

**BOROUGH OF GIBBSBORO  
COUNCIL MEETING MINUTES  
March 10, 2021  
7:00 P.M.**

**Meeting called to order at 7:00 P.M.**

**Pledge of Allegiance**

**Moment of Silence** for Patricia Aristone and Meghan McPhee

**Mayor Campbell read the opening Statement:** "All the notice requirements of the Open Public Meeting Act have been complied with in full."

**ROLL CALL**

Present:

Councilman Mitchell Brown  
Councilman Fred Deterding  
Councilwoman Christine Karcsh (arrived 7:33 P.M.)  
Councilman Michael MacFerren  
Councilman Ronald Rickert  
Councilman Glenn Werner

Absent:

Professionals:

John P. Jehl, Solicitor  
Gregory Fusco, Jr. (KEI Associates)

Gregory B. Fusco, Engineer

**VOUCHERS**

Motion to dispense reading and approve vouchers in the amount of **\$1,314,517.11**  
Councilman Rickert, second Councilman Deterding

Vote: M.B. Aye    F.D. Aye    C.K. Absent    M.M. Aye    R.R. Aye    G.W. Aye

**ORDINANCES FOR FIRST READING**

**2021-05      ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK – CALENDAR YAR 2021  
(N.J.S.A. 40A: 4-45.14)**

Motion to approve ordinance on first reading Councilman MacFerren, second Councilman Rickert

Poll: M.B. Aye    F.D. Aye    C.K. Absent    M.M. Aye    R.R. Aye    G.W. Abstain

**ORDINANCES FOR SECOND READING**

**2021-02      ORDINANCE VACATING A PORTION OF YORK AVENUE IN THE  
BOROUGH OF GIBBSBORO**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF GIBBSBORO, IN  
THE COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:**

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York Avenue between South United States Avenue and Marlton Avenue is hereby vacated with the exception that an easement, as defined in the Silver Lake Townhomes Phase III Final Site Plans, approved by resolution of the Gibbsboro Planning Board on January 12, 2021 shall be retained for overhead and underground utilities without limitation, traffic control devices, and a public access pathway.

This ordinance shall take effect upon certification by the Borough Engineer that the traffic control devices, bollards, landscaping and pathway required by the Gibbsboro Planning Board have been installed in accordance with Final Site Plan approval dated January 12, 2021.

Public comment: No comment

Motion to adopt ordinance Councilman MacFerren, second Councilman Brown

Vote: M.B. Aye F.D. Abstain C.K. Absent M.M. Aye R.R. Aye G.W. Aye

**2021-03 BOND ORDINANCE PROVIDING FOR THE DESIGN, CONSTRUCTION, RECONSTRUCTION AND INSPECTION OF IMPROVEMENTS TO VARIOUS ROADS, SIDEWALKS, AND BIKEWAYS IN THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, AND APPROPRIATING \$380,000.00 AND AUTHORIZING THE ISSUANCE OF BONDS AND/OR NOTES IN THE AMOUNT OF \$147,000.00 AND \$7,750.00 DOWN PAYMENT FROM THE CAPITAL IMPROVEMENT FUND AND THE ACCEPTANCE OF \$225,000.00 FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:

SECTION I

**\$7,750** down payment is hereby appropriated from the Capital Improvement Fund and 225,000.00 from the New Jersey Department of Transportation; for the design, construction and inspection of Holly, McKee, and Manor Roads in the Borough of Gibbsboro and the preliminary engineering studies, design, inspection and associated costs for the Borough of Gibbsboro, in the County Camden, New Jersey.

SECTION II

The capital budget of the Borough of Gibbsboro conforms to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director of the Division of Local Government Service is on file with the Clerk and is available for public inspection. For the financing of said improvements or purposes and to meet said \$380,000.00 appropriation not provided by application hereunder of said down payment of \$7,750.00 and the acceptance of aid in the amount of \$225,000.00, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$147,250.00 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds, and to temporarily finance said improvements or purposes, negotiable notes in a principal amount equal to said principal amount

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of bonds are hereby authorized to be issued pursuant to and within the limitations prescribed by said law.

SECTION III

- (A) The improvement hereby authorized and the purpose for the financing of which said obligations are to be issued is the design, construction, reconstruction and inspection of Holly, McKee, and Manor Roads as well as various other roadways, sidewalks, and bikeways and preliminary engineering studies within the Borough of Gibbsboro.
- (B) The estimated maximum amount of bonds or notes to be issued for said purposes is as stated in Section II.
- (C) The estimated cost of said purpose is equal to the amount of the appropriation herein made therefor, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of said down payment for said purposes.

SECTION IV

The following additional matters are hereby determined, declared, recited and stated:

- (A) The said purposes described in Section III of this Bond Ordinance are not current expenses and are properties or improvements which the Borough may lawfully acquire or make as a general improvement, and no part of the cost hereof has been or shall be specially assessed on property specially benefited thereby.
- (B) The period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this Bond Ordinance is fifteen (15) years.
- (C) The Supplemental Debt Statement required by said Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Law is increased by the authorization of the bonds and notes provided for in this Bond Ordinance and said obligation authorized will be within all debt limitations prescribed by said Law.
- (D) An aggregate amount not exceeding \$20,000 for the items of expense listed in and permitted under Section 40A:2-20 of said Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

SECTION V

The Borough Council of the Borough of Gibbsboro is hereby authorized to apply and receive funding under the New Jersey Department of Transportation Grant Fund. Any funds obtained thereunder may be applied to the \$380,000.00 appropriation provided for in Section I hereof.

SECTION VI

The full faith and credit of the Borough of Gibbsboro are hereby pledged to the punctual payment of the principal and interest on the said obligations authorized by this Bond Ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all of the taxable property within the Borough for payment of said obligations and interest thereon without limitations of rate or amount.

SECTION VII

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The Capital Budget is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistencies therewith and Resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as provided by the Division of Local Government Services, as on file with the Borough Clerk and is available for public inspection.

SECTION VIII

The Borough reasonably expects to reimburse itself from proceeds of the obligations authorized by this Ordinance for capital expenditures with respect to the projects initially paid for from current or other available funds of the Borough. This constitutes a declaration of "official intent" within the meaning of Treasury Regulations 1.103-18. The Borough hereby certifies that this declaration is reasonable on the date hereof in that:

- (A) It is consistent with the budgetary and financial circumstances of the Borough,
- (B) No funds (other than the proceeds of the obligations authorized by this Ordinance) are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Borough pursuant to its budget and financial policies with respect to the capital expenditures to be reimbursed, and
- (C) The Borough does not have a pattern of failing to reimburse itself for capital expenditures actually paid and for which an official intent was declared, other than due to unforeseeable extraordinary circumstances beyond the Borough's control. The Borough acknowledges that in order to reimburse itself for capital expenditures incurred with respect to the projects, the obligations authorized by this Ordinance must be initially issued not later than one year after the later of the date the relevant capital expenditure is initially paid or the date the relevant capital improvement is placed into service.

SECTION IX

This Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by said Local Bond Law.

Public comment: No comment

Motion to adopt ordinance Councilman Rickert, second Councilman Brown

Poll: M.B. Aye F.D. Aye C.K. Absent M.M. Aye R.R. Aye G.W. Aye

**2021-04 ORDINANCE AMENDING CHAPTER 311, SEWERS, OF THE CODE OF THE BOROUGH OF GIBBSBORO**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:

I. Chapter 311 Sewers of the Code of the Borough of Gibbsboro is amended as follows:

**Paragraphs A and C of Article I. Sewer Rents, § 311-2 Charges for domestic sewer service; billing** are amended to read as follows:

- A. The annual rate for sewer service shall be \$240 per domestic consumer unit.

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- C. Billing shall be in advance and on an annual basis due to the Borough prior to June 1 of the current year. Interest shall be at the rate of 8% per annum on the first \$1,500 of delinquency, and 18% per annum in excess of \$1,500 shall be added after the due date.

**Article II, Connection to System, § 311-6. Permit required** is amended to read as follows:

- A. No connection to the sewer system shall be made, nor any use expanded or changed, without the owner having first obtained a sewer connection permit from the Borough. Sewer Connection permits reserve system capacity and are valid for a period of six (6) months after which they shall be void and such capacity shall revert to the municipality. Upon application to the Borough Council, and for good reason, a sewer connection permit may be extended for an additional six (6) months.
- B. The demolition or abandonment of any structure or use shall result in all capacity allocated to that structure or use reverting to the municipality. New construction on the site of a demolition or activation of an abandoned use shall require a new connection permit.

**Article II, § 311-7. Owner and Borough responsibilities** is amended to read as follows:

- A. Connection shall be made to an existing service lateral whenever possible. If necessary, a new service connection may be installed at the owner's sole expense under the direct supervision of the Borough Engineer. The owner shall be responsible for the installation costs and inspection of said connection by the Borough Engineer.
  - B. It shall be the responsibility of the owner to connect and bear the costs of connecting all sources of sewage on the property to the sewage collection system at the point of the curb cleanout/sewer vent.
  - C. Once the connection is approved by the Borough Engineer and flow is established, the owner shall be responsible for the lateral to the curb cleanout/sewer vent nearest the curb and the Borough shall assume responsibility from the cleanout to the main line in the street.
- II. **Severability of ordinance provisions** - Each section of this ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

Public comment: No comment

Motion to adopt ordinance Councilman Rickert, second Councilman Brown

Vote: M.B. Aye F.D. Aye C.K. Absent M.M. Aye R.R. Aye G.W. Aye

## RESOLUTIONS

**2021-3-48 RESOLUTION AMENDING THE 2021 TEMPORARY BUDGET**

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BOROUGH OF GIBBSBORO  
 COUNTY OF CAMDEN  
 2021 TEMPORARY BUDGET – AMENDED

**BE IT RESOLVED** by the Mayor and Borough Council that certain line items within the 2021 Temporary Budget be amended as follows:

	<b>2021</b>
	<b>TEMP</b>
<b>GENERAL GOVERNMENT</b>	
Mayor & Council	
Salaries & Wages	\$11,500.00
Other Expenses	\$500.00
Municipal Clerk	
Salaries & Wages	\$40,000.00
Other Expenses	\$13,500.00
Financial Administration	
Salaries & Wages	\$6,250.00
Other Expenses	\$6,000.00
Audit Services	
Other Expenses	\$15,000.00
Revenue Administration (Tax Collector)	
Salaries & Wages	\$6,000.00
Other Expenses	\$3,750.00
Tax Assessment Administration	
Salaries & Wages	\$6,000.00
Other Expenses	\$2,250.00
Legal Services & Costs	
Other Expenses	\$25,000.00
Engineering Services & Costs	
Other Expenses	\$15,000.00
<b>MUNICIPAL LAND USE LAW</b>	
Planning Board	
Salaries & Wages	\$5,000.00

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Other Expenses	\$5,000.00
Prep. of Master Plan	\$15,000.00
Zoning Board of Adjustment	
Salaries & Wages	
Other Expenses	
Municipal Court	
Salaries & Wages	\$5,000.00
Other Expenses	\$22,500.00
Waterford Township - Interlocal	
Public Defender	
Salaries & Wages	\$1,750.00
<b>PUBLIC SAFETY</b>	
Fire	
Other Expenses:	
Fire Hydrant Service	\$21,500.00
Aid to First Aid Organization	
Aid to Volunteer Fire Company	\$29,642.85
Fire Safety Official	
Salaries & Wages	\$2,250.00
Other Expenses	\$2,750.00
Police	
Salaries & Wages	\$207,500.00
Other Expenses	\$55,000.00
Office of Emergency Mgt.	
Salaries & Wages	\$2,000.00
Other Expenses	\$250.00
Municipal Prosecutor	
Salaries & Wages	\$3,250.00
<b>PUBLIC WORKS</b>	
Salaries & Wages	\$45,000.00
Other Expenses	\$22,500.00
Public Bldg. & Grounds	
Other Expenses	\$40,000.00

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Recycling Program	
Contractual	\$52,500.00
Garbage & Trash Rem.	
Contractual	\$95,000.00
<b>STATE UNIFORM CONSTRUCTION CODE</b>	
Construction Official	
Salaries & Wages	\$17,500.00
Other Expenses	\$2,250.00
Plumbing Subcode Inspector	
Salaries & Wages	\$2,750.00
Other Expenses	
Electrical Subcode Inspector	
Salaries & Wages	\$2,750.00
Fire Inspector	
Salaries & Wages	\$3,300.00
Fire Official - (Sub Code)	
Salaries & Wages	\$2,750.00
Building Subcode Official/Inspector	
Salaries & Wages	
Salaries & Wages	\$7,500.00
Other Expenses	
<b>INSURANCE:</b>	
General Liability	\$39,849.00
Other Ins. Premiums	\$16,943.00
Workers Compensation Insurance	\$37,761.00
Group Insurance Plan for Employees	\$185,000.00
Health Benefits Waiver	\$2,000.00
<b>HEALTH &amp; HUMAN SERVICES</b>	
Environmental Commission	
Other Expenses	\$1,500.00



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Dog Regulation	
Salaries & Wages	
Other Expenses	\$3,250.00
<b>PARKS AND RECREATION</b>	
Recreation	
Salaries & Wages	
Other Expenses	
Senior Citizens' Program	
Other Expenses	\$1,000.00
Free Public Library	
Salaries & Wages	\$1,500.00
Other Expenses	\$500.00
<b>UNCLASSIFIED:</b>	
Celebration Public Events	
Other Expenses	\$12,500.00
<b>UTILITY EXPENSES:</b>	
Street Lighting	\$21,000.00
<b>SUBTOTAL WITHIN CAP</b>	<b>\$1,145,745.85</b>
<b>STATUTORY EXPENDITURES</b>	
Police & Firemen's Retirement System	\$96,856.00
Public Employees' Retirement System	\$22,088.00
Unemployment Compensation	\$3,000.00
Social Security System	\$85,000.00
Sewer Utility Deficit	\$0.00
Over expenditures of Appropriations	\$0.00
<b>SUBTOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES</b>	<b>\$206,944.00</b>
<b>TOTAL APPROPRIATIONS WITHIN CAP</b>	<b>\$1,352,689.85</b>

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that pursuant to the authority vested within the governing body of said municipality, that this temporary budget, pursuant to N.J.S.A. 40A:4-19, is hereby adopted for a period of ninety days (90) from this date, or until the adoption of the budget for the Borough of Gibbsboro for the year 2021 as provided by statute.

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BOROUGH OF GIBBSBORO  
TEMPORARY BUDGET 2021  
SEWER UTILITY FUND

OPERATING

Salaries	\$ 1,916.00
Other Expenses	\$ 9,585.00

TOTAL APPROPRIATIONS	\$ 11,501.00
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DEBT SERVICE

Bond Principal	\$ 110,000.00
Bond Interest	\$ 48,000.00
NJEIT Loan Payment	\$ 138,500.00

**2021-3-49 RESOLUTION AUTHORIZING SELF EXAMINATION OF 2021 BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Gibbsboro has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2021 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Gibbsboro that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local

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Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**2021-3-50 RESOLUTION AUTHORIZING APPLICATION FOR PROGRAM YEAR 2021 COMMUNITY DEVELOPMENT BLOCK GRANT, BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the Camden County Improvement Authority provides funding for certain infrastructure improvements or services under Community Development Block Grant Funding; and

WHEREAS, the Governing Body has chosen to submit an application for Program Year 2021; and

WHEREAS, the Governing Body has agreed to apply for funding for the following project:

*A CONTINUATION OF FUNDING FOR THE SENIOR RECREATION PROJECT – AN ADDITION TO THE SENIOR BUILDING AND INSTALLATION OF SOLAR PANELS*

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Gibbsboro, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute the Project Description Form for Program Year 2020 along with the Community Development Grant Agreement.

**2021-3-51 RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS**

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Service, fire departments, fire companies or EMS organizations, and fire departments situation in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD) -5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity; and

WHEREAS, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq, provides for the health, safety, and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency

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giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such an emergency, and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Regulation" N.J.A.C. 5:75A et. seq, and

WHEREAS, it is deemed to be in the best interests of the residents of this to enter into a mutual aid and assistance agreement with the County of Camden and other municipalities including (but not limited to) municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency, or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THERE FORE BE IT RESOLVED, by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

- A. That the Borough Gibbsboro is hereby authorized and directed to enter into the Camden County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made par hereof, on the terms and conditions contained therein.
- B. That the Mayor and Borough Clerk of the Borough of Gibbsboro are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Borough of Gibbsboro.
- C. That the Borough Clerk is hereby authorized and directed to forthwith forward a copy of this Resolution and an executed copy of Schedule A of the agreement to the offices of the Camden County Office of Emergency Management for review and filing by the appropriate Fire, EMS and County Prosecutor or his designee as appropriate.

**2021-3-52      RESOLUTION AUTHORIZING THE EXTENSION OF THE DUE DATE FOR DOG AND CAT LICENSES FOR 2021**

WHEREAS, the COVID-19 pandemic has resulted in extensive impacts to normal business operations around the world; and

WHEREAS, Borough officials have determined that it is not prudent to conduct a rabies clinic in February and cancelled the same; and

WHEREAS, the owners of dogs and cats are required to provide proof of vaccination to renew their licenses; and

WHEREAS, many pet owners rely upon the annual free rabies clinic to vaccinate their pets.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that 2021 penalties for failure to license dogs or cats in the Borough of Gibbsboro shall not be imposed until August 1, 2021 or, if the annual rabies clinic is held later than August 1, the first day of the month following the annual rabies clinic.

Public comment on pending resolutions:

No comment

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Motion to approve resolutions Councilman MacFerren, second Councilman Deterding

Vote: M.B. Aye F.D. Aye C.K. Absent M.M. Aye R.R. Aye G.W. Aye

### MINUTES

Motion to dispense reading and approve minutes of 2/10/21 Councilman Rickert, second Councilman Werner

Vote: M.B. Aye F.D. Aye C.K. Absent M.M. Aye R.R. Aye G.W. Aye

### REPORT OF MUNICIPAL OFFICERS

Borough Clerk (X)	Risk Manager (X)
Construction Official (X)	Police Department (X)
Tax Collector (X)	Sewer Clerk (X)
Treasurer (X)	Court Clerk (X)
Compliance/Zoning Officer (X)	Fire Official (X)

### COUNCIL COMMITTEE REPORTS

Mayor Campbell provided a written report providing updates on a number of matters. Councilman MacFerren reported that in the months of January and February, there was \$122,000 and \$162,848 respectively in construction and \$1769 and \$4300 respectively in permit fees.

### CORRESPONDENCE

To: Chief Leadley, Gibbsboro Police, dated 1/28/21  
From: Samuel M. Gaylord, Esq.  
Re: Accidental Disability Retirement of Sgt. Sean Brown, effective 6/1/21

To: Chief Leadley, Gibbsboro Police, dated 3/1/21  
From: Patrolman Christopher Pineiro  
Re: Resignation, effective 3/14/21

Motion to accept the resignations of Sergeant Sean Brown and Patrolman Christopher Pineiro and authorize the Clerk to send letters of gratitude for their service Councilman Brown, second Councilman Rickert

Vote: M.B. Aye F.D. Aye C.K. Aye M.M. Aye R.R. Aye G.W. Aye

### OLD BUSINESS

1. RECEIPT OF QUOTES FOR REAL ESTATE APPRAISAL SERVICES AT 105 SOUTH LAKEVIEW DRIVE

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Quotes were solicited from the following vendors on 11/23/20 with a submission deadline of 11:00 AM on 12/4/20:

	<u>Total Bid</u>	<u>Additional Services</u> (hourly rate)
Bruce Associates, Inc.	\$4,000.00	\$300.00
Heil Appraisers	No bid	
Molinary & Associates, PC	\$4,800.00	\$150.00
T.W. Sheehan & Associates	No bid	
Renwick & Associates	\$3,500.00	\$250.00
Caroll McIlhinney, LLC	No bid	
Steven W. Bartelt, MAI	\$3,420.00	\$200.00
Robert M. Sapio	Return to sender	
J. McHale & Associates*	\$3,600.00	\$275.00
Aspen Valuation Group, LLC	No bid	

\* Received 12/7/20

The Borough Solicitor, Jack Jehl, will reach out to Ms. Blixt-Pluck's attorney in an attempt to negotiate a fair price for an easement on Block 18.07, Lots 10 and 11 (also known as 105 South Lakeview Drive) for the extension of the bikeway along CR-561. If Mr. Jehl is unsuccessful, the Borough will move forward with having the land appraised.

Motion to conditionally award to Steven W. Bartelt, MAI Councilman MacFerren, second Councilman Rickert

Vote: M.B. Aye    F.D. Aye    C.K. Aye    M.M. Aye    R.R. Aye    G.W. Aye

## NEW BUSINESS

### 1. INTRODUCTION OF 2021 BUDGET

#### **2021-3-54 RESOLUTION AUTHORIZING THE BUDGET, FISCAL YEAR 2021, TO BE READ BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the Budget may be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the Budget had been made available for public inspection.

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED, by the Gibbsboro Borough Council, in the County of Camden and State of New Jersey, as follows:

1. That the Gibbsboro Borough Council, for the aforementioned reasons, hereby determines that the Budget shall be read by title only.

Motion to approve Councilman MacFerren, second Councilman Rickert

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Vote: M.B. Aye F.D. Aye C.K. Aye M.M. Aye R.R. Aye G.W. Aye

**2021-3-55 RESOLUTION APPROVING MUNICIPAL BUDGET OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR FISCAL YEAR 2021**

WHEREAS, it is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by Resolution of the Governing Body on the 11th Day of March, 2021.

NOW, THEREFORE, BE IT RESOLVED that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Motion to approve Councilman MacFerren, second Councilman Deterding

Vote: M.B. Aye F.D. Aye C.K. Aye M.M. Aye R.R. Aye G.W. Aye

2. COMPUTER EQUIPMENT

3 24-inch Monitors (Police Department) at \$150.00 each from Source One

3. CALL FOR PARK NAME SUGGESTIONS

Mayor Campbell asked Councilwoman Karcsh to lead an effort to find a name for the park that Sherwin-Williams will construct at what is now the Dump Site. Councilman MacFerren suggested that the students at Gibbsboro School be enlisted to suggest names. Mayor Campbell will solicit suggestions in the next Town Crier.

4. QUOTE FOR BOILER MAINTENANCE AND RADIATOR REPLACEMENT AT THE LUCAS HOUSE

Quotes were solicited from the following vendors:

J.W. Filer Heating and Air Conditioning	No quote
<b>Accurately Controlled Environments, Inc.</b>	<b>\$15,207.00</b>

Motion to award to Accurately Controlled Environments, Inc. in the amount of \$15,207.00 to be charged to Ordinance 2019-11 Councilman MacFerren, second Councilman Deterding

Vote: M.B. Aye F.D. Aye C.K. Aye M.M. Aye R.R. Aye G.W. Abstain

5. REPAIRS TO DAMAGED AND DETERIORATED MILLWORK, ALUMINUM GUTTERS AND DOWNSPOUTS

Quotes were solicited from the following vendors:

Drill Construction	No quote
Scozzari Builders	No quote

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Lewis-Graham Inc.	No quote
Dell Tech Inc.	No quote
Wu Associates Inc.	No quote
Haverstick-Borthwick Co.	No quote
Levy Construction Co.	No quote
<b>Merrell and Garaguso, Inc.</b>	<b>\$43,999.00</b>

Motion to award to Merrell and Garaguso, Inc. in the amount of \$43,999.00 to be charged to Ordinance 2019-11 Councilman MacFerren, second Councilman Deterding

Vote: M.B. Aye F.D. Aye C.K. Aye M.M. Aye R.R. Aye G.W. Abstain

6. APPOINTMENTS

Mayor appoints Colin Pratz as a full-time Public Works employee at the current rate of \$20.00 per hour

Mayor appoints Bryan Dawson and Maria Linvill as Crossing Guards at the current rate of \$23.00 per hour

Motion to ratify appointments Councilman Werner, second Councilman Rickert

Vote: M.B. Aye F.D. Aye C.K. Aye M.M. Aye R.R. Aye G.W. Aye

**2021-3-56 RESOLUTION AMENDING RESOLUTION 2021-1-34 OF THE BOROUGH OF GIBBSBORO ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES FOR THE YEAR 2021**

**Public Safety**

Crossing Guards \$23.00

*Lisa Davies*

*Brian Dawson (appointed 3/10/21)*

*Maria Linvill (appointed 3/10/21)*

**Public Works**

Public Works (*Colin Pratz*) \$20.00

Permanent Appointment (3/10/21)

Motion to approve resolution Councilman Deterding, second Councilman Brown

Vote: M.B. Aye F.D. Aye C.K. Aye M.M. Aye R.R. Aye G.W. Aye

7. EMERGENCY MANAGEMENT BRIEFING



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The Hazard Mitigation Plan update by Mike Kelly, Emergency Management Coordinator

**2021-3-53 RESOLUTION AUTHORIZING EXECUTION OF THE GIBBSBORO HEALTH AND SAFETY PLANS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the appropriate Borough Officials are hereby authorized to execute the Gibbsboro Health and Safety Plans.

Motion to approve resolution Councilman Werner, second Councilman Rickert

Vote: M.B. Aye F.D. Aye C.K. Aye M.M. Aye R.R. Aye G.W. Aye

**8. EMERGENCY PUBLIC WORKS AND POLICE PURCHASES**

Snow Plow Lights – 2017 F350 Pickup Truck	\$725.00
Snow Plow Lights – 2012 F450 Dump Truck	\$725.00
<i>Winner Ford</i>	
Body Armor – New Police Hire	\$714.40
<i>Lawmen Supply Company (State Contract)</i>	

**9. BOROUGH FACILITIES USE REQUESTS**

Applicant: David's Tent New Jersey  
Facility: Pole Hill Park  
Date of Event: 6/4-5/21, 8AM-8PM & 6/6/21, 8AM-4PM  
Fee & Bond Paid:

This application will be reconsidered at the April Council Meeting, and a request for more information regarding the event as well as a Site Plan will be solicited from the requester.

Requests to use the Cricket Filed have been received from the following organizations (see attached schedule):

1. Gibbsboro Elementary School
2. Voorhees Girls Softball Association
3. Gibbsboro/Voorhees Athletic Association
4. Virtua Health
5. PlayMore Sport & Social Club
6. Interim Healthcare (Police & Fire)
7. Sports Outlet (Post 371)
8. Gloucester County Women's Softball

More information is needed from several requesters prior to approving a final schedule. Councilman MacFerren, Mayor Campbell, and Clerk Troxel will work with the requestors to

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finalize a spring/summer field schedule (through August 31<sup>st</sup>). Requests to use the field in the fall will be considered later in the summer.

**CLOSING COMMENTS**

**MEETING OPEN TO THE PUBLIC**

Dan Prosser, 36 Haddon Avenue. Mr. Prosser and the Voorhees Girls Softball Association (V.G.S.A.) have a community outreach for local heroes and cancer research as well a mission to promote female athletes. They have worked with Joe Cruz and Virtua Healthcare to retrofit a field in Berlin Township with AstroTurf to be ADA compliant, and they are interested in partnering with Gibbsboro to retrofit the Cricket Field. Mr. Prosser has received a proposal for \$489,689 and will work to put funding in place if the Governing Body is willing to approve project. Mayor Campbell asked Mr. Prosser to submit a proposal for Council to consider. V.G.S.A. also desires to construct a Pole Barn at Pole Hill Park as a winter training facility. Funding for this project would be secured by the V.G.S.A., and the Borough would be welcome to use the facility in the spring and summer. Mayor Campbell asked Mr. Prosser to submit a proposal for this as well.

Barbara Shelton Gerrace, 4 Farwood Road. Some of the meeting minutes for 2021 are not yet available on the website.

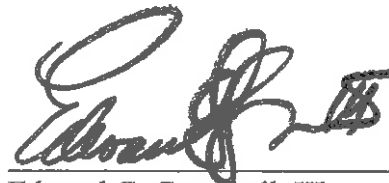
**INFORMATIONAL**

1. Next regular meeting of the Mayor and Council of the Borough of Gibbsboro is Wednesday, April 14, 2021 at 7:00 P.M.
2. Annual Report received from Tax Collector.

**ADJOURNMENT**

Motion to adjourn at 9:45 P.M. Councilman MacFerren, second Councilman Werner

Vote: M.B. Aye    F.D. Aye    C.K. Aye    M.M. Aye    R.R. Aye    G.W. Aye



Edward G. Campbell, III  
Mayor



Amy C. Troxel, RMC  
Borough Clerk