

BOROUGH OF GIBBSBORO
REORGANIZATION MEETING MINUTES
January 2, 2024
7:00 P.M.

Meeting called to order at 7:00 p.m.

Pledge of Allegiance

Mayor Campbell read the Opening Statement: “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

ROLL CALL

Present:

Councilman Mitchell Brown
Councilman Fred Deterding
Councilwoman Christine Karcsh
Councilman Michael MacFerren
Councilman Ronald Rickert
Councilman Glenn Werner

Swearing in of Mayor Edward G. Campbell, III
by Tom Giangiulio, Mayor of Waterford Township

Swearing in of Councilman Fred Deterding
by Salvatore Siciliano, Esquire

Swearing in of Councilwoman Christine Karcsh
by Salvatore Siciliano, Esquire

NOMINATION OF COUNCIL PRESIDENT

Nomination of Michael MacFerren: Councilman Brown, second Councilman Rickert

Motion to close nominations: Councilman Brown, second Councilman Deterding

Vote: Ayes unanimous

2024-1-01 RESOLUTION APPOINTING COUNCIL PRESIDENT

ADVICE & CONSENT APPOINTMENTS:

Borough Solicitor	Salvatore Siciliano Siciliano & Associates, LLC	12/31/24
Borough Engineer	Gregory Fusco, Acting for Key Engineers	12/31/24
Borough Auditor	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/24
Borough Planner	Brian M. Slauch, Acting for Clarke, Caton, Hintz	12/31/24

- 2024-1-02 RESOLUTION APPOINTING BOROUGH SOLICITOR**
- 2024-1-03 RESOLUTION APPOINTING BOROUGH ENGINEER**
- 2024-1-04 RESOLUTION APPOINTING BOROUGH AUDITOR**
- 2024-1-05 RESOLUTION APPOINTING BOROUGH PLANNER**

Motion to adopt resolution: Councilman Brown, second Councilman Rickert

Vote: Ayes unanimous

**Oath of Office Administered to Salvatore Siciliano, Gregory Fusco, and Brian Slauch
by Mayor Campbell**

NOMINATION BY COUNCIL OF PLANNING BOARD MEMBER, CLASS #3

Nomination of Michael MacFerren: Councilman Brown, second Councilwoman Karsh

Motion to close nominations: Councilman Werner, second Councilman Deterding

Vote: Ayes unanimous

MAYORAL APPOINTMENTS:

	<u>ENVIRONMENTAL COMMISSION</u>	
Member	David Evans	12/31/26
Member	Andrew Parsinitz	12/31/26
	<u>PLANNING/ZONING BOARD</u>	
Member, Class #2	Barry Rothberg	12/31/24
Member, Class #4	John Ritz	12/31/27
Member, Alternate #1	Dennis Deichert	12/31/25
Member, Alternate #2	Barbara Gellura (unexpired term)	12/31/24

ADVICE & CONSENT APPOINTMENTS:

Borough Historian	Mayor Edward Campbell	12/31/24
Editor, Town Crier	Mayor Edward Campbell	12/31/24
Compliance Officer	Craig Fallstick	12/31/24
Zoning Official	Wayne Hans	12/31/24
Fire Official	Craig Fallstick	12/31/24
Sewer Operator	James Stevenson	12/31/24
Sewer Clerk	Kevin Hatch	12/31/24
Borough Clerk	Amy C. Troxel	Tenure
Local Registrar	Amy C. Troxel	Tenure
Judge	Roderick Baltimore	12/31/26
Prosecutor	Timothy J. Higgins	12/31/24

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Public Defender	Charles Wigginton	12/31/24
Special Officer, Class 1	Summer Sklivas	12/31/24

Motion to ratify appointments: Councilman Rickert, second Councilman Werner

Vote: Ayes unanimous

2024-1-06 RESOLUTION RATIFYING APPOINTMENTS

Motion to adopt resolution: Councilman Werner, second Councilman Rickert

Vote: Ayes unanimous

**Oath of Office Administered to David Evans, Andrew Parsinitz,
Barry Rothberg, John Ritz, and Amy Troxel
by Borough Solicitor**

RESOLUTIONS

- 2024-1-07 RESOLUTION APPOINTING COMMITTEES
- 2024-1-08 RESOLUTION ESTABLISHING ORDER OF BUSINESS
- 2024-1-09 RESOLUTION ADOPTING A TEMPORARY BUDGET
- 2024-1-10 RESOLUTION ADOPTING ROBERT'S RULES OF ORDER
- 2024-1-11 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION
- 2024-1-12 RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND TIMES
- 2024-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES
- 2024-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO
- 2024-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
- 2024-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER
- 2024-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER

JANUARY 2, 2024

- 2024-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO
- 2024-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS
- 2024-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS
- 2024-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS
- 2024-1-22 RESOLUTION REGARDING HIRING
- 2024-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS
- 2024-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER
- 2024-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS
- 2024-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS
- 2024-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS
- 2024-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES
- 2024-1-29 RESOLUTION CANCELING CERTAIN TAX CREDIT UNDER TEN DOLLARS
- 2024-1-30 RESOLUTION CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR
- 2024-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- 2024-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT VACANCIES
- 2024-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES

- 2024-1-34 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2024
- 2024-1-35 RESOLUTION ADOPTING A POLICY REQUIRING SURPLUS FORECASTING
- 2024-1-36 RESOLUTION EXEMPTING CERTAIN TRANSACTIONS FROM VENDOR CERTIFICATION
- 2024-1-37 RESOLUTION AUTHORIZING THE CFO TO EXECUTE AN AGREEMENT WITH PHOENIX ADVISORS, LLC TO PROVIDE CONTINUING DISCLOSURE AGENT SERVICES AND TO SERVE AS THE INDEPENDENT MUNICIPAL ADVISOR “OF RECORD” FOR THE BOROUGH OF GIBBSBORO
- 2024-1-38 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ISSUE LICENSES FOR GAMES OF CHANCE
- 2024-1-39 RESOLUTION AUTHORIZING THE EXTENSION OF ANIMAL CONTROL SERVICES CONTRACT FOR 2024
- 2024-1-40 RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2024
- 2024-1-41 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO APPROVE USE OF FACILITIES REQUESTS
- 2024-1-42 RESOLUTION REAPPOINTING AMY C. TROXEL AS BOROUGH CLERK AND LOCAL REGISTRAR IN THE BOROUGH OF GIBBSBORO
- 2024-1-43 RESOLUTION REAPPOINTING SUMMER SKLIVAS TO THE GIBBSBORO POLICE DEPARTMENT AS A SPECIAL OFFICER – CLASS ONE
- 2024-1-44 RESOLUTION AUTHORIZING THE REFUND OF ESCROW FOR PLANNING BOARD FEES TO JOSEPH FALLON

Public Comment: None

Motion to approve resolutions: Councilman MacFerren, second Councilman Rickert

Poll: Ayes – Brown, Deterding, Werner, MacFerren, Karcsh, Rickert

ORDINANCES FOR FIRST READING

2024-01 ORDINANCE AMENDING CHAPTER 311 SEWERS OF THE CODE OF THE
BOROUGH OF GIBBSBORO

Motion to approve on first reading: Councilman Brown, second Councilman Werner

Vote: Ayes unanimous

2024-02 ORDINANCE REPEALING AND REPLACING ORDINANCE 2023-09 OF THE
BOROUGH OF GIBBSBORO, IN THE COUNTY OF CAMDEN, NEW JERSEY
ESTABLISHING REQUIREMENTS AND PENALTIES FOR PRIVATELY-
OWNED SALT STORAGE

Motion to approve on first reading: Councilman Rickert, second Councilman MacFerren

Vote: Ayes unanimous

ORDINANCES FOR SECOND READING

CORRESPONDENCE

From: Mayor Campbell, dated 12/20/23
To: James Poland, Voorhees Fire Department, Chief
Re: BLS/EMS Service in Gibbsboro
Action: Informational

OLD BUSINESS

NEW BUSINESS

1. FACILITIES USE REQUESTS

Applicant: Gibbsboro Community Garden (Beth Kern)
Facility: Senior Recreation Center
Date/Time: 1/2, 2/6, 3/5, 4/2, 5/7, 6/4, 7/2, 9/13, 10/1, and 11/5, 2024
 (6:00-8:30 p.m.)
Fee/Bond: Waiver Requested

Applicant: Gibbsboro Book Club (Kathy Alexander)
Facility: Senior Recreation Center
Date/Time: 1/17, 2/21, 3/20, 4/17, 5/15, 6/16, 7/17, 8/21, 9/18, 10/16, 11/20, and
 12/18, 2024 (7:00-9:00 p.m.)

Fee/Bond: Waiver Requested
Applicant: Senior Line Dancing (Mary Fee)
Facility: Senior Recreation Center

Date/Time: Fridays (10:30 a.m.-12:00 p.m.)
Fee/Bond: Waiver Requested

Applicant: Friends of Gibbsboro
Facility: Senior Recreation Center
Date/Time: 1/3, 2/7, 3/6, 4/3, 5/1, 6/5, 7/10, 9/4, 10/2, and 11/13, 2024
(6:00-9:00 p.m.)
Fee/Bond: Waiver Requested

Motion to approve requests and grant waivers: Councilman Rickert, second Councilwoman Karesh

Vote: Ayes unanimous

VOUCHERS

Motion to dispense reading and approve vouchers in the amount of \$136,099.23: Councilman MacFerren, second Councilman Rickert

Vote: Ayes unanimous

MINUTES

Motion to dispense reading and approve the minutes from 12/12/23: Councilman MacFerren, second Councilman Brown

Vote: Ayes unanimous

INFORMATIONAL

1. Tax Collector Report of Receipts, dated 12/26/23, regarding 2024 Tax Sale.
2. Annual Rabies Clinic scheduled for Saturday, 2/17/24 from 9-11 a.m. at the Gibbsboro Fire Hall.
3. Next regular meeting of the Mayor and Council of the Borough of Gibbsboro is Tuesday, February 13, 2024 at 7:00 p.m.

MEETING OPEN TO THE PUBLIC

Nick Feldman, Congressional Office of Donald Norcross. Offered congratulations to elected officials and assistance to the Borough and its residents.

Brandy Aversa, 20 Farwood Road. Busing of students to and from Eastern Regional High School.

JANUARY 2, 2024

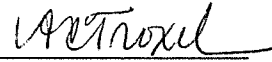
ADJOURNMENT

Motion to adjourn the meeting at 7:50 p.m. Councilman Rickert, second Councilman Brown

Vote: Ayes unanimous



Edward G. Campbell, III
Mayor



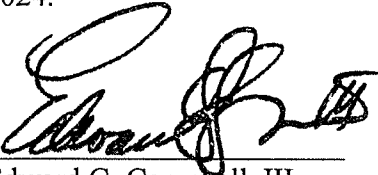
Amy C. Troxel, RMC
Borough Clerk

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2024-1-01

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING COUNCIL PRESIDENT**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that Michael MacFerren is hereby appointed Council President for year 2024.



Edward G. Campbell, III
Mayor



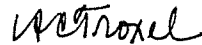
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-02

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING BOROUGH SOLICITOR**

WHEREAS, there exists a need for the appointment of a Borough Solicitor for specialized legal services in connection with the Borough of Gibbsboro (the "Borough") in the County of Camden, State of New Jersey, including the rendering of approving legal opinions; and

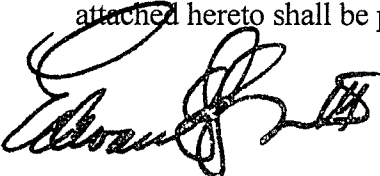
WHEREAS, such special legal services can be provided only by a recognized firm, and the law firm of Salvatore Siciliano is so recognized by the legal community; and

WHEREAS, funds are available for this purpose; and

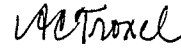
WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that notice with respect to contracts for Professional Services is awarded under a Fair and Open Process and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

1. The law firm of Siciliano & Associates, LLC of Haddonfield, New Jersey is hereby retained to provide specialized legal services necessary in connection with the Borough of Gibbsboro in accordance with an Agreement submitted to the Borough (the "Contract").
2. The Contract is awarded under a Fair and Open Process as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a).
3. A copy of this resolution as well as the Contract shall be placed on file with the Borough Clerk.
4. A notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in the Borough's legal newspaper.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

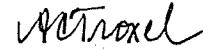
	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

RESOLUTION APPOINTING BOROUGH SOLICITOR

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-03

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING BOROUGH ENGINEER**

WHEREAS, there exists the need for the appointment of a Borough Engineer for the year 2024; and

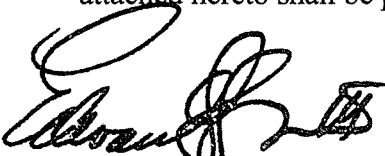
WHEREAS, funds are available for this purpose; and

WHEREAS, such engineering services can be provided only by a recognized firm, and Gregory Fusco of the engineering firm of Key Engineers, Berlin, New Jersey is so recognized by the engineering community; and

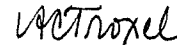
WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that notice with respect to contracts for Professional Services is awarded Under a Fair and Open Process;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

1. Gregory Fusco of the engineering firm of Key Engineers, Berlin, New Jersey is hereby retained to provide the specialized engineering services necessary in connection with the Borough of Gibbsboro in accordance with an Agreement submitted to the Borough (the "Contract").
2. The Contract is awarded under a Fair and Open Process as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a).
3. A copy of this resolution as well as the Contract shall be placed on file with the Borough Clerk.
4. A notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in the Borough's legal newspaper.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk


	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

RESOLUTION APPOINTING BOROUGH ENGINEER

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-04

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING BOROUGH AUDITOR**

WHEREAS, there exists the need for the appointment of a Borough Auditor for the year 2024; and

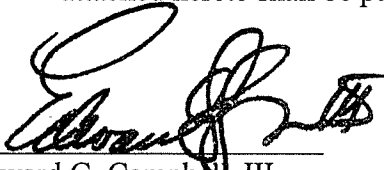
WHEREAS, funds are available for this purpose; and

WHEREAS, such special accounting services can be provided only by a recognized firm, and Leon P. Costello, of Ford-Scott & Associates of Ocean City, New Jersey is so recognized by the accounting community; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, requires that notice with respect to contracts for Professional Services is awarded under a Fair and Open Process and bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

1. Leon P. Costello of the accounting firm of Ford-Scott & Associates, Ocean City, New Jersey is hereby retained to provide the specialized accounting services necessary in connection with the Borough of Gibbsboro in accordance with an Agreement submitted to the Borough (the "Contract").
2. The Contract is awarded under a Fair and Open Process as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a).
3. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough.
4. A notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in the Borough's legal newspaper.



Edward G. Campbell, III
Mayor



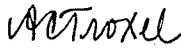
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-05

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING BOROUGH PLANNER**

WHEREAS, there exists the need for the appointment of a Borough Planner for the year 2024; and

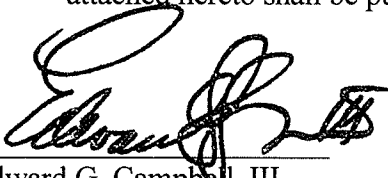
WHEREAS, funds are available for this purpose; and

WHEREAS, such special planning services can be provided only by a recognized firm, and Brian M. Slaugh, of Clarke Caton Hintz, Trenton, New Jersey is so recognized by the planning community; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that notice with respect to contracts for Professional Services is awarded under a Fair and Open Process and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey as follows:

1. Brian M. Slaugh of the planning firm of Clarke Caton Hintz, Trenton, New Jersey is hereby retained to provide the specialized planning services necessary in connection with the Borough of Gibbsboro in accordance with an Agreement submitted to the Borough (the "Contract").
2. The Contract is awarded under a Fair and Open Process as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a).
3. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough.
4. A notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in the Borough's legal newspaper.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

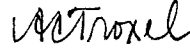
	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

RESOLUTION APPOINTING BOROUGH PLANNER

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

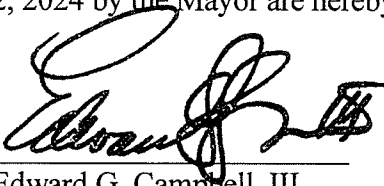


Amy C. Troxel, RMC
Borough Clerk

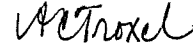
2024-1-06

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
RATIFYING APPOINTMENTS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the appointments previously announced at this meeting on January 2, 2024 by the Mayor are hereby ratified and approved.



Edward G. Campbell, III
Mayor



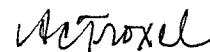
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-07

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING COMMITTEES**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the following committees of the Council are hereby created and authorized to perform the usual customary and necessary functions of said committees for the year 2024, and said committees shall consist of the following named persons, with the first being named Chairperson:

Finance, Budget & Grants	Edward Campbell
Insurance	Glenn Werner
License & Inspections	Michael MacFerren Glenn Werner
Buildings & Grounds/Public Works	Ron Rickert Michael MacFerren
Public Events	Christine Karsh Mitch Brown
Police Committee	Edward Campbell Mitch Brown Ron Rickert
Environmental	Christine Karsh Mitch Brown
Public Information/Communications	Edward Campbell Glenn Werner
Recreation	Michael MacFerren Mitch Brown
Board of Health Advisory	Fred Deterding Mitch Brown
Trash/Recycling	Fred Deterding Ron Rickert
EEO/CCO	Fred Deterding
Senior Oversight Committee (Negotiations, Audit, Training)	Edward Campbell Michael MacFerren

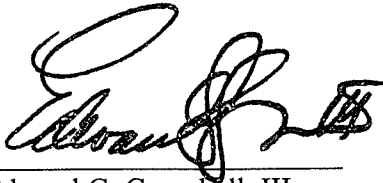
RESOLUTION APPOINTING COMMITTEES

Liaison – Environmental

Liaison – Planning/Zoning Board

Economic Development

Edward Campbell
Glenn Werner
Ron Rickert



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-08

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ESTABLISHING ORDER OF BUSINESS**

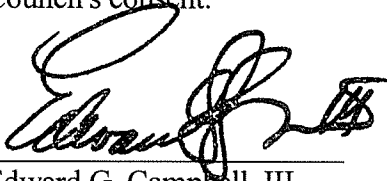
BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the following shall be the format for the agenda for all meetings of the Mayor and Borough Council for the year 2024:

COUNCIL MEETING AGENDA

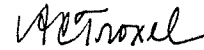
7:00 P.M. Meeting called to order

- Roll Call
- Ordinances - First Reading
- Ordinances - Second Reading
- Resolutions
- Report of Committees
- Report of Municipal Officers
- Correspondence
- Old Business
- New Business
- Minutes
- Vouchers
- Informational
- Public Comment
- Adjournment

BE IT FURTHER RESOLVED that Borough Council will conduct no other business without Council's consent.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

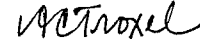
	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

RESOLUTION ESTABLISHING ORDER OF BUSINESS

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

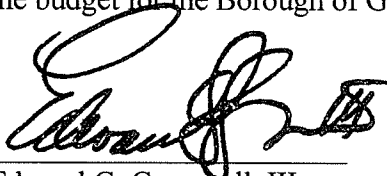


Amy C. Troxel, RMC
Borough Clerk

2024-1-09

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ADOPTING TEMPORARY BUDGET**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that pursuant to the authority vested within the governing body of said municipality, that a temporary budget, as attached hereto and made a part hereof, pursuant to N.J.S.A. 40A:4-19 is hereby adopted for a period of ninety (90) days from this date, or until the adoption of the budget for the Borough of Gibbsboro for the year 2024 as provided by statute.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

Account Number	Account Description	Account Type	Temp Budget
4-01-20-110-011	Salaries - Council	Sub Account	6,000.00
4-01-20-110-099	Miscellaneous Mayor & Council	Sub Account	200.00
4-01-20-120-011	Salaries Municipal Clerk	Sub Account	27,000.00
4-01-20-120-099	Miscellaneous Municipal Clerk	Sub Account	8,000.00
4-01-20-130-011	Finance Salaries	Sub Account	3,300.00
4-01-20-130-099	Miscellaneous Finance Administration	Sub Account	1,000.00
4-01-20-135-020	Audit Services	Line Item Control	7,000.00
4-01-20-145-011	Salaries Revenue Administration	Sub Account	4,600.00
4-01-20-145-099	Miscellaneous Revenue Administration	Sub Account	1,000.00
4-01-20-150-011	Salaries Tax Assessment Administration	Sub Account	3,000.00
4-01-20-150-099	Miscellaneous Tax Assessment	Sub Account	1,000.00
4-01-20-155-099	Miscellaneous Legal Services	Sub Account	10,500.00
4-01-20-165-099	Miscellaneous Engineering Services	Sub Account	6,500.00
4-01-21-180-011	Salaries Planning Board	Sub Account	3,000.00
4-01-21-180-099	Miscellaneous P&Z Board	Sub Account	1,000.00
4-01-22-195-011	Salaries Construction Official	Sub Account	13,000.00
4-01-22-195-099	Miscellaneous Construction	Sub Account	1,100.00
4-01-22-200-011	Salaries Plumbing Inspector	Sub Account	1,400.00
4-01-22-201-011	Salaries Electrical	Sub Account	1,400.00
4-01-22-202-011	Salaries Fire Sub Code Official	Sub Account	1,400.00
4-01-22-203-011	Salaries Building Inspector	Sub Account	2,500.00
4-01-22-204-011	Salaries Fire Safety Official	Sub Account	1,000.00
4-01-22-204-020	Other Expenses Fire Safety Official	Line Item Control	1,000.00
4-01-22-205-011	Salaries Fire Official Inspector	Sub Account	1,000.00
4-01-23-210-020	Liability Insurance	Line Item Control	39,000.00
4-01-23-220-020	Group Insurance for Employees	Line Item Control	50,000.00
4-01-23-225-020	Unemployment Compensation Insurance	Line Item Control	400.00
4-01-25-240-011	Salaries Police Department	Sub Account	95,000.00
4-01-25-240-099	Miscellaneous Police Department	Sub Account	25,000.00
4-01-25-252-011	Salaries Office of Emergency Management	Sub Account	1,200.00
4-01-25-252-099	Miscellaneous Emergency Management	Sub Account	700.00
4-01-25-265-073	Fire Hydrant Service	Sub Account	13,000.00
4-01-25-275-011	Salaries Municipal Prosecutor	Sub Account	1,700.00

2024 Temporary Municipal Budget

4-01-26-300-011	Salaries Public Works	Sub Account	28,000.00
4-01-26-300-099	Miscellaneous Public Works	Sub Account	14,000.00
4-01-26-305-020	Recycling Contractual	Line Item Control	15,000.00
4-01-26-305-021	Trash Contractual	Line Item Control	50,000.00
4-01-26-310-099	Miscellaneous Buildings & Grounds	Sub Account	10,000.00
4-01-27-335-099	Miscellaneous Environmental Commission	Sub Account	700.00
4-01-27-340-099	Miscellaneous Dog Regulation	Sub Account	1,800.00
4-01-28-371-099	Miscellaneous Senior Citizen Program	Sub Account	500.00
4-01-29-390-011	Salaries Library	Sub Account	700.00
4-01-29-390-099	Miscellaneous Library	Sub Account	200.00
4-01-30-420-099	Miscellaneous Public Events	Sub Account	2,000.00
4-01-31-435-020	Street Lighting	Line Item Control	10,000.00
4-01-36-471-020	PERS	Line Item Control	37,845.00
4-01-36-472-020	SOCIAL SECURITY	Line Item Control	18,000.00
4-01-36-475-020	PFRS	Line Item Control	113,948.00
4-01-36-477-000	DCRP	Line Item Control	150.00
4-01-43-490-011	Salaries Municipal Court	Sub Account	2,700.00
4-01-43-490-099	Miscellaneous Municipal Court	Sub Account	7,500.00
4-01-43-495-011	Salaries Public Defender	Sub Account	1,000.00
			646,943.00
			\$ 648,285.71
			\$ (1,342.71)

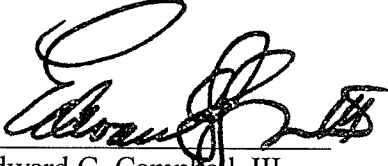
2024 Temporary Sewer Operating Budget

Account Number	Account Description	Account Type	Temp Budget
4-07-55-501-011	Salaries Sewer Operating	Line Item Control	2,300.00
4-07-55-501-099	Miscellaneous Sewer Operating	Line Item Control	39,000.00
			41,300.00

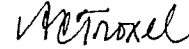
2024-1-10

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ADOPTING ROBERT'S RULES OF ORDER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the "ROBERT'S RULES OF ORDER" as revised, shall be the authority and reference on procedure for the year 2024 in the absence of any procedure set forth in statutes of this State or Ordinances of this Borough.



Edward G. Campbell, III
Mayor



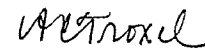
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

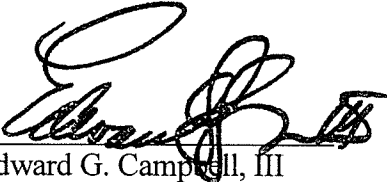
2024-1-11

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION**

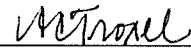
BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the following are the official publications for advertisement of legal notices and other business of the Borough of Gibbsboro for the year 2024:

The Courier Post
Central Record
Philadelphia Inquirer
The Trenton Times
The Star Ledger

Cherry Hill, NJ
Montgomery, PA
Cherry Hill, NJ
Trenton, NJ
Essex County, NJ



Edward G. Campbell, III
Mayor



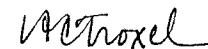
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-12

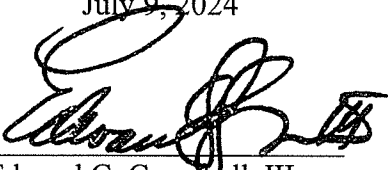
**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ESTABLISHING COUNCIL MEETING DAYS AND TIMES**

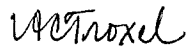
BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden and State of New Jersey, that the regular meeting of the Mayor and Borough Council for the conduct of business shall be held at 49 Kirkwood Road, Gibbsboro, New Jersey every second Tuesday of the month at 7:00 P.M. unless otherwise stated.

COUNCIL MEETINGS 7:00 PM

February 13, 2024
March 12, 2024
April 9, 2024
May 14, 2024
June 11, 2024
July 9, 2024

August 13, 2024
September 10, 2024
October 8, 2024
November 12, 2024
December 10, 2024
January 7, 2025 – Reorganization


Edward G. Campbell, III
Mayor

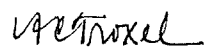

Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

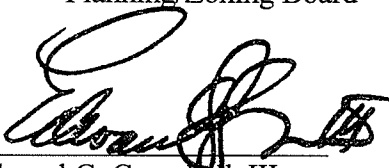

Amy C. Troxel, RMC
Borough Clerk

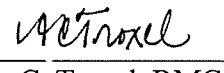
2024-1-13

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the following municipal bodies shall conduct their business meetings in the Municipal Building on the following dates, and the Borough Clerk shall post on the bulletin board in the Borough Hall the dates of the meetings:

Borough Council	2 nd Tuesday	7:00 p.m.
Environmental Commission	1 st Monday	7:00 p.m.
Planning/Zoning Board	4 th Wednesday	7:00 p.m.


Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

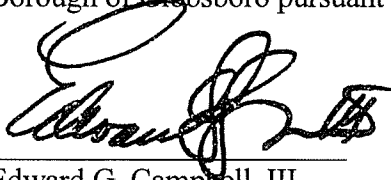
IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.


Amy C. Troxel, RMC
Borough Clerk

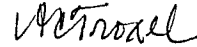
2024-1-14

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING A CASH MANAGEMENT PLAN**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the attached Cash Management Plan be implemented in the Borough of Gibbsboro pursuant to the requirements of N.J.S.A. 40A:5-14.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

MODEL CASH MANAGEMENT PLAN

This plan is established to comply with the requirements of N.J.S.A. 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the Borough of Gibbsboro. The following requirements shall be adhered to:

- A. Borough Council shall annually adopt a resolution reaffirming the Borough Cash Management Plan, and at the reorganization meeting designate the legal depositories of all municipal funds. The resolution may be amended or supplemented from time to time as the Borough Council deems necessary. Such resolution(s) shall be deemed a part of the Cash Management Plan.
- B. Borough Council shall annually establish by resolution, adopted at the annual reorganization meeting, the required signatories to all municipal bank accounts.
- C. All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest-bearing account in the name of the Borough of Gibbsboro, or shall be turned over to the CFO within forty-eight (48) hours of receipt.
- D. All revenues received by the Treasurer shall be deposited to interest bearing accounts in the legal depositories.
- E. The following funds shall not be required to be maintained in interest bearing accounts:
 1. Change Funds
 2. Petty Cash Funds
 3. Trust funds to the extent that the deposit of such funds to an interest-bearing account would require, by law, the payment of interest to the provider of funds.
 4. Checking accounts established for the express purpose of paying bills approved by the governing body. The balances in these funds shall be kept at the minimum amount required for the orderly operation of the account.
 5. Compensation balances maintained for the purpose of obtaining specific services from financial institutions. Such accounts shall be established only under terms of written agreements approved by the Borough Council.
- F. The Tax Collector shall deposit all funds to an interest-bearing account. Funds shall promptly be remitted to the CFO once a month after monthly reconciliation.
- G. The CFO shall not disburse Municipal funds prior to approval of Borough Council except for:
 1. Debt Service Payments
 2. Investments
 3. Payroll turnovers to agencies
 4. Discount vouchers
 5. Employee benefits (i.e. health benefits, etc.)

RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

- 6. Vouchers charging interest
- 7. Postage from U.S. Postal Service
- 8. Senior Center Security Deposits

Debt service payments, discount vouchers, vouchers charging interest, and postage from U.S. Postal Service must be ratified after payment.

H. Authorized funds are to be maintained in the following banks:

- | | |
|--|--|
| 1. 1 st Colonial Community Bank | 17. Fulton Bank of New Jersey |
| 2. Audubon Savings Bank | 18. Haddon Savings Bank |
| 3. Bank of America | 19. HSBC Holdings |
| 4. Bank of New Jersey | 20. KeyBank |
| 5. Bank of New York Mellon | 21. Parke Bank |
| 6. BB&T Corporation | 22. PNC Bank |
| 7. Capital Bank of New Jersey | 23. Regions Bank |
| 8. Capital One Financial | 24. Republic Bank |
| 9. J.P. Morgan Chase & Co. | 25. Investors Bank |
| 10. Citigroup | 26. Sovereign Bank/Santander Bank |
| 11. Citizens Bank | 27. Sun National Bank/Susquehanna Bank |
| 12. Columbia Bank | 28. SunTrust Bank |
| 13. Cornerstone Bank | 29. TD Bank |
| 14. Equity National Bank | 30. U.S. Bank |
| 15. Fifth Third Bank | 31. United Jersey Bank |
| 16. Wells Fargo Bank | 32. South Jersey FCU |

I. Should the Mayor, Treasurer, or Borough Clerk be absent three or more days, the following people are authorized to sign checks in their absence:

- Mayor.....President of Council
- CFO.....Councilman MacFerren
- Borough Clerk.....CFO

It shall be the responsibility of the Treasurer to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings.

When investing funds in commercial banks, savings and loan, etc., the Treasurer shall obtain a minimum of three quotations and shall invest at the institution offering the highest effective rate. The Treasurer shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place the funds in any such legal investment, unless otherwise restricted by the governing body. The Treasurer shall report monthly all investment transactions as required by N.J.S.A. 40A:5-15.2 to the Borough of Gibbsboro.

2024-1-15

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING A RISK MANAGEMENT CONSULTANT**

WHEREAS, the Borough of Gibbsboro, following a detailed analysis, has resolved to join the Municipal Excess Liability Insurance Fund; and

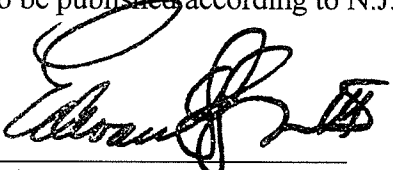
WHEREAS, the Bylaws of said Fund require that each Municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a minimum fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by Mayor and Council; and


WHEREAS, the judgmental nature of the Risk Management Consultant's duties render competition bidding impractical; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Gibbsboro does hereby appoint the Leonard O'Neill Agency as its Risk Management Consultant in accordance with N.J.S.A. 40A:11-5, and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute the Consultant's agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

2024-1-15

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

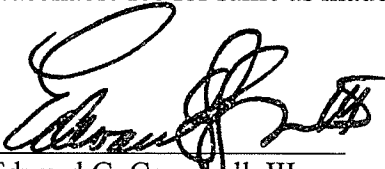


Amy C. Troxel, RMC
Borough Clerk

2024-1-16

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING ASSESSMENT OFFICER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that pursuant to N.J.S.A. 54:5-18.1 Amy C. Troxel, RMC, Borough Clerk, is hereby designated to issue Certificates of Searches as to Municipal Improvements, and the Clerk shall have such rights and duties as stated further in the statute including the collection of a reasonable fee for same as made and provided in said statute.



Edward G. Campbell, III
Mayor



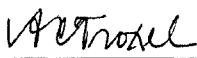
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

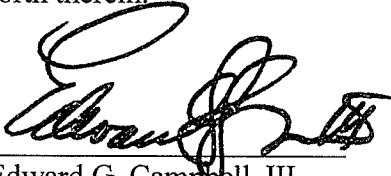


Amy C. Troxel, RMC
Borough Clerk

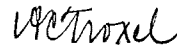
2024-1-17

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that pursuant to N.J.S.A. 54:5-11, Kevin W. Hatch, the Tax Collector of the Borough of Gibbsboro is hereby designated to make examinations of the municipal records as to unpaid municipal liens and to certify the result thereof, and shall be vested with power to make official certificates for searches for municipal liens, and to collect fees for same in accordance with and by authorizations of the provisions of said statute and for such other rights and directions as set forth therein.



Edward G. Campbell, III
Mayor




Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

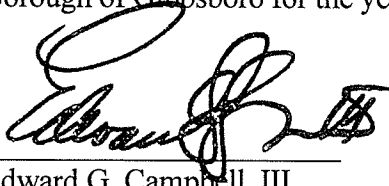


Amy C. Troxel, RMC
Borough Clerk

2024-1-18

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND
ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that Darlene Campbell, Tax Assessor for the Borough of Gibbsboro, is hereby authorized to file, stipulate, settle tax appeals and roll back tax complaints on behalf of the Borough of Gibbsboro for the year 2024.



Edward G. Campbell, III
Mayor



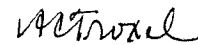
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

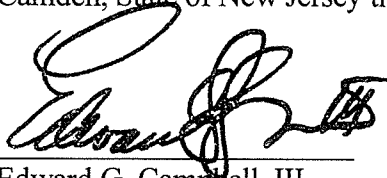


Amy C. Troxel, RMC
Borough Clerk

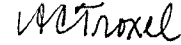
2024-1-19

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ESTABLISHING DUE DATE FOR THE COLLECTION OF ANNUAL
SEWER ASSESSMENTS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that sewer assessments are due the first day of July.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-20

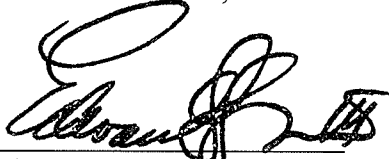
**RESOLUTION OF THE BOROUGH OF GIBBSBORO
SETTING INTEREST RATE FOR UNCOLLECTED PROPERTY TAXES AND
DELINQUENT SEWER BILLS**

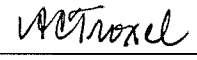
BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the rate of interest on delinquent taxes and sewer bills to be paid by taxpayers and the same is hereby affixed at eight percent (8%) per annum on the first \$1,500.00, and eighteen percent (18%) per annum on any amount in excess of \$1,500.00, and that the interest on such taxes be waived provided payment thereof shall be received by the Tax Collector or Sewer Clerk within ten (10) days of the due date.

BE IT FURTHER RESOLVED that the Borough wishes to implement N.J.S.A. 54:4-67 and hereby authorizes the imposition of an additional penalty as follows:

Balance
Over \$10,000

Penalty
6%


Edward G. Campbell, III
Mayor

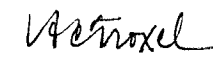

Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

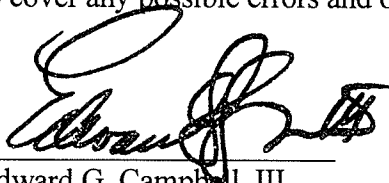

Amy C. Troxel, RMC
Borough Clerk

2024-1-21

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that a certain sum be set-aside in an escrow account per a memo from the State Representative of the Tax Collector's Association dated August 31, 1985.

BE IT FURTHER RESOLVED that this amount be Five Hundred Dollars (\$500.00), said amount to cover any possible errors and omissions that may occur in that office.



Edward G. Campbell, III
Mayor



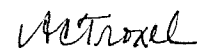
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

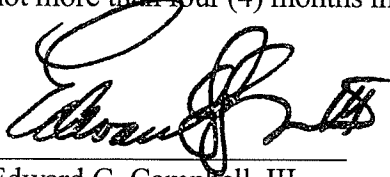


Amy C. Troxel, RMC
Borough Clerk

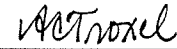
2024-1-22

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
REGARDING HIRING**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that prior to hiring any person for Borough employment, said employment must be approved by Borough Council with the exception of emergency employment and temporary hiring which shall have a maximum duration of four (4) months or a period aggregating not more than four (4) months in any twelve (12) month period.



Edward G. Campbell, III
Mayor




Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-23

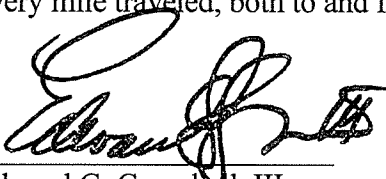
**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING REIMBURSEMENT FOR EXPENSES INCURRED BY PERSONS
PERFORMING BOROUGH BUSINESS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that any person performing business on behalf of the Borough of Gibbsboro shall be reimbursed for expenses upon submission of a voucher stating the following:

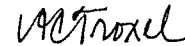
- Date of Business
- Purpose of Business
- Destination (except local police investigation)
- Number of miles traveled

Expenses totaling less than \$75 must be pre-approved by the Mayor or, in his absence, by the Council President. Expenses exceeding \$75 must be pre-approved by the Mayor and Borough Council.

The amount designated by the Internal Revenue Service for the current year will be reimbursed for every mile traveled, both to and from the destination required.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

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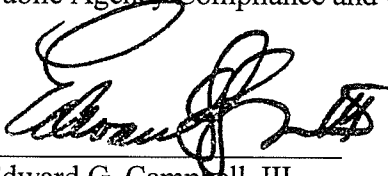


Amy C. Troxel, RMC
Borough Clerk

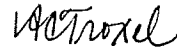
2024-1-24

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS
COMPLIANCE OFFICER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, and State of New Jersey that COUNCILWOMAN CHRISTINE KARCSH is appointed Public Agency Compliance and Civil Rights Compliance Officer for the year 2024.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

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IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-25

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING OPENING OF VARIOUS CHECKING ACCOUNTS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that accounts be maintained in Investors Bank of New Jersey, Marlton, New Jersey, or one of its branches, thereof, entitled as follows:

1. Chief Financial Officer

- A. Current
- B. Sewer Capital
- C. General Capital
- D. Dog Trust
- E. Trust Other
- F. Sewer Operating
- G. Clearing Account
- H. Municipal Open Space, Recreation,
Farmland & Historic Preservation
Trust Fund
- I. Affordable Housing

2. Tax Collector

- A. Tax Redemption Account
- B. Sewer Operating

3. Court Clerk, Deputy Court Clerk & Judge

- A. Municipal Court Account
- B. Municipal Bail Account

4. Borough Clerk

- A. Borough Clerk Account
- B. Payroll Account

5. Construction Official

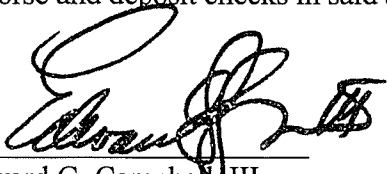
- A. Construction Official Account

6. Fire Official

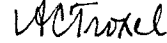
- A. Fire Safety Registration
- B. Life Hazard Fees

RESOLUTION AUTHORIZING OPENING OF VARIOUS CHECKING ACCOUNTS

BE IT FURTHER RESOLVED that the named official is authorized to open, continue, and maintain account(s) as herein setforth, that disbursements, checks, or drafts on said account(s) be honored upon the designated signature appearing thereon, and that the official shall be authorized to endorse and deposit checks in said account(s).



Edward G. Campbell, III
Mayor




Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

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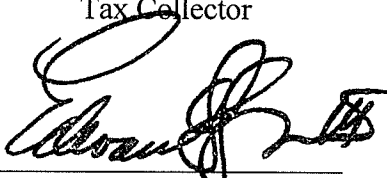
Amy C. Troxel, RMC
Borough Clerk

2024-1-26

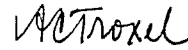
**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ESTABLISHING CHANGE FUND ACCOUNTS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that the Borough CFO is authorized to establish the following Change Fund Accounts in the amounts listed, said accounts to be withdrawn from the Current Account and retained in the possession of said below designated official.

<u>OFFICIAL</u>	<u>AMOUNT</u>
Court Clerk	\$ 200.00
Police	\$ 100.00
Dog Account	\$ 10.00
Tax Collector	\$ 100.00



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

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IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

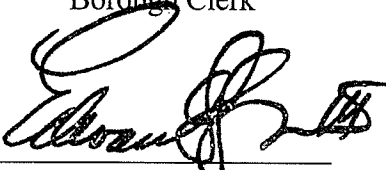
2024-1-27

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ESTABLISHING PETTY CASH FUNDS**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the Borough be authorized to establish and maintain Petty Cash Funds for the below listed officials and listed sums for the payment of office supplies and that the Borough Treasurer is authorized to pay over a sum in that amount and to make additional disbursements from to time to maximum amount established:

OFFICIAL
Borough Clerk

AMOUNT
\$100.00



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-28

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING ESTABLISHMENT OF FEES**

WHEREAS, Chapter 3-31 of the Code of the Borough of Gibbsboro was revised and adopted on December 19, 1994; and

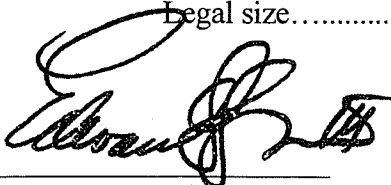
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the following fees shall be charged for copies of public documents in accordance with N.J.S.A. 47:1A-1:

- \$ 20.00 Certified copy of birth, marriage, domestic partnership and death certificates
- \$ 2.00 Permit to purchase pistol or revolver and firearms purchaser identification card
- \$ 25.00 Fingerprinting for residents and non-residents – 1st two cards
- \$ 5.00 Fingerprinting for additional cards
- \$ 5.00 Accident reports in accordance with N.J.S.A. 39:4-131
- \$ 10.00 Official searches for municipal liens (tax searches) or for improvements authorized but not assessed or for a certificate as to approval of subdivisions in accordance with N.J.S.A. 54:5-18.4.
- \$ 10.00 Certified list of properties within 200 feet
- \$ 2.00 Continuation of an official search for Borough liens or for improvements authorized but not assessed or for a certificate as to approval of subdivision within three (3) years from the date of the original search in accordance with N.J.S.A. 54:5-15.
- \$ 5.00 Initial duplicate tax, water and sewer bills in accordance with N.J.S.A. 54:4-64
- \$ 25.00 Subsequent duplicate copy of the same tax bill in the same tax year – N.J.S.A. 54:4-64
- \$ 25.00 Per mailing of tax sale notice in lieu of 1 or 2 of 4 required tax sale advertisements – N.J.S.A. 54:5-38
- \$100.00 Tax Certificate of Sale to replace lost or destroyed tax title certificates in accordance with N.J.S.A. 54:5-52.1
- \$ 20.00 Service fee for returned checks in accordance with N.J.S.A. 40:5-18
- \$175.00 CCO, Initial Inspection within 2 business days
- \$150.00 CCO, Initial Inspection within 5 business days
- \$125.00 CCO, Initial Inspection within 10 business days
- \$ 50.00 CCO, second and subsequent Reinspection (first reinspection is free)

All other documents where multiple copies are not available are charged in accordance with N.J.S.A. 47:1A-2 - Copies and Fees.

Letter size.....\$0.05 per page

Legal size.....\$0.07 per page



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk


RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-29

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
CANCELING CERTAIN TAX CREDITS UNDER TEN DOLLARS**

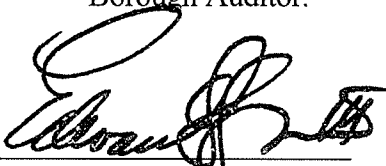
WHEREAS, N.J.S.A. 40A:5-17.1 and P.L. 1996 C. 113 authorizes the governing body of a municipality to authorize a municipal employee to cancel any property tax refund or delinquency of less than \$10.00; and


WHEREAS, the Tax Collector for the Borough of Gibbsboro has requested authorization from the governing body to cancel certain 2024 tax credits under \$10.00; and

WHEREAS, it is the design of the Mayor and Borough Council of the Borough of Gibbsboro to authorize the Borough Tax Collector to cancel certain 2024 tax credits under \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

1. That the Mayor and Council hereby authorize the Tax Collector, in accordance with N.J.S.A. 40A:5-17.1 and P.L. 1996 C. 113, to cancel certain 2024 tax credits under \$10.00.
2. That a certified copy of this Resolution be forwarded to the Borough Tax Collector and Borough Auditor.


Edward G. Campbell, III
Mayor


Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

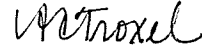
Adopted: January 2, 2024

2024-1-29

RESOLUTION CANCELING CERTAIN TAX CREDITS UNDER TEN DOLLARS

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-30

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR**


WHEREAS, N.J.S.A. 40A:5-17.1 and P.L. 1996 C. 113 authorizes the governing body of a municipality to authorize a municipal employee to cancel any sewer tax refund or delinquency of less than \$1.00; and

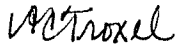
WHEREAS, the Sewer Clerk for the Borough of Gibbsboro has requested authorization from the governing body to cancel certain 2024 tax credits under \$1.00; and

WHEREAS, it is the design of the Mayor and Borough Council of the Borough of Gibbsboro to authorize the Sewer Clerk to cancel certain 2024 tax credits under \$1.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, as follows:

1. That the Mayor and Council hereby authorize the Sewer Clerk, in accordance with N.J.S.A. 40A:5-17.1 and P.L. 1996 C. 113, to cancel certain 2024 sewer credits under \$1.00.
2. That a certified copy of this Resolution be forwarded to the Borough Sewer Clerk and Borough Auditor.


Edward G. Campbell, III
Mayor


Amy C. Troxel, RMC
Borough Clerk

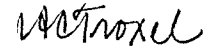
	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

RESOLUTION CANCELING CERTAIN SEWER CREDITS UNDER ONE DOLLAR

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

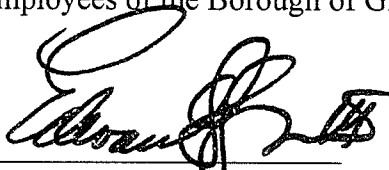
2024-1-31

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
APPOINTING FUND COMMISSIONER TO THE CAMDEN COUNTY MUNICIPAL
JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT
INSURANCE FUND AND SOUTHERN NEW JERSEY EMPLOYEE BENEFITS FUND**

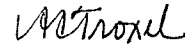
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, known as Local Unit that COUNCILMAN GLENN WERNER will be Fund Commissioner for the Local Unit from January 1, 2024 to December 31, 2024.

BE IT FURTHER RESOLVED that Alternate Fund Commissioner shall be Amy C. Troxel, RMC, Borough Clerk.

BE IT FURTHER RESOLVED that any stipend, salary and/or compensation received from the Camden County Joint Insurance Fund or the Camden County Municipal Excess Liability Fund for representing the Borough of Gibbsboro and/or participating in a committee or executive committee or board by the Fund Commissioner and/or Alternate Fund Commissioner shall be returned to the Borough of Gibbsboro as the Fund Commissioner and Alternate Fund Commissioner are employees of the Borough of Gibbsboro and compensated as such for these responsibilities.



Edward G. Campbell, III
Mayor



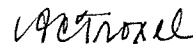
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

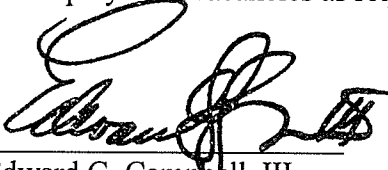


Amy C. Troxel, RMC
Borough Clerk

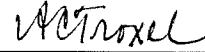
2024-1-32

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT
VACANCIES**

NOW, THEREFORE BE IT RESOLVED that the Borough Clerk is hereby authorized to advertise for employment vacancies as required.



Edward G. Campbell, III
Mayor



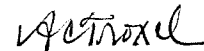
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



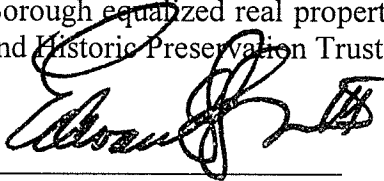
Amy C. Troxel, RMC
Borough Clerk

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN
SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST
FUND FOR TAX BILLING PURPOSES**

WHEREAS, on November 6, 2001 a referendum question was passed by the residents of the Borough of Gibbsboro dedicating \$.02 cents per \$100 of total Borough equalized real property valuation for such purposes with the results certificated by the County; and

WHEREAS, there has been no further referendum passed since November 6, 2001 to change such rate; and

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Gibbsboro, Camden County, State of New Jersey that the dedicated tax rate of \$.02 cents per \$100 of total Borough equalized real property valuation for the Municipal Open Space, Recreation, Farmland and Historic Preservation Trust Fund be confirmed for tax billing purposes.



Edward G. Campbell, III
Mayor



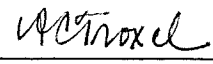
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-34

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES FOR
THE YEAR 2024**

BE IT RESOLVED, by mayor and borough council of the Borough of Gibbsboro that the following officials and employees of the Borough of Gibbsboro be paid as follows for the year 2024:

NOTE: All employees will be paid bi-weekly. Mayor and Council will be paid quarterly concurrent with the first pay.

Position	Hourly Rate	Annual Salary	Other
Executive/Legislative			
Mayor		\$3416.00	
Members of Council		\$3252.00	
Administrative			
Municipal Clerk (<i>Amy Troxel</i>)		\$64,922.00	
* Includes Municipal Search Clerk, Registrar of Vital Statistics, Election Official, Registrar of Voters, Board of Health, and Purchasing Agent			
General Clerk (<i>Ashley Horay</i>)		\$26,232.00	
* Includes Purchasing Clerk, Dog Registrar			
Cleaning Services (<i>Ashley Horay</i>)		\$10,599.00	
Finance			
Chief Finance Officer (<i>Albert Stanley</i>)		\$11,602.00	
Qualified Purchasing Agent (<i>Albert Stanley</i>)		\$1094.00	
Tax Office			
Tax Collector/Tax Search Clerk (<i>Kevin Hatch</i>)		\$12,571.00	
Tax Clerk (<i>Ashley Horay</i>)		\$5125.00	
Tax Assessor			
Assessor (<i>Darlene Campbell</i>)		\$8363.00	
Sewer			
Sewer Clerk (<i>Kevin Hatch</i>)		\$5466.00	

2024-1-34

RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES FOR THE
YEAR 2024

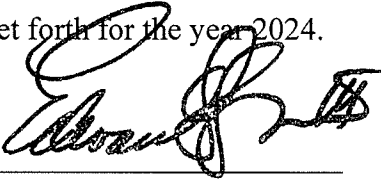
Position	Hourly Rate	Annual Salary	Other
Court			
Municipal Judge – 12 courts (<i>Roderick Baltimore</i>)		\$9608.00	
Each additional court			\$300.00
Municipal Prosecutor – 12 courts (<i>Timothy Higgins</i>)		\$5734.00	
Each additional court			\$250.00
Public Defender (<i>Charles Wigginton</i>)		\$3447.00	
Construction			
Construction Clerk (<i>Tina Bartell</i>)		\$34,437.00	
* Includes Technical Assistant to the Construction Officer and Assessor Clerk			
Construction Official (<i>Wayne Hans</i>)		\$8245.00	
Building Subcode Official (<i>Wayne Hans</i>)		\$4124.00	
Electrical Subcode Official (<i>Stephen Buchhofer</i>)		\$2878.00	
Plumbing Subcode Official (<i>Stephen Buchhofer</i>)		\$2878.00	
Fire Subcode Official (<i>Stephen Buchhofer</i>)		\$2878.00	
Municipal Compliance Officer (<i>Craig Fallstick</i>)		\$4227.00	
Per CCO reinspection fee charged			\$ 25.00
Fire Safety			
Fire Official (<i>Craig Fallstick</i>)		\$3530.00	
Fire Inspector (<i>Craig Fallstick</i>)		\$3788.00	
Library			
Public Safety			
Police Chief (<i>Brian Leadley</i>)		\$87,500.00	
Class 1 Special Officer (Summer Sklivas)	\$15.68		
Class 2 Special Officer (Teobaldo Osis)	\$25.00		
Crossing Guards	\$24.94		
<i>Tina Bartell</i>			

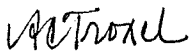
* Police Officers represented by the Gibbsboro Police Association (GPA) shall be compensated in accordance with a collective bargaining agreement that is on file with the Borough Clerk.

RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES FOR THE YEAR 2024

Position	Hourly Rate	Annual Salary	Other
Emergency Management			
Emergency Management Coordinator (<i>Barry Rothberg</i>)		\$3793.00	
Public Works			
Public Works Supervisor (<i>Wallace Pratz</i>)	\$26.62		
Public Works (<i>Colin Pratz</i>)	\$21.43		
Land Use			
Secretary of Planning/Zoning Board (<i>Amy Troxel</i>)		\$6424.00	
Zoning Officer (<i>Wayne Hans</i>)		\$2358.00	

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the above officials and employees of the Borough of Gibbsboro shall be paid as set forth for the year 2024.


 Edward G. Campbell, III
 Mayor

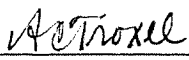

 Amy C. Troxel, RMC
 Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.


 Amy C. Troxel, RMC
 Borough Clerk

2024-1-35

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
ADOPTING A POLICY REQUIRING SURPLUS FORECASTING**

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Gibbsboro, Camden County, State of New Jersey that a policy is hereby adopted by the Borough of Gibbsboro requiring surplus forecasting as listed below:

Policy of the Borough of Gibbsboro Requiring Surplus Forecasting

Policy Objective: The objective of this policy is to establish guidelines for the management of current account surplus funds to aid in the stabilization of future municipal budgets and tax rates. A secondary goal is to produce increasing surplus balances in future years.

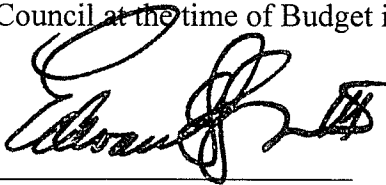
Policy Statement: The CFO and the Council Finance Committee shall maintain year-end surplus balances for the five (5) prior budget years and the major contributing factors to those balances. These data shall be used to show surplus trending. The immediate prior year-end appropriation reserves along with current year budget projections shall be used to model a surplus forecast for the current year budget. This will provide stable or growing surplus to minimize traumatic impacts to the local budget.

Policy Requirements: The CFO and Finance Committee shall maintain a model (typically implemented as a spreadsheet) containing the following data items for each of the preceding five budget years:

- Fund Balance
- Tax Collection Rate
- Appropriation Reserves
- Unanticipated Revenues
- Excess Funds from Anticipated Revenues

Each of these entries shall be annotated with any extraordinary events which may have impacted the item.

Use of Data: These data shall be used to assist in the generation of a surplus forecast for the current year and to assist in the preparation of the current year budget and anticipated revenues as well as future impacts. The analyses required by this policy shall be presented to the Borough Council at the time of Budget introduction.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

RESOLUTION ADOPTING A POLICY REQUIRING SURPLUS FORECASTING

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
EXEMPTING CERTAIN TRANSACTIONS FROM VENDOR CERTIFICATION**

WHEREAS, N.J.A.C 5:30-9A.6(c) and 5:31-4.1 and permit a local unit to enact a policy not to require vender certification where the vendor does not provide certification as part of its normal course of business; and

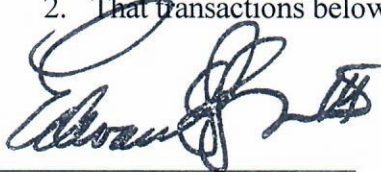
WHEREAS, the following vendors do not provide certification as part of their normal course of business:

- The Home Depot
- Lowes

WHEREAS, local units are also permitted to waive vendor certification for transactions below a certain dollar threshold, provided that said policy is applied in a non-arbitrary fashion and affirmatively communicated to vendors.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey:

1. The above-referenced vendors are exempt from providing vendor certification on purchase orders;
2. That transactions below the dollar threshold of \$500 are exempt from vendor certification.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

RESOLUTION EXEMPTING CERTAIN TRANSACTIONS FROM VENDOR CERTIFICATION

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

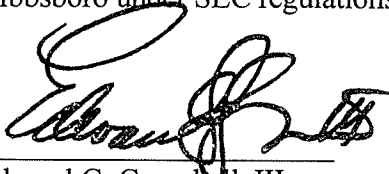


Amy C. Troxel, RMC
Borough Clerk

2024-1-37

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH PHOENIX
ADVISORS, LLC TO PROVIDE CONTINUING DISCLOSURE AGENT SERVICES AND
TO SERVE AS THE INDEPENDENT MUNICIPAL ADVISOR "OF RECORD" FOR THE
BOROUGH OF GIBBSBORO**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, State of New Jersey, County of Camden that the CFO is hereby authorized to execute an Agreement with Phoenix Advisors, LLC of Bordentown, New Jersey to provide continuing disclosure agent services and to serve as the independent municipal advisor "of record" for the Borough of Gibbsboro under SEC regulations for the 2024 calendar year.



Edward G. Campbell, III
Mayor



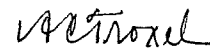
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

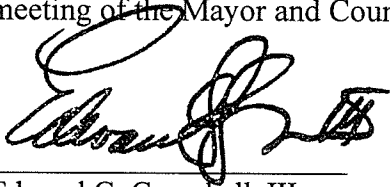
2024-1-38

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING THE BOROUGH CLERK TO ISSUE LICENSES FOR
GAMES OF CHANCE**

WHEREAS, the Borough of Gibbsboro having adopted Ordinance Chapter 203, et seq. regulating and authorizing the issuance of licenses for legalized games of chance and the Mayor and Borough Council wishing to adopt procedures for issuance of such licenses,

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the Municipal Clerk is hereby authorized and delegated the authority to approve the granting of licenses of games of chance including raffle and bingo licenses to be held in the Borough of Gibbsboro.

IT IS FURTHER RESOLVED that the Clerk shall report a detailed listing of all games of chance including raffle and/or bingo licenses authorized by the Clerk at the next regularly scheduled meeting of the Mayor and Council.



Edward G. Campbell, III
Mayor



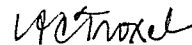
Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

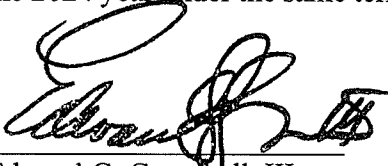


Amy C. Troxel, RMC
Borough Clerk


2024-1-39

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING THE EXTENSION OF ANIMAL CONTROL CONTRACT FOR 2024**

BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that Independent Animal Care Services, Inc. is hereby extending the contract for the 2024 year under the same terms and conditions of the current contract for animal control services.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk


2024-1-39

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING THE EXTENSION OF ANIMAL CONTROL CONTRACT FOR 2024**

BE IT RESOLVED by the Mayor and Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that Independent Animal Care Services, Inc. is hereby extending the contract for the 2024 year under the same terms and conditions of the current contract for animal control services.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2024**

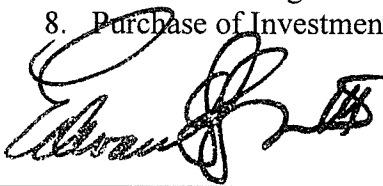
WHEREAS, the Borough of Gibbsboro has budgeted funds for payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Borough; and

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, the Borough’s Chief Financial Officer and Borough Attorney have advised that the governing body may provide for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to make pre-payment of the following items prior to the same appearing on the next meeting’s list of bills and claims:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, internet providers, etc.).
2. Borough payroll and payroll agencies.
3. Debt service as evidenced by pre-authorized bonds and/or notes.
4. Health and other insurance premiums and/or claims.
5. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
6. Bills pertaining to the advertising, printing and mailing costs of the Borough.
7. Inter-fund Obligations.
8. Purchase of Investments



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2 2024

RESOLUTION AUTHORIZING THE PRE-PAYMENT OF CERTAIN BILLS FOR 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-41

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING THE BOROUGH CLERK TO APPROVE USE OF FACILITIES
REQUESTS**

WHEREAS, the Borough of Gibbsboro has adopted a policy regulating the use of Gibbsboro Municipal Facilities; and

WHEREAS, said policy clearly outlines the procedures for individuals and groups to request use of municipal facilities.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the Municipal Clerk is hereby authorized to approve requests to reserve the Senior Recreation Center and Cricket Field when the following conditions are met:

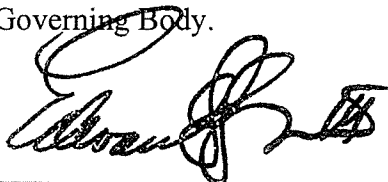
Senior Recreation Center

1. The requester is a resident of the Borough of Gibbsboro, has paid the required bond and/or fee, and, if applicable, has submitted a Certificate of Insurance.

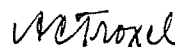
Cricket Field

2. The requester has paid the required fee and has submitted a Certificate of Insurance.

IT IS FURTHER RESOLVED that all requests for a waiver of fees shall be approved by the Governing Body.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

RESOLUTION AUTHORIZING THE BOROUGH CLERK TO APPROVE USE OF FACILITIES REQUESTS

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2023.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-42

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
REAPPOINTING AMY C. TROXEL AS BOROUGH CLERK AND LOCAL REGISTRAR
IN THE BOROUGH OF GIBBSBORO**

WHEREAS, pursuant to N.J.S.A. 40A:9-133a., in every municipality there shall be a Municipal Clerk appointed for a three-year term by the governing body of the municipality; and

WHEREAS, pursuant to N.J.S.A. 26:8-11c., the governing body of each registration district shall also appoint a Local Registrar; and


WHEREAS, pursuant to N.J.S.A. 26:8-13, if the Local Registrar is the Municipal Clerk, the term of office as Local Registrar shall be concurrent with the term of office of Municipal Clerk; and

WHEREAS, Amy C. Troxel was appointed to a term of three years in accordance with N.J.S.A. on January 6, 2021.

NOW, THEREFORE BE IT RESOLVED, by Mayor and Borough Council of the Borough of Gibbsboro that Amy C. Troxel be reappointed Municipal Clerk and Local Registrar.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to:

1. Division of Local Government Services, Department of Community Affairs
2. State Registrar of Vital Statistics



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

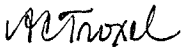
Adopted: January 2, 2024

2024-1-42

RESOLUTION APPOINTING AMY C. TROXEL AS BOROUGH CLERK AND LOCAL REGISTRAR IN THE
BOROUGH OF GIBBSBORO

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-43

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
REAPPOINTING SUMMER SKLIVAS TO THE GIBBSBORO POLICE DEPARTMENT
AS A SPECIAL OFFICER – CLASS ONE**

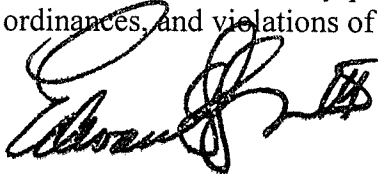
WHEREAS, N.J.S.A. 40A:14-146.10 permits municipalities to appoint special law enforcement officers; and

WHEREAS, the Mayor and Borough Council find it necessary to supplement the police department with special officers;

WHEREAS, class one special officers shall be authorized to perform all the duties enumerated by N.J.S.A. 40A:14-146.11(1) at the direction of the Chief of Police.

NOW, THEREFORE BE IT RESOLVED that SUMMER SKLIVAS is hereby reappointed to the Gibbsboro Police Department as a Special Officer – Class One at the hourly rate of \$15.68 per hour through 12/31/24.

BE IT FURTHER RESOLVED that Class One Special Officers shall have the power to issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances, and violations of Title 39 of the Revised Statutes.



Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.



Amy C. Troxel, RMC
Borough Clerk

2024-1-44

**RESOLUTION OF THE BOROUGH OF GIBBSBORO
AUTHORIZING THE REFUND OF ESCROW FOR PLANNING BOARD FEES TO
JOSEPH FALLON**

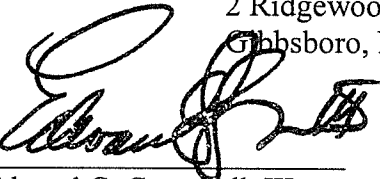
WHEREAS there is \$8.82 remaining in escrow for appearing before the Planning Board.

WHEREAS the application has been concluded and all professional services related to the application are complete.

BE IT RESOLVED by Mayor and Council of Borough of Gibbsboro, County of Camden and State of New Jersey that the following refund is to be issued:

T-03-56-431.000 \$8.82

Send refund to: Joseph Fallon
2 Ridgewood Road
Gibbsboro, NJ 08026


Edward G. Campbell, III
Mayor



Amy C. Troxel, RMC
Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	✓			
DETERDING	✓			
KARCSH	✓			
MACFERREN	✓			
RICKERT	✓			
WERNER	✓			

Adopted: January 2, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held January 2, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.


Amy C. Troxel, RMC
Borough Clerk