BOROUGH OF GIBBSBORO COUNCIL MEETING MINUTES April 9, 2024 7:00 P.M.

Meeting called to order at 7:00 p.m.

Pledge of Allegiance

Moment of Silence for Father Michael Rush, Jeanne Schwartz and Mark O'Rourke Mayor Campbell read the Opening Statement: "All the notice requirements of the Open Public Meeting Act have been complied with in full."

ROLL CALL

Present: Councilman Mitchell Brown Councilman Fred Deterding Councilwoman Christine Karcsh Councilman Michael MacFerren Councilman Glenn Werner

Councilman Ronald Rickert

Professionals: Salvatore J. Siciliano, Solicitor Shawn Seroka, Key Engineers

Gregory B. Fusco, Engineer

ORDINANCES FOR FIRST READING

ORDINANCES FOR SECOND READING

2024-06 ORDINANCE AMENDING CHAPTER 171 "VEHICLES AND TRAFFIC" OF THE CODE OF THE BOROUGH OF GIBBSBORO

Motion to continue public hearing to May pending approval by Camden County of proposed traffic ordinance changes: Councilman Deterding, second Councilman MacFerren

Vote: Ayes unanimous (Rickert, absent)

2024-07 ORDINANCE AMENDING CHAPTER 120 "CANNABIS" OF CODE OF THE BOROUGH OF GIBBSBORO

Public Comment: None

Motion to adopt ordinance: Councilman MacFerren, second Councilman Werner

Vote: Ayes unanimous

BUDGET HEARING

Public Comment:

Barbara Shelton-Gerace, 4 Farwood Road. Inquired about the future of busing for Eastern Regional High School.

2024-4-70 RESOLUTION AUTHORIZING THE BUDGET, FISCAL YEAR 2024, TO BE READ BY TITLE ONLY

Motion to approve resolution: Councilman MacFerren, second Councilman Brown

Poll: Ayes – Brown, Deterding, Karcsh, MacFerren, Werner

2024-4-71 RESOLUTION ADOPTING MUNICIPAL BUDGET OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR FISCAL YEAR 2024

Motion to approve resolution: Councilman MacFerren, second Councilman Brown

Poll: Ayes – Brown, Deterding, Karcsh, MacFerren, Werner

RESOLUTIONS

- 2024-4-72 RESOLUTION PROVIDING LOCAL SUPPORT AND CONFIRMING THE APPROPRIATENESS AND SUITABILITY OF CANNABIS BUSINESS – JANE'S JOINT BOUTIQUE DISPENSARY LLC
- 2024-4-73 RESOLUTION GRANTING THE WAIVER OF FEES FOR SOLICITORS PERMITS FOR THE GIBBSBORO SCHOOL SPARTAN COLOR RUN
- 2024-4-75 RESOLUTION AUTHORIZING THE SUBMISSION OF AN AWARD EXTENSION REQUEST FOR LA-2023 BIKE GIBBSBORO BOROUGH BIKEWAY ALONG COUNTY ROUTE NO. 561 (HADDONFIELD-BERLIN ROAD) 04 TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION

2024-4-76 RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PREPARE AND SUBMIT ENGINEERING SPECIFICATIONS FOR IMPROVEMENTS TO EDGEHILL ROAD

Public comment on pending resolutions:

Stacy Coulter, 139 Manor Road. Thanked Council for waiving fees related to the Gibbsboro School HSA's fundraising event.

Motion to approve resolutions: Councilman MacFerren, second Councilman Brown

Poll: Ayes – Brown, Deterding, Karcsh, MacFerren, Werner

REPORT OF MUNICIPAL OFFICERS

Borough Clerk (X) Construction Official (X) Tax Collector (X) Risk Manager (X) Police Department (X) Sewer Clerk (X) Treasurer (X) Compliance Officer (X) Court Clerk (X) Fire Official (X)

COUNCIL COMMITTEE REPORTS

PUBLIC WORKS, Councilman Rickert

The landscapers contracted to maintain the Cricket Field, Pole Hill Park, and Generations Memorial Park have begun working. Dog walking signs have been posted in various areas around town.

PUBLIC EVENTS, Councilwoman Karcsh

The Easter Egg Hunt was well attended. Planning continues for Gibbsboro's Centennial Celebration scheduled for July 5th as well as Independence Day and National Night Out.

INSURANCE, Councilman Werner

The JIF inspection is scheduled for May 20th.

TRASH & RECYCLING / HEALTH, Councilman Deterding

Work has begun on specifications for a new trash contract as the current contract expires this fall.

RECREATION / L&I / PLANNING BOARD, Councilman MacFerren

Construction fees in the amount of \$4474 were collected, for a total of \$162,820 in improvements.

Jane's Joint Boutique Dispensary received final site plan approval, and Voorhees Township BOE received a use variance to operate a Pre-K program at the March Planning Board meeting.

POLICE, Councilman Brown

Two officers recently tendered their resignations, and the Police Committee is looking at one potential new hire.

MAYOR'S REPORT, Mayor Campbell

Meetings were held this past month for a number of ongoing projects, including the Phase 6 Bikeway, trash collection, RICC, COAH, and the Silver Lake Redevelopment Area.

Camden County Open Space Round 24 grant has been submitted, as has another attempt at the New Jersey Historic Trust grant for Lucas House funding. The Borough was awarded a grant for \$570,000 to make improvements to Old Egg Harbor Road, as well as a Congressional earmark for the Lucas House.

Motion to put written reports on file for one year

CORRESPONDENCE

To:Police Committee, received 3/20/24From:Cole MangoldRe:Letter of resignation

To:	Mayor & Council, received 3/20/24
From:	Ryan Picou
Re:	Letter of resignation

Motion to accept resignations and authorize a letter of thanks for their service: Councilman Brown, second Councilwoman Karcsh

Vote: Ayes unanimous

To:	Council & Planning Board Members, dated 4/2/24
From:	Brian Slaugh, Borough Planner
Re:	New Affordable Housing Legislation
Action:	Informational

OLD BUSINESS

NEW BUSINESS

1. QUOTES FOR TREE REMOVAL SERVICES

Greg Smith	\$10,000
A Cut Above	\$12,000
Hyperion	\$16,200

Motion to award to Greg Smith Tree Service, contingent upon a certificate of available funds by the CFO and approval of a contract by the Borough Solicitor: Councilman MacFerren, second Councilman Brown

Poll: Ayes - Brown, Deterding, Karcsh, MacFerren, Werner

2. APPOINTMENT OF ASHLEY HORAY – DEPUTY BOROUGH CLERK

Motion to ratify appointment: Councilman MacFerren, second Councilman Werner

Vote: Ayes unanimous

2024-4-74 RESOLUTION APPOINTING ASHLEY HORAY AS DEPUTY BOROUGH CLERK

2024-4-77 RESOLUTION AMENDING RESOLUTION 2024-2-34 ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES FOR THE YEAR 2024

Motion to approve resolutions: Councilman Brown, second Councilman Werenr

Vote: Ayes unanimous

3. CENTENNIAL CELEBRATION – JULY 5, 2024

VOUCHERS

Motion to dispense reading and approve vouchers in the amount of \$163,369.88: Councilman MacFerren, second Councilman Brown

Poll: Ayes - Brown, Deterding, Karcsh, MacFerren, Werner

MINUTES

Motion to dispense reading and approve the minutes of 3/12/24: Councilman MacFerren, second Councilman Brown

Vote: Ayes unanimous (Werner, abstain)

CLOSING COMMENTS

MEETING OPEN TO THE PUBLIC

Barbara Shelton-Gerace, 4 Farwood Road. Renaming and dedication of North Road. Barbara Headley, 6 Henry Road. Off-leash dogs at Lauer Playground. Continued issues with Atlantic City Electric and service in the terrace.

James Harkins, 9 Haddon Avenue.

INFORMATIONAL

1. Next regular meeting of the Borough Council is May 14, 2024 at 7:00 p.m.

2. Tax Collector's Annual Report of Uncollectible Taxes, submitted April 2, 2024.

ADJOURNMENT

Motion to adjourn the meeting at 8:22 p.m. Councilwoman Karcsh, second Councilman Brown

Vote: Ayes unanimous

Edward G. Campbell, III Mayor

Amy C. Troxel, RMC Borough Clerk

RESOLUTION OF THE BOROUGH OF GIBBSBORO AUTHORIZING THE BUDGET, FISCAL YEAR 2024, TO BE READ BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the Budget may be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the Budget had been made available for public inspection.

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED, by the Gibbsboro Borough Council, in the County of Camden and State of New Jersey, as follows:

That the Gibbsboro Borough Council, for the aforementioned reasons, hereby determines that the Budget shall be read by title only.

AcTroxil

Edward G. Campbell, III Mayor

1.

Amy C. Troxel, RMC Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	v			
DETERDING	✓			
KARCSH				
MACFERREN	\checkmark			
RICKERT			✓ ✓	
WERNER	\checkmark			

Adopted: April 9, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held April 9, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

ACTROXIL

Amy C. Troxel, RMC Borough Clerk

RESOLUTION OF THE BOROUGH OF GIBBSBORO ADOPTING MUNICIPAL BUDGET OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR FISCAL YEAR 2024

BE IT RESOLVED by the Borough Council of the Borough of Gibbsboro, County of Camden that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purpose stated of the sums therein set forth as appropriations.

Edward G. Campbell, III Mayor

ACTroxel

Amy C. Troxel, RMC Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	\checkmark			
DETERDING	\checkmark			
KARCSH	J			
MACFERREN	\checkmark			
RICKERT				
WERNER	\checkmark			

Adopted: April 9, 2024

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IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

Altropel

RESOLUTION OF THE BOROUGH OF GIBBSBORO PROVIDING LOCAL SUPPORT AND CONFIRMING THE APPROPRIATENESS AND SUITABILITY OF CANNABIS BUSINESS – JANE'S JOINT BOUTIQUE DISPENSARY LLC

WHEREAS, operators of a proposed cannabis business are required to demonstrate local support for the suitability and appropriateness of its business location from a municipality pursuant to N.J.A.C. 17:30-5.1(g) and/or pursuant to the provisions of N.J.S.A. 24:6I-7.2(4); and

WHEREAS, pursuant to the provisions of N.J.S.A. 17:30-5.1, the Borough of Gibbsboro has adopted Ordinances 2021-07, 2021-08, 2021-09, and 2021-10 to license, regulate, and tax cannabis businesses in designated zoning districts; and

WHEREAS, the applicant, Jane's Joint Boutique Dispensary LLC (the "License-Applicant"), has sought such a letter of support to apply and/or renew a state license to operate a licensed Class 5 cannabis retail business at 142 South Lakeview Drive, Gibbsboro, NJ 08026, located in the C-2 District; and

WHEREAS, the Borough has reviewed and considered the request of the License-Applicant to conduct the cannabis business at the location described above; and

WHEREAS, the Borough has determined that it has authorized the type of cannabis business license being sought by the License-Applicant to operate within its jurisdiction; and

WHEREAS, to the extent the Borough has imposed a limit on the number of licensed cannabis businesses within its jurisdiction, the issuance of a license to the License-Applicant by the Cannabis Regulatory Commission would not exceed that limit as of the date of this Resolution; and

WHEREAS, the Borough has determined that the proposed location is suitable and appropriate for the proposed activity related to the operations of the proposed cannabis business to be conducted by the License-Applicant provided the applicant secures a conditional use variance from the Gibbsboro Planning Board; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden and State of New Jersey hereby authorizes the issuance of this resolution of local support for Jane's Joint Boutique Dispensary LLC and purpose described herein.

BE IT FURTHER RESOLVED, that certified copies of this Resolution are to be forwarded to the Gibbsboro Planning Board, the New Jersey Cannabis Regulatory Commission, and Jane's Joint.

Edward G. Campbell, III Mayor

Artroxel

Amy C. Troxel, RMC Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	\checkmark			
DETERDING	\checkmark			
KARCSH	V			
MACFERREN	V			
RICKERT			✓	
WERNER	\checkmark			

Adopted: April 9, 2024

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held April 9, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

ACTROXIL

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RESOLUTION OF THE BOROUGH OF GIBBSBORO GRANTING THE WAIVER OF FEES FOR SOLICITORS PERMITS FOR THE GIBBSBORO SCHOOL SPARTAN COLOR RUN

WHEREAS, the Borough Clerk has received a request from Gibbsboro Home & School Association for the waiver of a solicitors permit fee to have food vendors at their second annual Spartan Color Run on April 28, 2024; and

WHEREAS, the fees for a solicitors permit as established Chapter 285 of the Borough Code is \$50.00 application fee and \$10.00 license fee per month; and

WHEREAS, the solicitors permit will be issued for one day, April 28, 2024; and

WHEREAS, the Borough Clerk has considered the request and has decided that it would be appropriate to waive the permit fees in the total amount of \$240.00; and

WHEREAS, the Borough Clerk requests that the Gibbsboro Mayor and Council waive the fees as outlined above.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Gibbsboro that the permit fees for the following vendors shall be waived:

David Len Garner, Jr. of Garner Craft BBQ, in the amount of \$60.00 Thomas J. Patch, Jr. of Maui Ice, in the amount of \$60.00 Greg Berryann of Brotherly Love Cheese Steak, in the amount of \$60.00 Lisa Smith of Truffles by Lisa LLC, in the amount of \$60.00

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to distribute a copy of this resolution to the Gibbsboro Home & School Association.

Edward G. Campbell, III Mayor

Metroxel

Amy C. Troxel, RMC Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	\checkmark			
DETERDING	✓ ✓			
KARCSH	V			
MACFERREN	~			
RICKERT			✓	
WERNER	\checkmark			

Adopted: April 9, 2024

2024-4-73 RESOLUTION GRANTING THE WAIVER OF FEES FOR SOLICITORS PERMITS FOR THE GIBBSBORO SCHOOL SPARTAN COLOR RUN

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Gibbsboro, New Jersey at their meeting held April 9, 2024.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

Actroxel

RESOLUTION OF THE BOROUGH OF GIBBSBORO APPOINTING ASHLEY HORAY AS DEPUTY BOROUGH CLERK

WHEREAS, there is a need for a Deputy Borough Clerk in the Borough Clerk's Office in the Borough of Gibbsboro; and

WHEREAS, Ashley Horay possesses the necessary qualifications and abilities to perform the duties of Deputy Borough Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro, County of Camden, State of New Jersey that ASHLEY HORAY be appointed as DEPUTY BOROUGH CLERK in the Borough Clerk's Office in the Borough of Gibbsboro, effective April 9, 2024.

Edward G. Campbell, III Mayor

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Amy C. Troxel, RMC Borough Clerk

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BROWN	V			
DETERDING				
KARCSH	~			
MACFERREN				
RICKERT			\checkmark	
WERNER	V			

Adopted: April 9, 2024

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AcTroxel

Amy C. Troxel, RMC Borough Clerk

2024-4-75

RESOLUTION OF THE BOROUGH OF GIBBSBORO AUTHORIZING THE SUBMISSION OF AN AWARD EXTENSION REQUEST FOR LA-2023 BIKE GIBBSBORO BOROUGH BIKEWAY ALONG COUNTY ROUTE NO. 561 (HADDONFIELD-BERLIN ROAD) 04 TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION

NOW, THEREFORE, BE IT RESOLVED that Council of Gibbsboro Borough formally approves the request for a(n) Six (6) month award extension for the above stated project.

BE IT FURTHER RESOLVED that Mayor Edward Campbell, III and Amy C. Troxel, Borough Clerk, or those authorized on their behalf, are to submit a formal request for a(n) six (6) month award extension for the above referenced project to the New Jersey Department of Transportation.

BE IT FURTHER RESOLVED that Mayor Edward Campbell, III and Amy C. Troxel, Borough Clerk, are hereby authorized to sign the six (6) month award extension request on behalf of Gibbsboro Borough and that their signature constitutes acceptance of the terms and conditions of

grant agreement

Edward G. Campbell, III Mayor

Activoxel

Amy C. Troxel, RMC Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	\checkmark			
DETERDING				
KARCSH	\			
MACFERREN	v			
RICKERT				
WERNER	V			

Adopted: April 9, 2024

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IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

ACTION

Amy C. Troxel, RMC Borough Clerk

RESOLUTION OF THE BOROUGH OF GIBBSBORO AUTHORIZING THE BOROUGH ENGINEER TO PREPARE AND SUBMIT ENGINEERING SPECIFICATIONS FOR IMPROVEMENTS TO EDGEHILL ROAD

WHEREAS, it is necessary for the Borough of Gibbsboro perform the Edgehill Road Sewer Rehabilitation [Project No. S340871-01 (Contract 1 of 1)]; and

WHEREAS, it is necessary to prepare and submit Construction Plans and Specifications to the New Jersey Department of Transportation and the New Jersey Infrastructure Bank, for approval; and

WHEREAS, the Borough of Gibbsboro has authorized Key Engineers, Inc. to prepare the proper Construction Plans and Specifications for the proposed improvements; and

WHEREAS, the Borough of Gibbsboro has also authorized Key Engineers, Inc. to perform Construction Management and Inspection Services.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Gibbsboro hereby authorizes Key Engineers, Inc. to prepare the proper Construction Plans and Specifications and to perform Construction Management and Inspection Services; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a contract with Key Engineers, Inc.

Edward G. Campbell, III Mayor

AcTroxel

Amy C. Troxel, RMC Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	\checkmark			
DETERDING	\checkmark			
KARCSH	v			
MACFERREN	\checkmark			
RICKERT			\checkmark	
WERNER				

Adopted: April 9, 2024

2024-4-76 RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PREPARE AND SUBMIT ENGINEERING SPECIFICATIONS FOR IMPROVEMENTS TO EDGEHILL ROAD

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IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

AcTroxil

RESOLUTION AMENDING RESOLUTION 2024-2-34 ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES FOR THE YEAR 2024

BE IT RESOLVED, by mayor and borough council of the Borough of Gibbsboro that the following officials and employees of the Borough of Gibbsboro be paid as follows for the year 2024:

NOTE: All employees will be paid bi-weekly. Mayor and Council will be paid quarterly concurrent with the first pay.

	Hourly	Annual	
Position	Rate	Salary	Other
Executive/Legislative			
Mayor		\$3416.00	
Members of Council		\$3252.00	
Administrative			
Municipal Clerk (Amy Troxel)		\$64,922.00	
* Includes Municipal Search Clerk, Registrar of Vital S Board of Health, and Purchasing Agent	tatistics, Electi	on Official, Regi	strar of Voters,
Deputy Municipal Clerk (Ashley Horay, effective 4/9/24 General Clerk (Ashley Horay)	4)	\$26,232.00	\$100.00 (per meeting)
* Includes Purchasing Clerk, Dog Registrar			
Cleaning Services (Ashley Horay)		\$14,651.00	
Finance			
Chief Finance Officer (Albert Stanley)		\$11,602.00	
Qualified Purchasing Agent (Albert Stanley)		\$1094.00	
Tax Office			
Tax Collector/Tax Search Clerk (Kevin Hatch)		\$12,571.00	
Tax Clerk (Ashley Horay)		\$5125.00	
Tax Assessor			
Assessor (Darlene Campbell)		\$8363.00	
Sewer			
Sewer Clerk (Kevin Hatch)		\$5466.00	

	Hourly	Annual	
Position	Rate	Salary	Other
Court			
Municipal Judge – 12 courts (Roderick Baltimore)		\$9608.00	
Each additional court			\$300.00
Municipal Prosecutor – 12 courts (Timothy Higgins)		\$5734.00	
Each additional court			\$250.00
Public Defender (Charles Wigginton)		\$3447.00	
Construction			
Construction Clerk (Tina Bartell)		\$34,437.00	
* Includes Technical Assistant to the Construction O	fficer and Asses	sor Clerk	
Construction Official (Wayne Hans)		\$8245.00	
Building Subcode Official (Wayne Hans)		\$4124.00	
Electrical Subcode Official (Stephen Buchhofer)		\$2878.00	
Plumbing Subcode Official (Stephen Buchhofer)		\$2878.00	
Fire Subcode Official (Stephen Buchhofer)		\$2878.00	
Municipal Compliance Officer (Craig Fallstick)		\$4227.00	
Per CCO reinspection fee charged			\$ 25.00
Fire Safety			
Fire Official (Craig Fallstick)		\$3530.00	
Fire Inspector (Craig Fallstick)		\$3788.00	
Library			
Public Safety			
Police Chief (Brian Leadley)		\$87,500.00	
Class 1 Special Officer (Summer Sklivas)	\$15.68		
Class 2 Special Officer (Teobaldo Osis)	\$25.00		
Crossing Guards	\$24.94		
Tina Bartell			

* Police Officers represented by the Gibbsboro Police Association (GPA) shall be compensated in accordance with a collective bargaining agreement that is on file with the Borough Clerk.

	Hourly	Annual	
Position	Rate	Salary	Other
Emergency Management			
Emergency Management Coordinator (Barry Rothberg)		\$3793.00	
Public Works			
Public Works Supervisor (Wallace Pratz)	\$26.62		
Public Works (Colin Pratz)	\$21.43		
Land Use			
Secretary of Planning/Zoning Board (Amy Troxel)		\$6424.00	
Zoning Officer (Wayne Hans)		\$2358.00	

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Gibbsboro that the above officials and employees of the Borough of Gibbsboro shall be paid as set forth for the year 2024.

Edward G. Campbell, III Mayor Hetroad

Amy C. Troxel, RMC Borough Clerk

	AYE	NAY	ABSENT	ABSTAIN
BROWN	\checkmark			
DETERDING	\checkmark			
KARCSH	V			
MACFERREN	V			
RICKERT			✓	
WERNER				

Adopted: April 9, 2024

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AcTroxel