

**BOROUGH OF GIBBSBORO**  
**REORGANIZATION MEETING AGENDA**  
**January 2, 2024**  
**7:00 P.M.**

**Meeting called to order**

**Pledge of Allegiance**

**Opening Statement:** “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

**ROLL CALL**

Councilman Mitchell Brown  
Councilman Fred Deterding  
Councilwoman Christine Karsh  
Councilman Michael MacFerren  
Councilman Ronald Rickert  
Councilman Glenn Werner

**Swearing in of Mayor Edward G. Campbell, III**  
**Swearing in of Councilman Fred Deterding**  
**Swearing in of Councilwoman Christine Karsh**

**NOMINATION OF COUNCIL PRESIDENT**

**2024-1-01      RESOLUTION APPOINTING COUNCIL PRESIDENT**

**ADVICE & CONSENT APPOINTMENTS:**

<b>Borough Solicitor</b>	Salvatore Siciliano Siciliano & Associates, LLC	12/31/24
<b>Borough Engineer</b>	Gregory Fusco, Acting for Key Engineers	12/31/24
<b>Borough Auditor</b>	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/24
<b>Borough Planner</b>	Brian M. Slauch, Acting for Clarke, Caton, Hintz	12/31/24

**2024-1-02      RESOLUTION APPOINTING BOROUGH SOLICITOR**  
**2024-1-03      RESOLUTION APPOINTING BOROUGH ENGINEER**  
**2024-1-04      RESOLUTION APPOINTING BOROUGH AUDITOR**  
**2024-1-05      RESOLUTION APPOINTING BOROUGH PLANNER**

**Oath of Office Administered by Mayor Campbell**

**NOMINATION BY COUNCIL OF PLANNING BOARD MEMBER, CLASS #3**

**MAYORAL APPOINTMENTS:**

	<u>ENVIRONMENTAL COMMISSION</u>	
Member	David Evans	12/31/26
Member	Andrew Parsinitz	12/31/26
	<u>PLANNING/ZONING BOARD</u>	
Member, Class #2	Barry Rothberg	12/31/24
Member, Class #4	John Ritz	12/31/27
Member, Alternate #1	Dennis Deichert	12/31/25
Member, Alternate #2	Barbara Gellura (unexpired term)	12/31/24

**ADVICE & CONSENT APPOINTMENTS:**

Borough Historian	Mayor Edward Campbell	12/31/24
Editor, Town Crier	Mayor Edward Campbell	12/31/24
Compliance Officer	Craig Fallstick	12/31/24
Zoning Official	Wayne Hans	12/31/24
Fire Official	Craig Fallstick	12/31/24
Sewer Operator	James Stevenson	12/31/24
Sewer Clerk	Kevin Hatch	12/31/24
Borough Clerk	Amy C. Troxel	Tenure
Local Registrar	Amy C. Troxel	Tenure
Judge	Roderick Baltimore	12/31/26
Prosecutor	Timothy J. Higgins	12/31/24
Public Defender	Charles Wigginton	12/31/24
Special Officer, Class 1	Summer Sklivas	12/31/24

**2024-1-06 RESOLUTION RATIFYING APPOINTMENTS**

**Oath of Office Administered by Borough Solicitor**

**RESOLUTIONS**

- 2024-1-07 RESOLUTION APPOINTING COMMITTEES
- 2024-1-08 RESOLUTION ESTABLISHING ORDER OF BUSINESS
- 2024-1-09 RESOLUTION ADOPTING A TEMPORARY BUDGET
- 2024-1-10 RESOLUTION ADOPTING ROBERT’S RULES OF ORDER
- 2024-1-11 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION
- 2024-1-12 RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND TIMES

- 2024-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES
- 2024-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO
- 2024-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
- 2024-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER
- 2024-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER
- 2024-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO
- 2024-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS
- 2024-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS
- 2024-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS
- 2024-1-22 RESOLUTION REGARDING HIRING
- 2024-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS
- 2024-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER
- 2024-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS
- 2024-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS
- 2024-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS
- 2024-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES
- 2024-1-29 RESOLUTION CANCELING CERTAIN TAX CREDIT UNDER TEN DOLLARS

- 2024-1-30 RESOLUTION CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR
- 2024-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- 2024-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT VACANCIES
- 2024-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES
- 2024-1-34 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2024
- 2024-1-35 RESOLUTION ADOPTING A POLICY REQUIRING SURPLUS FORECASTING
- 2024-1-36 RESOLUTION EXEMPTING CERTAIN TRANSACTIONS FROM VENDOR CERTIFICATION
- 2024-1-37 RESOLUTION AUTHORIZING THE CFO TO EXECUTE AN AGREEMENT WITH PHOENIX ADVISORS, LLC TO PROVIDE CONTINUING DISCLOSURE AGENT SERVICES AND TO SERVE AS THE INDEPENDENT MUNICIPAL ADVISOR "OF RECORD" FOR THE BOROUGH OF GIBBSBORO
- 2024-1-38 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ISSUE LICENSES FOR GAMES OF CHANCE
- 2024-1-39 RESOLUTION AUTHORIZING THE EXTENSION OF ANIMAL CONTROL SERVICES CONTRACT FOR 2024
- 2024-1-40 RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2024
- 2024-1-41 AUTHORIZING THE BOROUGH CLERK TO APPROVE USE OF FACILITIES REQUESTS
- 2024-1-42 RESOLUTION REAPPOINTING AMY C. TROXEL AS BOROUGH CLERK AND LOCAL REGISTRAR IN THE BOROUGH OF GIBBSBORO

- 2024-1-43 RESOLUTION REAPPOINTING SUMMER SKLIVAS TO THE GIBBSBORO POLICE DEPARTMENT AS A SPECIAL OFFICER – CLASS ONE
- 2024-1-44 RESOLUTION AUTHORIZING THE REFUND OF ESCROW FOR PLANNING BOARD FEES TO JOSEPH FALLON

Public Comment:

Motion to approve resolutions

**ORDINANCES FOR FIRST READING**

- 2024-01 ORDINANCE AMENDING CHAPTER 311 SEWERS OF THE CODE OF THE BOROUGH OF GIBBSBORO
- 2024-02 ORDINANCE REPEALING AND REPLACING ORDINANCE 2023-09 OF THE BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY ESTABLISHING REQUIREMENTS AND PENALTIES FOR PRIVATELY-OWNED SALT STORAGE

**ORDINANCES FOR SECOND READING**

**CORRESPONDENCE**

From: Mayor Campbell, dated 12/20/23  
To: James Poland, Voorhees Fire Department, Chief  
Re: BLS/EMS Service in Gibbsboro  
Action:

**OLD BUSINESS**

**NEW BUSINESS**

1. FACILITIES USE REQUESTS

Applicant: Gibbsboro Community Garden (Beth Kern)  
Facility: Senior Recreation Center  
Date/Time: 1/2, 2/6, 3/5, 4/2, 5/7, 6/4, 7/2, 9/13, 9/3, 10/1, and 11/5, 2024  
(6:00-8:30 p.m.)  
Fee/Bond: Waiver Requested

Applicant: Gibbsboro Book Club (Kathy Alexander)  
Facility: Senior Recreation Center  
Date/Time: 1/17, 2/21, 3/20, 4/17, 5/15, 6/16, 7/17, 8/21, 9/18, 10/16, 11/20, and 12/18, 2024 (7:00-9:00 p.m.)  
Fee/Bond: Waiver Requested

Applicant: Senior Line Dancing (Mary Fee)  
Facility: Senior Recreation Center  
Date/Time: Fridays (10:30 a.m.-12:00 p.m.)  
Fee/Bond: Waiver Requested

Applicant: Friends of Gibbsboro  
Facility: Senior Recreation Center  
Date/Time: 1/3, 2/7, 3/6, 4/3, 5/1, 6/5, 7/10, 9/4, 10/2, and 11/13, 2024  
(6:00-9:00 p.m.)  
Fee/Bond: Waiver Requested

**VOUCHERS**

Motion to dispense reading and approve vouchers in the amount of \$136,099.23

**MINUTES**

Motion to dispense reading and approve the minutes from 12/12/23

**INFORMATIONAL**

1. Tax Collector Report of Receipts, dated 12/26/23, regarding 2024 Tax Sale.
2. Annual Rabies Clinic scheduled for Saturday, 2/17/24 from 9-11 a.m. at the Gibbsboro Fire Hall.
3. Next regular meeting of the Mayor and Council of the Borough of Gibbsboro is Tuesday, February 13, 2024 at 7:00 p.m.

**MEETING OPEN TO THE PUBLIC**

**ADJOURNMENT**