

**BOROUGH OF GIBBSBORO
COUNCIL MEETING MINUTES
November 9, 2022
7:00 P.M.**

Meeting called to order at 7:00 P.M.

Pledge of Allegiance

Moment of Silence for Michael Schimanski, Eleanor Keys, and William Jeswick

Mayor Campbell read the Opening Statement: "All the notice requirements of the Open Public Meeting Act have been complied with in full."

ROLL CALL

Present:

Councilman Mitchell Brown
Councilman Fred Deterding
Councilwoman Christine Karcsh
Councilman Michael MacFerren
Councilman Ronald Rickert
Councilman Glenn Werner

Absent:

Professionals:

John P. Jehl, Solicitor
Gregory B. Fusco, Engineer

ORDINANCES FOR FIRST READING

2022-10 **ORDINANCE AMENDING CHAPTER 171 OF THE CODE BOOK OF THE BOROUGH OF GIBBSBORO ENTITLED "VEHICLES AND TRAFFIC"**

Motion to approve on first reading Councilman Brown, second Councilman Rickert

Vote: Ayes unanimous

ORDINANCES FOR SECOND READING None

RESOLUTIONS

2022-11-141 RESOLUTION ACCEPTING THE 2022 BEST PRACTICES INVENTORY

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the questionnaire for the 2022 Best Practices Inventory is accepted.

2022-11-142 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CAMDEN COUNTY FOR HISTORIC PRESERVATION FUNDING – ROUND 22

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, State of New Jersey, County of Camden that the Mayor is hereby authorized

to execute an Agreement with Camden County for Historic Preservation Funding – Round 22, for the Gibbsboro Bikeway in the amount of \$50,000.

2022-11-143 RESOLUTION AMENDING THE BOROUGH OF GIBBSBORO 2022 YEAR MUNICIPAL BUDGET BY THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION FROM THE NEW JERSEY DIVISION OF TRAFFIC SAFETY FOR CAMDEN COUNTY REGIONALIZED DWI ENFORCEMENT/SOBRIETY CHECKPOINT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Gibbsboro has been awarded \$1140.00 from the New Jersey Division of Highway Traffic Safety and wishes to amend the 2022 Budget to include said amount as an item of revenue;

NOW, THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Gibbsboro hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the budget for the year 2022 in the sum of.....\$1140.00 which is now available as a revenue from;

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations.

Camden County Regionalized DWI Enforcement/Sobriety Checkpoint

BE IT FURTHER RESOLVED that the sum of.....\$1140.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations-a sum"

Public and Private Programs Offset by Revenues:

Camden County Regionalized DWI Enforcement/Sobriety Checkpoint

2022-11-144 RESOLUTION AMENDING THE BOROUGH OF GIBBSBORO 2022 YEAR MUNICIPAL BUDGET BY THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION FROM CAMDEN COUNTY FOR HISTORIC PRESERVATION GRANT – ROUND 22

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for

an equal amount, and

WHEREAS, the Borough of Gibbsboro has been awarded \$50,000.00 from the Camden County Historic Preservation Grant and wishes to amend the 2022 Budget to include said amount as an item of revenue;

NOW, THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Gibbsboro hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the budget for the year 2022 in the sum of.....\$50,000.00 which is now available as a revenue from;

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations.

Camden County Historic Preservation Grant – Round 22

BE IT FURTHER RESOLVED that the sum of\$50,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations-a sum"

Public and Private Programs Offset by Revenues:

Camden County Historic Preservation Grant – Round 22

2022-11-145 RESOLUTION AUTHORIZING THE REFUND OF ESCROW FOR ENGINEERING INSPECTION TO T&L TRANSPORTATION, INC.

WHEREAS there is \$25,183.91 remaining in escrow for engineering inspections.

WHEREAS the construction has been concluded and all professional services related to the project are complete.

BE IT RESOLVED by Mayor and Council of Borough of Gibbsboro, County of Camden and State of New Jersey that the following refund is to be issued:

T-03-56-100-184 \$25,183.91

2022-11-146 RESOLUTION AUTHORIZING THE REFUND OF ESCROW FOR PLANNING BOARD FEES TO PAUL LAZAR

WHEREAS there is \$9446.95 remaining in escrow for appearing before the Planning Board and engineering inspections related to construction.

WHEREAS the application has been concluded and all professional services related to the project are complete.

BE IT RESOLVED by Mayor and Council of Borough of Gibbsboro, County of Camden and State of New Jersey that the following refund is to be issued:

T-03-56-100-067 \$974.16
T-03-56-100-068 \$8472.79

2022-11-147 RESOLUTION AUTHORIZING THE REFUND OF ESCROW FOR

PLANNING BOARD FEES TO CHICK'S BLOCK COMPANY

WHEREAS there is \$5891.39 remaining in escrow for engineering inspections related to construction.

WHEREAS the construction has been concluded and all professional services related to the project are complete.

BE IT RESOLVED by Mayor and Council of Borough of Gibbsboro, County of Camden and State of New Jersey that the following refund is to be issued:

T-03-56-110-010 \$5891.39

2022-11-148 RESOLUTION AUTHORIZING THE REFUND OF ESCROW FOR PLANNING BOARD FEES TO ERIC FORTE

WHEREAS there is \$3397.64 remaining in escrow for engineering inspections related to construction.

WHEREAS the construction has been concluded and all professional services related to the project are complete.

BE IT RESOLVED by Mayor and Council of Borough of Gibbsboro, County of Camden and State of New Jersey that the following refund is to be issued:

T-03-56-110-008 \$3397.64

2022-11-149 RESOLUTION AUTHORIZING CERTAIN TRANSFERS WITHIN THE 2022 BUDGET

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the following transfers be authorized within the 2022 Budget:

FROM	ACCOUNT	AMOUNT	TO	ACCOUNT	AMOUNT
LEGAL OE	2-01-20-155-099	\$5,000	MUNICIPAL CLERK SALARIES & WAGES	2-01-20-120-011	\$5,000
LEGAL OE	2-01-20-155-099	\$5,000	FIRE HYDRANT OTHER EXPENSES FIRE HYDRANT SERVICE	2-01-25-265-073	\$5,000
LEGAL OE	2-01-20-155-099	\$5,000	CELEBRATION OF PUBLIC EVENTS OTHER EXPENSES MISCELLANEOUS PUBLIC EVENTS	2-01-25-265-073	\$5,000
ENGINEERING OE	2-01-20-165-099	\$2,000	FINANCE OE MISCELLANEOUS FINANCE ADMINISTRATION	2-01-20-130-099	\$2,000
PREP OF MASTER PLAN	2-01-21-181-099	\$15,000	PUBLIC WORKS SALARIES & WAGES	2-01-26-300-011	\$15,000
ENGINEERING OE	2-01-20-165-099	\$4,000	STREET LIGHTING	2-01-31-435-0120	\$4,000

2022-11-150 RESOLUTION AUTHORIZING THE ADJUSTMENT OF 2022 PROPERTY TAX TO MICHAEL D. EVANS A 100% DISABLED VETERAN, AT BLOCK 105, LOT 8

WHEREAS, N.J.S.A. 54:4-3.30a provides that certain disabled veterans are entitled to a total tax exemption; and

WHEREAS, on October 11, 2022, Michael D. Evans, the owner of the property known as Block 105, Lot 8, also known as 19 Edgehill Road, was granted a 100% disabled veteran property tax exemption by the Municipal Assessor from January 1, 2023 through December 31, 2023; and forward

WHEREAS, the Municipal Assessor is not able to adjust the tax assessment or property class after January 10th of the year assessed; and

WHEREAS, the Camden County Board of Taxation is not able to adjust the assessed value of property class of the property after January 10th of the year assessed, and

WHEREAS, the Municipal Tax Collector requests cancellation of 2021 tax billing of \$1577.33 for the period of October 11, 2022 through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, and State of New Jersey, that the Tax Collector is hereby authorized to cancel tax billing on Block 105, Lot 8 in the amount of \$1577.33 per R.S. 54:4-3.30a.

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to the Tax Assessor, Chief Financial Officer, Tax Collector, and Camden County Board of Taxation to advise them of the action taken by the Borough Council on this matter.

2022-11-151 RESOLUTION APPROVING CHANGE ORDER NO. 2 – ROADWAY IMPROVEMENTS TO HOLLY ROAD, McKEE ROAD, AND MANOR ROAD (PARTIALLY FUNDED THROUGH THE N.J.D.O.T. MUNICIPAL AID PROGRAM, FY2021) IN THE BOROUGH OF GIBBSBORO

WHEREAS, it was necessary to make changes in the scope of work to be done in completing the Roadway Improvements to Holly Road, McKee Road and Manor Road (Partially Funded through the N.J.D.O.T. Municipal Aid Program, FY2021) in the Borough of Gibbsboro, County, County of Camden, State of New Jersey.

WHEREAS, Change Order No. 2 was developed to itemize and authorize those changes.

WHEREAS, certification has been received by the Borough Treasurer/Finance Director that sufficient funds have been allocated for this Change Order;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Gibbsboro that Change Order No. 2 is hereby authorized and approval is hereby granted to revise the contract amount from \$297,882.37 to \$308,262.98.

2022-11-152 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CAMDEN COUNTY FOR COMMUNITY DEVELOPMENT BLOCK GRANT – FY2022

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, State of New Jersey, County of Camden that the Mayor is hereby authorized

to execute an Agreement with Camden County for the Community Development Block Grant – FY2022, for the debt service payment for the Senior Recreation Center in the amount of \$17,000.

2022-11-153 RESOLUTION AMENDING THE BOROUGH OF GIBBSBORO 2022 YEAR MUNICIPAL BUDGET BY THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION FROM CAMDEN COUNTY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT – FY2022

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Gibbsboro has been awarded \$17,000.00 from the Camden County Community Development Block Grant and wishes to amend the 2022 Budget to include said amount as an item of revenue;

NOW, THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Gibbsboro hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the budget for the year 2022 in the sum of.....\$17,000.00 which is now available as a revenue from;

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations.

Camden County Community Development Block Grant – FY2022

BE IT FURTHER RESOLVED that the sum of\$17,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations-a sum"

Public and Private Programs Offset by Revenues:

Camden County Community Development Block Grant – FY2022

Public comment on pending resolutions

Motion to approve resolutions Councilman Rickert, second Councilman MacFerren

Vote: Ayes unanimous

REPORT OF MUNICIPAL OFFICERS

Borough Clerk (X)

Construction Official (X)

Tax Collector (X)

Risk Manager (X)

Police Department (X)

Sewer Clerk (X)

Treasurer (X)
Compliance Officer (X)

Court Clerk (X)
Fire Official (X)

COUNCIL COMMITTEE REPORTS

PUBLIC WORKS Councilman Rickert
Leaf collection begins November 28th. A strategy meeting is scheduled for next week.

PUBLIC EVENTS Councilwoman Karcsh
Thank you to all who helped with the Halloween festivities. This year's Winter Celebration will include cocoa and cookies, courtesy of the Canteen and MacMillan's Bakery.

INSURANCE Councilman Werner
Insurance premiums will be increasing next year. Borough employees and officials are encouraged to remain vigilant against cyber threats with regard to their emails.

TRASH & RECYCLING / HEALTH Councilman Deterding
Nothing to report.

RECREATION / L&I / PLANNING BOARD Councilman MacFerren
Nothing to report. Planning update provided by Mayor Campbell.

POLICE Councilman Brown
The Police Department received their new vehicle last month. Several interviews for potential new hires will be conducted next week.

MAYOR'S REPORT Mayor Campbell
An application for another TAP Grant has been submitted to finish the construction of the bikeway along Rt. 561. The current phase is underway and expected to be completed in several weeks.

The streetscape at the Triangle, Lucas Park, the Lucas House, and the Cricket Field was recently power washed. The community cleanup on October 22nd was poorly attended.

The Planning Board approved a use variance for a group home at 36 Marlton Avenue.

The cannabis micro cultivator that Council recommended last year received a conditional license and is currently looking for a site. A meeting is scheduled for tomorrow with the developer, Sonraj LLC, for Lakeview North, regarding proposed site improvements for a cannabis dispensary.

Superfund cleanup at the US Avenue Burn Site will begin this winter and continue for 8-10 months. Sherwin-Williams held a safety meeting on November 1st to share details with emergency responders.

The tax sale list was generated on November 11th, and the sale is scheduled for December 28th.

The 2023 Equalization Table was recently distributed. The tax base grew in Gibbsboro as well as in Camden County, so there should be a minimal increase in the County rate next year.

Motion to put written reports on file for one year Councilman MacFerren, second Councilman Werner

Vote: Ayes unanimous

CORRESPONDENCE

To: Borough Clerk, received 10/31/22
 From: Alcoholic Beverage Control
 Re: COVID-19 Expansion of Premises Permit – American Legion Post #371
 Permit extended to 11/30/24
 Action: No action needed

OLD BUSINESS

1. QUOTES FOR HVAC AT GIBBSBORO POLICE STATION

Landis HVAC (Burlington, NJ)	\$41,999.00	
Accurately Controlled Environments, Inc. (Berlin Twp., NJ)	\$38,641.00	
AtmosTemp (West Berlin, NJ)	\$31,072.00	<i>previously awarded</i>

Motion to conditionally authorize the engineer to approve Accurately Controlled Environments, Inc. if AtmosTemp is unable to provide a NJ Public Works Certificate by 11/19/22 Councilman Brown, second Councilman Rickert

Vote: Ayes unanimous

NEW BUSINESS

1. FACILITIES REQUESTS

Facility: Senior Recreation Center
 Date/Time: Third Wednesday of each month (7:00-9:00 p.m.)
 Applicant: Gibbsboro Book Club
 (Kathy Alexander)
 Fee/Bond: Request waiver

Motion to approve request Councilman Werner, second Councilman MacFerren

Vote: Ayes unanimous

Facility: Senior Recreation Center
 Date/Time: First Tuesday of each month (6:00-9:00 p.m.)
 1/3, 2/7, 3/7, 4/4, 5/2, 6/6, 7/11*, 8/1, 9/5, 10/3, 11/8*
 Applicant: Gibbsboro Garden Committee – Monthly Committee Meeting
 (Beth Kern)
 Fee/Bond: Request waiver

Facility: Senior Recreation Center
 Date/Time: 1/28/23, Sat. (9:00 a.m.-12:00 p.m.)

2/11/23, Sat. (9:00 a.m.-12:00 p.m.)
2/20/23, Mon. (9:00 a.m.-1:00 p.m.)
2/26/23, Sun. (10:00 a.m.-1:00 p.m.)
3/11/23, Sat. (2:30-5:30 p.m.)
Applicant: Gibbsboro Garden Committee – Monthly Irish Potatoes
(Beth Kern)
Fee/Bond: Request waiver

Facility: Senior Recreation Center
Date/Time: Friday, July 14 & Saturday, July 15, 2023
Applicant: Gibbsboro Garden Committee – Tea in the Garden Event
(Beth Kern)
Fee/Bond: Request waiver

Motion to approve requests Councilman MacFerren, second Councilman Werner

Vote: Ayes unanimous

2. MUNICIPAL COURT

Court Administrator proposes to move court sessions to Waterford Township in January 2023 in conjunction with returning to in-person court.

Council not in favor of moving in-person court to Waterford Township.

VOUCHERS

Motion to dispense reading and approve vouchers in the amount of \$1,177,885.44
Councilman MacFerren, second Councilman Rickert

Vote: Ayes unanimous

MINUTES

Motion to dispense reading and approve minutes of 10/12/22 Councilman Rickert, second Councilman Werner

Vote: Ayes unanimous (Councilman Brown abstained)

CLOSING COMMENTS

MEETING OPEN TO THE PUBLIC

Barbara Headley, 6 Henry Road. Inquired about the carwash application and leaf collection.

Kathy Alexander, 7 Driftwood Way. Thanked the Council for approving the Book Club's

request.

Virginia Ebersole, 111 Berlin Road. Praised police presence at Halloween event.

INFORMATIONAL

1. Proposed 2% increase to membership dues in 2023 for the League of Municipalities. Proposal will be on agenda at 11/17/22 Annual Business Meeting.
2. Annual NJ League of Municipalities Conference is November 15-17, 2022 in Atlantic City.
3. Leaf collection will begin Monday, November 28th – one collection this year.
4. Senior Holiday Dinner hosted by American Legion Post #371 is Monday, December 5th.
5. Tree Lighting/Santa Arrives on Tuesday, December 6th at Lucas Park (6:00-8:00 p.m.)
6. Next regular meeting of the Borough Council is Wednesday, December 14, 2022 at 7:00 p.m.

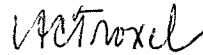
ADJOURNMENT

Motion to adjourn the meeting at 8:08 P.M. Councilman Rickert, second Councilman Brown

Vote: Ayes unanimous



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk