Council, received 2/6/23
From: Martin Hulme, Pro-Turf
Re: Trash collection and landscaping at Cricket Field
Action: Motion to waive 2020-2022 mercantile license fees, require payment for 2018-2019 and 2023, and to collect residential trash/recyclables

Vote: Ayes unanimous (Brown, Werner-absent)

OLD BUSINESS

1. VOIP PHONE UPGRADE UPDATE

FluentStream has offered to remove the upfront costs of purchasing the phone equipment and replace it with a rental at \$0/month for 24 months, at which time the Borough will have the option to continue renting at the retail rate of \$8/month or purchase the phones at fair market value. The Borough will pay the early termination fee of 75% per month to USA Phones to move forward with the installation of the new phone system.

Motion to approve offer: Councilman MacFerren, second Councilwoman Karsh

Vote: Ayes unanimous (Brown, Werner-absent)

NEW BUSINESS

1. POLICE UNIFORM QUOTES

Motion to award in accordance with the quotes submitted for the 2023 calendar year: Councilman Rickert, second Councilman MacFerren

Vote: Ayes unanimous (Brown, Werner-absent)

2. USE OF MUNICIPAL FACILITIES

FACILITY: Senior Recreation Center
DATE/TIME: February 25, 2023 – 1:30-4:30 p.m.
APPLICANT: Nicolette Montgomery
FEE/BOND: \$300/\$100 (paid)

FACILITY: Senior Recreation Center
DATE/TIME: April 15, 2023 – 4:00-9:00 p.m.
APPLICANT: Councilman Fred Deterding
FEE/BOND: \$75 Cleaning Fee (paid)

FACILITY: Senior Recreation Center
DATE/TIME: April 8, 2023 – 12:00-5:00 p.m.
APPLICANT: Loraine Nogle
FEE/BOND:

FACILITY: Senior Recreation Center
DATE/TIME: May 7, 2023 – 12:00-4:00 p.m.
APPLICANT: Darlene Campbell

FEE/BOND:

Motion to award requests for Senior Recreation Center to Nicolette Montgomery, Fred Deterding, Loraine Nogle, and Darlene Campbell: Councilwoman Karcsh, second Councilman Rickert

Vote: Ayes-Karcsh, MacFerren, Rickert
Abstain-Deterding
Absent-Brown, Werner

* Requests for the Cricket Fields (spring/summer) will be approved at the March Council meeting

3. POLICE VEHICLE EMERGENCY REPAIR (INFORMATIONAL)

Repair vehicle #1304 (front bumper, grill, headlamps, fender, radiator support)

Linden Auto Body	\$2487.94
First Choice Collision Center	\$3964.64
Jersey Auto Body	\$5268.64

4. SEWER EMERGENCY

Service performed and to be performed at the Berlin Road, Clementon Road, and Tanglewood Pump Stations:

\$11,804.87
\$10,454.70
\$6550.00

5. LUCAS HOUSE 2022 CAPITAL GRANT APPLICATION

6. 2023 BUDGET UPDATE

7. REAR DOOR REPLACEMENT AT BOROUGH HALL

Quote includes the removal and replacement of the door frames, replacement and installation of metal doors, setting of thresholds, weather stripping, installation of closures, panic bars, and lever handle exteriors at back entrance and basement entrance

\$8690.00	Security Lock & CCTV Installations
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Quotes were also solicited from Independent Alarm and New Jersey Business Systems.

Motion to award quote to Security Lock & CCTV Installations for \$8690, to be charged to Ordinance 2020-07: Councilman Rickert, second Councilwoman Karcsh

Vote: Ayes unanimous (Brown, Werner-absent)

VOUCHERS

Motion to dispense reading and approve vouchers in the amount of \$1,236,029.57
Councilman MacFerren, second Councilwoman Karcsh

Vote: Ayes unanimous (Brown, Werner-absent)

MINUTES

Motion to dispense reading and approve minutes of 12/14/22 and 1/4/23: Councilman
MacFerren, second Councilman Rickert

Vote: Ayes unanimous (Brown, Werner-absent)

CLOSING COMMENTS

MEETING OPEN TO THE PUBLIC

Trina Ragsdale, Voorhees Township. Conditional license for Class 5 Cannabis Retail
License from state and seeking location in Gibbsboro for a boutique dispensary.

Ann Braddock, 72 Haddon Avenue. Commented on Eastern Regional High School's new
busing contract.

Barbara Headley, 6 Henry Road. Inquired about Planning Board dates, leaf collection, and
tree removal.

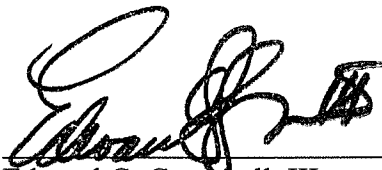
INFORMATIONAL

1. Next regular meeting of the Borough Council is Tuesday, March 14, 2023 at 7:00 p.m.
2. Free Rabies Clinic is Saturday, February 18 from 9 a.m. to 11 a.m. at the Fire Hall.
3. Raffle licenses were issued to the Camden County Bar Association for Games of Chance.

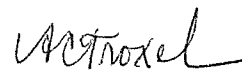
ADJOURNMENT

Motion to adjourn at 8:25 p.m. Councilman Rickert, second Councilman Deterding

Vote: Ayes unanimous (Brown, Werner-absent)



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk