

BOROUGH OF GIBBSBORO
REORGANIZATION MEETING AGENDA
January 7, 2025
7:00 P.M.

Meeting called to order

Pledge of Allegiance

Moment of Silence: Jimmy Carter, New Orleans Terrorism Victims

Opening Statement: “All the notice requirements of the Open Public Meeting Act have been complied with in full.”

ROLL CALL

Councilman Mitchell Brown
Councilman Fred Deterding
Councilwoman Christine Karcsch
Councilman Ronald Rickert
Councilman Glenn Werner

Swearing in of Councilman Glenn Werner

NOMINATION OF COUNCIL PRESIDENT

2025-1-01 RESOLUTION APPOINTING COUNCIL PRESIDENT

ADVICE & CONSENT APPOINTMENTS:

Borough Solicitor	Salvatore Siciliano Siciliano & Associates, LLC	12/31/25
Borough Engineer	Gregory Fusco, Acting for Key Engineers	12/31/25
Borough Auditor	Leon P. Costello, Acting for Ford, Scott & Associates, LLC	12/31/25
Borough Planner	Brian M. Slauch, Acting for Clarke, Caton, Hintz	12/31/25

2025-1-02 RESOLUTION APPOINTING BOROUGH SOLICITOR

2025-1-03 RESOLUTION APPOINTING BOROUGH ENGINEER

2025-1-04 RESOLUTION APPOINTING BOROUGH AUDITOR

2025-1-05 RESOLUTION APPOINTING BOROUGH PLANNER

Oath of Office Administered by Mayor Campbell

ADVICE & CONSENT APPOINTMENTS:

Borough Historian	Mayor Edward Campbell	12/31/25
Editor, Town Crier	Mayor Edward Campbell	12/31/25
Compliance Officer	Craig Fallstick	12/31/25

Zoning Official	Wayne Hans	12/31/25
Fire Official	Craig Fallstick	12/31/25
Sewer Operator	James Stevenson	12/31/25
Tax Collector	Kevin Hatch	Tenured
Sewer Clerk	Kevin Hatch	Tenured
Prosecutor	Timothy J. Higgins	12/31/25
Public Defender	Charles Wigginton	12/31/25
Special Officer, Class 1	Summer Sklivas	12/31/25
Special Officer, Class 2	Teobaldo Osis	12/31/25

RESOLUTIONS

- 2025-1-07 RESOLUTION APPOINTING COMMITTEES
- 2025-1-08 RESOLUTION ESTABLISHING ORDER OF BUSINESS
- 2025-1-09 RESOLUTION ADOPTING A TEMPORARY BUDGET
- 2025-1-10 RESOLUTION ADOPTING ROBERT’S RULES OF ORDER
- 2025-1-11 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATION
- 2025-1-12 RESOLUTION ESTABLISHING COUNCIL MEETING DAYS AND TIMES
- 2025-1-13 RESOLUTION ESTABLISHING MEETING DAYS AND TIMES FOR MUNICIPAL BODIES
- 2025-1-14 RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF GIBBSBORO
- 2025-1-15 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
- 2025-1-16 RESOLUTION APPOINTING ASSESSMENT OFFICER
- 2025-1-17 RESOLUTION APPOINTING TAX COLLECTOR AS MUNICIPAL LIEN OFFICER
- 2025-1-18 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF GIBBSBORO
- 2025-1-19 RESOLUTION ESTABLISHING DUE DATES FOR THE COLLECTION OF ANNUAL SEWER ASSESSMENTS

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- 2025-1-20 RESOLUTION SETTING INTEREST RATE FOR UNCOLLECTED TAXES AND DELINQUENT SEWER BILLS
- 2025-1-21 RESOLUTION AUTHORIZING AN ESCROW FOR TAX COLLECTOR ERRORS AND OMISSIONS
- 2025-1-22 RESOLUTION REGARDING HIRING
- 2025-1-23 RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY PERSONS PERFORMING BOROUGH BUSINESS
- 2025-1-24 RESOLUTION APPOINTING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND CIVIL RIGHTS COMPLIANCE OFFICER
- 2025-1-25 RESOLUTION AUTHORIZING OPENING OF OFFICIAL CHECKING ACCOUNTS
- 2025-1-26 RESOLUTION ESTABLISHING CHANGE FUND ACCOUNTS
- 2025-1-27 RESOLUTION ESTABLISHING PETTY CASH FUNDS
- 2025-1-28 RESOLUTION AUTHORIZING ESTABLISHMENT OF FEES
- 2025-1-29 RESOLUTION CANCELING CERTAIN TAX CREDIT UNDER TEN DOLLARS
- 2025-1-30 RESOLUTION CANCELING CERTAIN SEWER CREDITS UNDER FIVE DOLLARS
- 2025-1-31 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- 2025-1-32 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE EMPLOYMENT VACANCIES
- 2025-1-33 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES
- 2025-1-34 RESOLUTION ESTABLISHING SALARIES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GIBBSBORO, COUNTY OF CAMDEN FOR THE YEAR 2025
- 2025-1-35 RESOLUTION ADOPTING A POLICY REQUIRING SURPLUS FORECASTING

- 2025-1-36 RESOLUTION EXEMPTING CERTAIN TRANSACTIONS FROM VENDOR CERTIFICATION
- 2025-1-37 RESOLUTION AUTHORIZING THE CFO TO EXECUTE AN AGREEMENT WITH PHOENIX ADVISORS, LLC TO PROVIDE CONTINUING DISCLOSURE AGENT SERVICES AND TO SERVE AS THE INDEPENDENT MUNICIPAL ADVISOR “OF RECORD” FOR THE BOROUGH OF GIBBSBORO
- 2025-1-38 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ISSUE LICENSES FOR GAMES OF CHANCE
- 2025-1-39 RESOLUTION AUTHORIZING THE EXTENSION OF ANIMAL CONTROL SERVICES CONTRACT FOR 2025
- 2025-1-40 RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2025
- 2025-1-41 RESOLUTION AUTHORIZING THE BOROUGH CLERK TO APPROVE USE OF FACILITIES REQUESTS
- 2025-1-42 RESOLUTION FOR SELF EXAMINATION OF THE 2025 MUNICIPAL BUDGET
- 2025-1-43 RESOLUTION AUTHORIZING AN AGREEMENT WITH VOORHEES ANIMAL ORPHANAGE FOR SHELTER SERVICES
- 2025-1-44 RESOLUTION AUTHORIZING BOND RELEASE – FINAL, FOR GIBBSBORO CAR WASH LLC, FOR BLOCK 7.04, LOT 19.12, ALSO KNOWN AS 11 NORTH LAKEVIEW DRIVE IN THE BOROUGH OF GIBBSBORO
- 2025-1-45 RESOLUTION AUTHORIZING REIMBURSEMENT TO ASPLUNDH TREE EXPERT LLC FOR OVERPAYMENT OF OFF-DUTY POLICE ESCROW
- 2025-146 RESOLUTION AUTHORIZING REIMBURSEMENT TO ESPOSITO CONSTRUCTION FOR OVERPAYMENT OF STREET OPENING PERMIT APPLICATION FEES
- 2025-1-47 RESOLUTION REAPPOINTING KEVIN W. HATCH AS TAX COLLECTOR AND SEWER CLERK IN THE BOROUGH OF GIBBSBORO

Public Comment:

Motion to approve resolutions

ORDINANCES FOR FIRST READING

2025-01 ORDINANCE AMENDING CHAPTER 311 SEWERS OF THE CODE OF THE BOROUGH OF GIBBSBORO

2025-02 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH

NEW BUSINESS

1. COUNCIL VACANCY

NOMINATION BY COUNCIL OF PLANNING BOARD MEMBER, CLASS #3

MAYORAL APPOINTMENTS:

	<u>ENVIRONMENTAL COMMISSION</u>	
Member	Jack Flynn	12/31/27
Alternate #1	Vacancy	12/31/26
	<u>PLANNING/ZONING BOARD</u>	
Member, Class #2	Vacancy	12/31/25
Member, Class #4	Vacancy	12/31/29
Member, Class #4	Vacancy	12/31/29
Member, Alternate #2	Vacancy	12/31/26

2025-1-06 RESOLUTION RATIFYING APPOINTMENTS

Oath of Office Administered by Borough Solicitor

VOUCHERS

Motion to dispense reading and approve vouchers in the amount of \$118,689.27

MINUTES

Motion to dispense reading and approve the minutes from 12/10/24

INFORMATIONAL

1. Tax Collector Report of Receipts, dated 12/31/24, regarding 2025 Tax Sale.
2. Annual Rabies Clinic scheduled for Saturday, 2/15/25 from 9-11 a.m. at the Gibbsboro Fire Hall.
3. Next regular meeting of the Mayor and Council of the Borough of Gibbsboro is Tuesday, January 21, 2025 at 7:00 p.m.

JANUARY 7, 2025

MEETING OPEN TO THE PUBLIC

ADJOURNMENT