



**GIBBSBORO APPLICATION
FIRE INSPECTIONS AND INVESTIGATIONS**

Tel: 856-783-6655, ext. 107 Email: construction@gibbsborotownhall.com
856-783-66-55, ext. 151 Email: fireofficial@gibbsborotownhall.com

CHECK ONE:	FEES:	
_____	10 or more days:	\$ 45.00
_____	4-10 days	\$ 90.00
_____	4 days or less:	\$161.00
_____	Failure/re-inspection fee:	\$ 35.00
_____	Failure to maintain appointment and/or if entry is denied fee	\$ 15.00

**APPLICATION FOR SMOKE AND CARBON MONOXIDE DETECTOR INSPECTION
& FIRE EXTINGUISHER**

Issued to Name: _____

Issued to Address: _____

Town: _____ Zip: _____ Phone: _____

Apartment # _____ Block: _____ Lot: _____ Lock Box Code: _____

Realtor Handling Sale & Office: _____

Address: _____

Town: _____ State: _____ Zip: _____

Contact person to schedule inspection: _____

Phone # _____ Email: _____

Print Name: _____ Signature: _____

Preferred Inspection Date: _____ Settlement date/change occupancy _____

Payment should be made to “**Gibbsboro Bureau of Fire Safety**” and must accompany this application. Please read and follow the instructions provided with this application. Check smoke and carbon monoxide detector before scheduling and appointment 10 days in advance notice is necessary to schedule inspections. Less than 10 days advance notice results in higher fees. **Check or Money order only. No cash accepted on site.**

Mail this application with payment to: **Gibbsboro Bureau of Fire Safety 49 Kirkwood Rd, Gibbsboro, NJ 08026** or place in lock box located in the front of the building

Smoke and Carbon Monoxide Detector Inspections are conducted on as needed basis. Someone over 18 years of age must be present during the inspection. We will do our best to accommodate your requests. Thank you for your cooperation and understanding.

If change of occupancy for CSDCMACFE does not OCCUR within 6 months, new application shall be required

For Official Use Only

SD# _____

Initial Inspection Date: _____

Method of payment: _____

Re-Inspection Date: _____

New Jersey Fire Code N.J.A.C. 5:70-4.19 mandates the following when selling or renting your 1 or 2 family home:

***10-year sealed battery smoke alarms will be required; non sealed battery smoke
WILL NOT BE ACCEPTED***

1. SMOKE ALARMS:

- Alarms shall be in every level, including the basement shall be within 10 ft of bedrooms.
- The alarms should be mounted on the ceiling must be 4 inches min and 12 inches max from the ceiling. They must be 4 inches from any corner, and a min 3 ft from any air registers.
- Smoke alarms, including hard wired, must be under 10 years old.
- Please be sure to refer to the manufacturer's instructions.

2. CARBON MONOXIDE ALARMS (CO):

- On each level that has sleeping area, and installed in the vicinity of the bedrooms.
- They can be mounted on ceiling or walls with no height restrictions.
- CO alarms must be under 5 years old.
- Please be sure to refer to the manufacturer's instructions.

3. FIRE EXTINGUISHERS:

- A portable fire extinguisher shall be installed in all one- and two-family dwelling upon change of tenancy.
- Extinguisher size shall be a 5lb 2A:10BC rating and no larger than a 10lb 4A:60BC rating.
- The extinguisher shall be charged, operable and **MOUNTED** in plain view, within 10 ft. of the kitchen and not mounted behind doors, blocked by furniture or in a cabinet.

4. FEES:

- The fee for the safety inspection is:
10 or more days \$45.00
4-10 days \$90.00
4 days or less \$161.00
- A re-inspection will occur if any of the mandated fail and will result in an additional \$35.00 fee for each additional re-inspection.
- Payment can be made by check or money order to "GIBBSBORO BUREAU OF FIRE SAFETY" at time of application. No payment accepted on site.

5. FAQ

- If you have a FIRE ALARM SYSTEM you will be required to know how to operate it. The alarm must be placed on "test" through the alarm company before we can test the alarm. You must know the alarm codes, how to silence and reset the alarm. If the system is monitored, the alarm must still "sound" and you will need to know the codes to silence and reset
- If electric or hard-wired interconnected alarms need to be replaced due to age, they shall be replaced with hard-wired alarms. Battery alarms are not acceptable replacements for wired alarms.

CANCELLATIONS:

You must call the office at (856)783-6655 ext. 107 during normal business hours to cancel. 48 hours notice is required for cancellations to avoid penalty. Failing to cancel appointment will result in a \$15.00 administrative charge.

APPOINTMENTS:

Please keep your appointments. No-shows for scheduled appointments will be charged \$15.00, if you will be unable to keep your appointment call and re-schedule.

FAILURES:

Make necessary repairs as directed by the Fire Marshal and call to set up a re-inspection. A re-inspection will be made after the fees are paid. Additional Inspections will require a \$35.00 fee, per visit.

Failure to obtain certificate of compliance will result in full enforcement of New Jersey Fire Code N.J.A.C. 5:70

***PLEASE CHECK YOUR DETECTORS AND FIRE EXTINGUISHER
BEFORE YOU SCHEDULE AN INSPECTION TO AVOID
RE-INSPECTION FEE AND DELAYED SETTLEMENT!!***

SIGNATURE:

Needs to be by the seller or seller's agent.

QUESTIONS:

The preferred method is by email to the Gibbsboro Fire Marshal at fireofficial@gibbsborotownhall.com. You may also call at (856) 783-6655 ext. 151